

TIC, Telecommunication Infrastructure Committee

Agenda for first meeting - September 27, 2019 3 pm, Library New Hampshire Room

Regular members- Kathy McCabe, Brett Zola, John Bellino, Laura Killarney and Howard Kalet

Selectmen Representative - Keriann Roman

Consultant: David Maxson of Isotrope

AGENDA

Elect Chair and Secretary

Review Goal

Develop plan to enable wireless carriers to provide excellent Cell coverage for Rye with existing available technology.

Objectives

Follow outline in Isotrope Scope of Services.

Involve all critical departments and committees, and the public, for their input.

Consider future requirements and technological developments.

Review and recommend modifications to wireless ordinance to promote better wireless service.

Draft a document for presentation to cellphone providers for their consideration.

Periodic Progress Review with Selectmen

New Business:

Set Schedule and Target Completion Date, March 31, 2020

Coverage Analysis

Review and discuss Isotrope Draft Coverage Analysis.

Discuss coverage "pressure points" and options for enabling new wireless facilities.

Select new locations for Isotrope to model coverage from.

Ordinance and Regulation

Review and discuss wireless ordinance markup.

Discuss FCC Small Wireless Facility decision.

Set Date of Next Meeting

Adjourn

Attachment: Isotrope Scope of Services

HK 9/10/19

Isotrope Scope of Services

1. Kickoff meeting, face to face. Collect relevant local records, tour the town for the lay of the land-use, discuss history of local wireless deployment with committee, give general guidance on the nature of the current wireless ordinance, present general cases and seek direction on various ways of addressing wireless issues, identify town sites that might be useful pursuits for wireless facilities. *[Note: Kickoff meeting occurred Aug 26. Fact gathering started. Other topics to carry into next meeting.]*
2. Evaluate coverage and prepare composite coverage maps of existing coverage. (We offer an optional drive test of the town to map actual measured signal levels of the carriers. Not included in the proposed price.) Provide draft coverage maps for committee review. ~~Discussions by email and telephone.~~ *[Note: email discussions not viable under open meeting law. Isotrope will provide documents prior to next meeting. This work is ready for first Committee meeting Sept 27.]*
3. Prepare redline-and-comment markup of wireless ordinance, identifying counterproductive language, effective language, loopholes, risks, topics not addressed, etc. ~~Discuss by email and telephone.~~ *[Note: this work will be submitted prior to Sept 27 meeting]*
4. Prepare final composite coverage map identifying pressure points and potential ways to address them. *[Note: This will be provided before second Committee meeting.]*
5. Meet face to face to discuss ordinance and gap issues and build consensus for how to proceed with the ordinance revisions. *[Note: Second meeting.]*
6. Craft draft ordinance revisions. Share with committee and ~~tweak by email and telephone.~~
7. Create draft report on the pressure points and recommended ways to address them. Include discussion of other relevant issues surfaced by the process. Share with committee and refine ~~by email and telephone.~~
8. Provide final report.