

## Town of Rye Budget Committee Meeting

2020 Budget Work Session December 11, 2019

Attendees: Jaci Grote, Chair, Peggy Balboni, Vice Chair, Scott Marion, Shawn Crapo, Phil Winslow, Selectmen Representative, Kevin Brandon, Ralph Hickson, Jeff Ross, Salvatore Petralia, SAU50 Superintendent of Schools and Mindy Ryan, SAU50 Business Administrator.

Jaci opens the meeting at 6:30 pm with Pledge of Allegiance.

Motion to accept the minutes of December 7<sup>th</sup> from the all day work session with Department Heads by Jeff Ross and second by Shawn Crapo – all in favor except for Kevin Brandon who abstained.

### Review of the School Budget

Preliminary budget has gone through several iterations and we are looking at version 3. The original budget presented was approximately \$519,000 higher than the current year. A significant issue is the increase in Rye's share of the SAU 50 expenses that appears in all budget versions. The school board requested a budget increase of 2.9% and asked that cuts in the budget be made to reach that budget goal.

Cuts in the elementary school included capital improvements (bathrooms), no sound system in elementary gym, reduction of special education para-educator and costs associated with that position. Cuts in the middle school included capital improvements (bathrooms), paving adjacent to the school yard, interior painting and new furniture purchases. Total reductions from these cuts represents \$261,963 to arrive at the 2.9% increase over last year's budget.

Business Administrator Mindy Ryan walked through the budget.

School budget for warrant article 1 is the operating budget is \$14,454,284 vs \$14,186,580 for last year or an increase of \$143,707 or 1.89%.

Article 2 comes to \$143,707 which brings the total budget to \$14,597,991 or 2.9% over last year's figure of \$14,186,580.

Phil Winslow asked about the salary contract increase – Scott confirmed that the next contract starts July 1, 2020 through June 30, 2025 – because the new agreement is placed on a separate warrant (warrant article 3) the current increase will be under 2.9%. Because the school operates on a different fiscal year than the town, they are operating 6 months behind the town's operating budget but the taxes are collected on the town calendar fiscal year.

The property Trust fund has \$142,000 in it.

The calendar increased by 1 day due to workshops.

The budget committee decided to go over the budget page by page.

What percent of the budget is salaries – Mindy to get us that info.

The salaries are carried over from last year because the salary negotiations have not been implemented.

Tuition for Portsmouth High School has confirmed the value for the cost. Projected 183 students using \$18,045 and includes Lister Academy. In the current budget the value is \$17,826 and this is the number used. In last year we projected 187 students and this information is being collected now. Jaci Grote pointed that the increased by \$191,000 – Lister Academy is no longer billed separately and added to the per student cost. Lister Academy cost has been \$75,000 and it is no longer a separate line but now positioned as a program and everyone shares the cost. Margaret Honda clarified that Lister students are not possibly there all day but could take specific training there. Lister programs are for students cannot assimilate into standard classes but not considered special education. Another example is the trade program. Ralph Hickson asked for the current year cost for high school and number of students.

The teacher salaries show the shift from the 5<sup>th</sup> grade going to the junior high.

All the videos cost that software costs that was all one line is now distributed throughout the appropriate departments – this has made the budget comparison difficult and the budget committee asked for a comparison total for the new budget version last year.

New mathematic “bridges” program K through 4 is a placeholder costs of \$27,486 that was not spent last year – for both schools. This is still under consideration because this is just enough for a pilot – it is the more costly of the programs being evaluated.

Increase in Tech Ed supplies – STEAM program, project-based learning, robotics supplies, ROV kits - \$10,000 total. These are not reusable supplies. Last year this was funded through the PTA and REF fundraising.

Special education built by special education director - there is a decrease in salary due to less need. Three paraeducators were cut here. Again, the shift of 5<sup>th</sup> grade is seen here.

Athletics is going up \$13,000 in junior high - \$8,300 jump in salaries. athletic officials, supplies, field hockey sticks. Scott asked for clarification for the \$8300 line item increase.

Contract services - \$25,000 – this was a change in category since this is more easily provided through contract services.

BCBA – specialized in behavior analysis – was not reduced. Reduction in school psychologist based on need. We asked for clarification of shared services for school psychologist.

How many speech therapists? We have 2 - \$72k and \$78K. All benefits for teachers and staff in a separate line item.

Video communications on page 18 is part of the reallocation – this is caused difficulty throughout the meeting – the budget committee asked for an equal based comparison for 2019/2020 and 2020/2021.

Middle school media drop on page 17 is a change in staff – 80% position. A more senior person left.

The gym sound system deleted was for \$9,000.

School Board did ask for an increase in legal to \$20k from \$2k – this as a budget committee request.

Page 21 principal software and furniture \$31k for each – this is for school based software – powerschool, school messenger – this is another account change – this was in the wrong department or video software. The furniture are standing desks for the principle and teachers – humanities requires larger classes so the pop up desks and moveable for smaller groups.

SAU 50 share is going up by \$125,000 due to the allocation based on property evaluation and number of kids (Rye vs SAU total) – as long as our property values go up we will suffer on here. This is shocking for Margaret Honda and the rest of the budget committee. Our total cost is now \$725,000.

The budget committee noted to Ms. Ryan that this is the first time this information was presented to the budget committee and the line account changes is difficult to track. Therefore, the software cost needs to be specifically defined. Although the Committee acknowledges the work done by Mr. Graton – we hope that this will be clearer next year.

All of the major construction projects are needed – those projects cut are not necessary for now such as painting. Although the budget committee appreciates the building improvement cuts – we do not want building neglect.

Mindy is going to find out how much we pay for fuel.

Fire panel in the junior high \$42,000. The chair commented that this should be in the CIP and asked about this cost item. Apparently, this was noted by the Fire Chief – more information will be provided by SAU superintendent.

Long discussion on transportation – the usual costs associated with bus and routes.

Healthcare, up 7.1%, is another cost that fluctuates based on the programs that employees choose. SAU Superintendent will send additional information on this line item.

Budget committee also reviewed food service, \$154,089, cost but we have no corresponding revenue estimate. This is what appears on the warrant and it never happens that we get overage.

Grants are in and out line items.

The revenues were estimated to be the same as last year. If we estimate unassigned fund balance of \$500,000 – and if the Board retained its share – there would be \$173,000 to go back to general fund but this is not assured.

Scott motioned to adjourned with a second from Phil.

Meeting adjourned at 8:22pm

## Questions from Rye Budget Committee

Wednesday, December 11, 2019

1. How close are our projections for Portsmouth High School students in FY 2020?  
Currently attending versus amount budgeted? (Grote)  
The 2019-2020 Budget was based on 177 students \* \$17,350 plus an additional amount for Lister Academy at \$75,760. This is a total budget of \$3,146,710.  
We received the first bill for the first semester and there are currently 174.5 students attending and the current 2019-20 Tuition is \$16,997 per student.
2. How many tuition students from New Castle attend Rye Junior High? (Balboni)  
7<sup>th</sup> Grade students – 4  
8<sup>th</sup> Grade students - 6
3. Additional details needed for increases to the Athletic Budget (Grote)  
  
10.1420.120.95.20 **Athletic Officials \$8,450**  
Athletic Officials/XC and League Fees \$8,450  
  
10.1420.610.00.20 **Athletic Supplies \$2,304**  
Ankle Weights, First Aid Kits \$173.94  
Coaching Polo Shirts \$600.00  
Field Hockey & Goalie Sticks \$178.50  
Soccer, Volley, Base and Softballs/Score books \$1,351.56
4. How many Speech Therapists are employed in the Rye District? (Balboni)  
2 Speech Therapists
5. Request comparison for this year's software cost versus last year? Also, need to list changes in accounts where money was moved into correct accounts. (Grote)  
Mr. Grattan prepared a report which is attached.
6. Check stairs exiting RJH Gymnasium, screws exposed, safety hazard. (Winslow)  
Mr. Petralia contacted Jim Gordon and the repair was scheduled for December 21<sup>st</sup>.

7. What is the cost of fuel? Budgeted versus actual? (Hickson)  
RES Fuel Oil 19/20 Budget of \$47,664 based on \$2.46 a gallon  
RJH Fuel Oil 19/20 Budget of \$60,584 based on \$2.46 a gallon

Current price for fuel through Atlantic Fuel is \$2.29 a gallon

8. What are the details related to the Fire Panel cost? (Grote)

The quote for the fire panel is attached.

9. Is there a panic button for emergencies in our schools? (Winslow)

Principal Lull and Principal Soucy both confirmed there are panic buttons installed in the schools.

10. Discussion on bus routes. Possible consolidation? Number of parents in line dropping students off in the morning? (Grote)

Further research is needed for this item.

11. Number of employees taking health insurance and the number of employees waiving coverage. (Hickson)

**Association of Coastal Teachers / Rye**

Single Plan HMO – 8	Single Plan CDHP – 7
Two-Person HMO – 9	Two-Person CDHP – 3
Family Plan HMO – 8	Family Plan CDHP - 14

**Waivers:**

Association of Coastal Teachers / Rye 10

12. Committee members want to see a Pie Chart for RES & RJH combined. (Grote)

See attached.

13. Committee members want a breakdown of Maintenance Objectives (All)

The \$30,000 in each building for this has been in each year's budget for projects that are needed during the course of the year.



Instruction Software 10.1100.650.00.20	18-19	19-20	+/-	%+/-	20-21	+/-	%+/-
Lang. Arts Internet Subs. - 10.1105.533.00.10	\$ 3,854.34	\$ 9,722.88	\$ 5,868.54	152.26%	\$ 25.00	\$ 25.00	100.00%
Lang. Arts Internet Subs. - 10.1105.650.00.10					\$ -	\$ -	
Lang. Arts Internet Subs. - 10.1105.533.00.20	\$ -	\$ 2,628.00	\$ 2,628.00	100.00%	\$ 13,723.58	\$ 4,000.70	41.15%
Lang. Arts Internet Subs. - 10.1105.650.00.20					\$ -	\$ -	
World Lang. Internet Subs. - 10.1106.533.00.10	\$ 49.00	\$ -	\$ (49.00)	-100.00%	\$ 70.86	\$ (2,557.14)	-97.30%
World Lang. Internet Subs. - 10.1106.650.00.10					\$ 99.99	\$ 99.99	100.00%
World Lang. Internet Subs. - 10.1106.650.00.20					\$ 35.99	\$ 35.99	100.00%
Phys. Ed. Internet Subs. - 10.1108.533.00.10	\$ -	\$ 150.00	\$ 150.00	100.00%	\$ -	\$ -	
Phys. Ed. Internet Subs. - 10.1108.650.00.10					\$ 130.00	\$ (20.00)	-13.33%
Mathematics Internet Subs. - 10.1111.533.00.10	\$ 7,000.00	\$ 12,024.20	\$ 5,024.20	71.77%	\$ -	\$ -	
Mathematics Internet Subs. - 10.1111.650.00.10					\$ 7,468.00	\$ (4,556.20)	-37.89%
Mathematics Internet Subs. - 10.1111.533.00.20	\$ 877.50	\$ 3,039.00	\$ 2,161.50	246.32%	\$ -	\$ -	
Mathematics Internet Subs. - 10.1111.650.00.20					\$ 1,225.00	\$ (1,814.00)	-59.69%
Music Internet Subs. - 10.1112.533.00.10	\$ 438.95	\$ 804.37	\$ 365.42	83.25%			
Music Internet Subs. - 10.1112.650.00.10					\$ 326.90	\$ (477.47)	-59.36%
Science Internet Subs. - 10.1113.533.00.10	\$ -	\$ 466.00	\$ 466.00	100.00%	\$ -	\$ -	
Science Internet Subs. - 10.1113.650.00.10					\$ 860.00	\$ 394.00	84.55%
Science Internet Subs. - 10.1113.650.00.20					\$ 1,557.45	\$ 1,557.45	100.00%
Social Studies Internet Subs. - 10.1115.533.00.20	\$ -	\$ -	\$ -		\$ -	\$ -	
Social Studies Internet Subs. - 10.1115.650.00.20					\$ 3,150.00	\$ 3,150.00	100.00%
Spec. Educ. Internet Subs. - 10.1210.533.00.10	\$ 1,644.45	\$ 900.00	\$ (744.45)	-45.27%	\$ -	\$ -	
Spec. Educ. Internet Subs. - 10.1210.650.00.10					\$ 1,200.00	\$ 300.00	33.33%
Spec. Educ. Internet Subs. - 10.1210.533.00.20	\$ -	\$ 200.00	\$ 200.00	100.00%	\$ -	\$ -	
Spec. Educ. Internet Subs. - 10.1210.650.00.20					\$ 833.00	\$ 633.00	316.50%
ESOL Software - 10.1260.650.00.10	\$ -	\$ -			\$ 151.00	\$ 151.00	100.00%
Nursing Internet Subs. - 10.2132.533.00.10	\$ 302.25	\$ 302.25	\$ -	0.00%	\$ -	\$ -	
Nursing Internet Subs. - 10.2132.650.00.10					\$ 551.00	\$ 248.75	82.30%
Nursing Internet Subs. - 10.2132.533.00.10	\$ 325.00	\$ 325.00	\$ -	0.00%	\$ -	\$ -	
Nursing Internet Subs. - 10.2132.650.00.20					\$ 551.00	\$ 226.00	69.54%
Psychological Internet Subs. - 10.2143.533.00.20	\$ 512.00		\$ (512.00)	-100.00%	\$ -	\$ -	0.00%
Speech Therapy Internet Subs. - 10.2150.533.00.00	\$ 1,106.00	\$ 916.00	\$ (190.00)	-17.18%	\$ -	\$ -	
Speech Therapy Internet Subs. - 10.2150.650.00.00					\$ 1,700.00	\$ 784.00	85.59%
Occ. Therapy Internet Subs. - 10.2163.533.00.00	\$ 168.41	\$ 660.00	\$ 491.59	291.90%	\$ -	\$ -	







From | **Impact Fire Services, LLC**  
28 HAMPSHIRE DRIVE  
HUDSON NH 03051  
603-293-7531

**Quote No.** | **0952237**

Type | Upgrade  
Prepared By | Hank Stuart  
Created On | 10/03/2019  
Valid Until | 12/03/2019

**Quote For** | **SAU #50**

RYE JUNIOR HIGH SCHOOL -  
SAU #50  
501 WASHINGTON ROAD  
RYE NH 03870  
964-5591

## Description of Work

### Proposal HS102019-17241687

Impact Fire Services is pleased to offer this proposal for the scope of work as detailed below.

Provide a complete system replacement with non-proprietary equipment. A new addressable fire alarm panel would be installed. A new audio evacuation system would be installed. ALL Initiating(smoke detectors, heat detectors, duct detectors, manual pull stations) and notification (speaker strobes and strobe only) devices would be replaced with non-proprietary, addressable devices (or conventional devices on addressable monitor modules where environmental issues need to be considered). This would effectively give you a 100% new system allowing services, program changes and equipment purchasing from numerous vendors since it will no longer be proprietary equipment

#### Work to be completed:

##### Non-Proprietary system installation

- Procure necessary permit with the Fire Dept.
- Impact Fire Service technicians to mark all system wiring to prep panel for removal
- Supply, install and program a new non-proprietary fire alarm panel (location to be determined with customer due to size/space used by current system)
- Supply, install and program a new non-proprietary audio evacuation panel and amplifiers(location to be determined with customer due to size/space used by current system)
- Remove and replace 69 addressable smoke detectors
- Remove and replace 8 addressable duct detectors (including relays, sample tubes and remote test stations)
- Remove and replace 4 addressable heat detectors
- Remove and replace 22 addressable pull stations
- Remove and replace all elevator recall and sprinkler system monitor modules
- Remove and replace 1 auxilliary power supply due to incompatibility with new system
- Remove and replace 67 speaker strobe devices (existing horn strobes in Library to be converted to speaker strobes)
- Remove and replace 46 strobe only devices
- Provide labor for 100% inspection of new system and devices to verify proper operation
- Provide labor for the Fire Dept. acceptance test
- Provide 2 year warranty on fire alarm panels
- Provide 1 year warranty on all field devices, modules and install labor
- **Note - Quotes does not include any changes or modifications required by the Fire Dept. during the permit review process. Any changes or modifications will be forwarded to the customer in a separate proposal.**
- **Note - This is a '1 for 1' panel and/or device swap. No devices will be added or relocated as a part of this scope**

- Note - This proposal does not include any fire watch costs that may be incurred during the panel/system conversion
- Note - ALL work to be completed by Impact Fire Service employees. NO subcontractors will be used on this project
- Note - Quotes do not include the costs for any scissor or other types of lifts on this project. If a lift is needed it will be at an additional cost or supplied by the customer.

#### Scope of Work Exclusions:

1. Quote does not include overtime or holiday rates. a. These rates can be quoted at customers request.
2. Quote assumes we will be using existing wire and device location. If new wire or device relocation is required, this will be an additional cost for labor and materials.
3. Quote does not include removal, replacement or patching of ceiling tiles, sheetrock, or other building fixtures or any painting.
4. Any change to the Scope of Work Inclusions as noted above will need written approval prior to work beginning and is not included in the above quote.
5. Price is good for 60 days from the date of the quote.
6. Quote doesn't include Engineered Prints, Risers, As Builts, or Drawings Unless Specified in Scope. If required pricing will be supplied.

#### IMPORTANT NOTICE TO CUSTOMER:

Payment Terms: 1/2 Down to be invoiced on proposal acceptance; Balance: Progressive NET 30 DAYS

In approving this quote, Customer acknowledges they have reviewed and agree to the terms and conditions below or in the attachment/link

### Services to be completed

[Alarm Systems] Location - Building

Fire alarm system upgrade

Parts, labor, and fees	Quantity	Unit Price	Total
AL - FIXED PRICE PER QUOTE	1	\$42,994.00	\$42,994.00
FIXED PRICE PER QUOTE - ALARM MATERIALS	1	\$0.00	\$0.00
GRAND TOTAL			\$42,994.00

#### Terms and Conditions

1. **LIMITATION OF COMPANY'S LIABILITY.** TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, IF COMPANY IS FOUND LIABLE FOR ANY LOSS OR DAMAGE DUE TO BREACH OF CONTRACT OR WARRANTY, ANY DEGREE OF NEGLIGENCE OF COMPANY, STRICT PRODUCT LIABILITY, SUBROGATION, INDEMNIFICATION OR CONTRIBUTION, OR ANY OTHER THEORY OF LIABILITY (EXCEPT FOR INTENTIONAL MISCONDUCT) ARISING FROM OR RELATING TO THIS QUOTE, PROPOSAL OR AGREEMENT, THE DESIGN, INSTALLATION, INSPECTION, TESTING, MONITORING, REPAIR, SERVICE, OPERATION OR NON-OPERATION OF THE SYSTEM OR EQUIPMENT, IN ANY RESPECT AT ALL, THE MAXIMUM LIABILITY OF THE COMPANY WILL BE LIMITED TO A SUM NEVER TO EXCEED FIVE THOUSAND DOLLARS (\$5000.00), AND THIS LIABILITY SHALL BE EXCLUSIVE. THE COMPANY IS DEFINED IN THESE GENERAL TERMS AND CONDITIONS TO INCLUDE THE COMPANY'S EMPLOYEES, AGENTS AND SUBCONTRACTORS. THIS LIMITATION OF LIABILITY SPECIFICALLY COVERS LIABILITY FOR, AMONG OTHER THINGS, LOST PROFITS; BUSINESS INTERRUPTION; LOSS OF PROPERTY; DAMAGED PROPERTY OR LOSS OF USE OF PROPERTY; PERSONAL INJURIES AND DEATH; CROSS-CLAIMS AND CLAIMS FOR INDEMNITY AND CONTRIBUTION; AND THE CLAIMS OF THIRD PARTIES. ALSO COVERED BY THIS LIMITATION ARE, AMONG OTHERS, THE FOLLOWING TYPES OF DAMAGES: DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL AND PUNITIVE.

2. **WAIVER OF SUBROGATION.** Customer understands that COMPANY IS NOT AN INSURER. Customer is responsible for obtaining all insurance Customer believes is necessary. To the fullest extent permitted by applicable law, Customer and Customers insurance company release Company from any liability for any loss, event or condition covered by Customers insurance.

3. **INDEMNIFICATION.** TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, CUSTOMER SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS COMPANY FROM ANY AND ALL LIABILITY (EXCEPT INTENTIONAL MISCONDUCT) AGAINST ALL THIRD PARTY CLAIMS OR LOSSES (INCLUDING PAYMENT OF COMPANY'S ATTORNEYS FEES AND COSTS) BROUGHT AGAINST COMPANY ARISING FROM OR RELATING TO THIS QUOTE, PROPOSAL OR AGREEMENT, THE DESIGN, INSTALLATION, INSPECTION, TESTING, MONITORING, REPAIRING, SERVICING, OPERATION OR NON-OPERATION OF THE SYSTEM OR EQUIPMENT, IN ANY RESPECT AT ALL, BUT (a) ONLY TO THE EXTENT CAUSED, IN WHOLE OR IN PART, BY THE NEGLIGENT ACTS OR OMISSIONS OF THE CUSTOMER OR ANY THIRD PARTY, AND (b) FROM THE COMPANY'S OWN NEGLIGENCE OF ANY KIND OR DEGREE. NOTHING CONTAINED HEREIN, INCLUDING (b) ABOVE, SHALL BE CONSTRUED TO REQUIRE ANY INDEMNIFICATION WHICH WOULD RENDER OR MAKE THIS CLAUSE, IN WHOLE OR IN PART, VOID AND/OR UNENFORCEABLE UNDER APPLICABLE LAW.

4. **LIMITED WARRANTY.** For ninety (90) days from the date that the Company sells and installs any part, component or system subject to this Quote, Proposal or Agreement, Company warrants that if any such part, component or system does not work because of a defect in material or workmanship, Company will repair or

replace that part or component at no charge to Customer. This Limited Warranty does not cover batteries, nor does it apply if the part, component or system has been damaged by Customer, accidents, power surges, misuse, vandalism, lack of proper maintenance, or unauthorized changes, or acts of God (such as fires, earthquakes, floods, tornadoes, etc.). This Limited Warranty is the only warranty Company makes, and takes the place of all other warranties whether express or implied. THE COMPANY MAKES NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ANY AND ALL SUCH WARRANTIES BEING EXPRESSLY WAIVED.

**5. CUSTOMERS AGREEMENTS.** Unless Customer has contracted in writing with the Company to do so, it is the sole and exclusive responsibility of Customer to test, inspect, maintain, repair, clean and service (collectively the Service) all security alarm and fire protection equipment and systems at the Customers premises, including without limitation, any and all burglar alarm equipment and systems, fire alarm and suppression systems and equipment, fire extinguishers, fire sprinkler systems, kitchen suppression systems, and kitchen exhaust hoods and related duct work. If the Customer has contracted with the Company for any Service, Company assumes no liability for, and is in no way responsible for, any damage or loss which may occur between any contracted-for Service.

**6. FUTURE WORK AND SERVICES.** ANY WORK OR SERVICES THAT THE COMPANY PROVIDES TO THE CUSTOMER IN THE FUTURE IS SUBJECT TO ALL OF THE ABOVE TERMS (TERMS 1 THROUGH 5) OF THIS WORK ORDER, UNLESS OTHERWISE AGREED TO BETWEEN THE CUSTOMER AND THE COMPANY IN WRITING.

By my signature below, I authorize work to begin and agree to pay the Grand Total according to the terms and conditions of this agreement.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Rye School District Proposed FY21 Budget

