

**RYE HERITAGE COMMISSION
MEETING
Thursday, August 23, 2021
6:00 p.m.
Rye Town Hall**

Present: *Chair Phil Walsh, Vice-Chair Gail Hughes, Frank Lagana, David Choate, Elizabeth Sanborn and Mae Bradshaw*

1. Welcome/Call to Order

Chair Walsh called the meeting to order at 6:00 p.m.

Alternate Elizabeth Sanborn was seated for Alex Herlihy. Alternate Mae Bradshaw was seated for Peter White.

2. Introductions

Commission members present introduced themselves for the live-stream.

3. Review/Vote on Storm Window Proposal

Chair Walsh noted that the Commission is present to vote on the storm window proposal. He thanked Vice-Chair Hughes for her tireless effort in pursuing this project.

Vice-Chair Hughes pointed out that the members have a copy of how the windows are constructed. They will be ordered through Ricci Lumber and custom made by Coastal Industries from Haverhill, MA. (She reviewed the specs for the windows.) Vice-Chair Hughes noted that she had reviewed two or three other proposals over the past couple of years. For the same window with two other vendors, the price was considerably more than what Ricci Lumber has quoted.

Member Choate asked the underlying condition of the windows behind the storm windows.

Member Bradshaw noted that the windows are going to be taken out and repaired. This work has already been approved.

Vice-Chair Hughes explained that is the whole purpose of getting new storm windows that have a 20-year warranty. The storms will be put on first to allow for the work on the interior windows. She pointed out that there was a question as to whether the work was going to be done onsite or whether the windows would be removed.

Member Bradshaw stated that the windows are going to be removed, three at a time, once the storms are on. Steve Decatur will bring three at a time up to his workshop for repair. Each window will be reglazed and any broken glass will be replaced. That work will be done in his workshop with the windows being reassembled onsite. The select board waited to approve the storm windows until the details of the TD Bank building were finalized. Member Bradshaw asked about the timing of the windows.

Vice-Chair Hughes replied that the windows take five weeks once they are ordered, as they're custom made. The first opening for installation is October 11th. She noted that she did some research on Coastal Industries and they do work all over the country. The company does the fabrication right in Haverhill, MA. This is an issue she was concerned about. Also, she wanted to be sure the depth of the pane would be 1/8". She noted that another issue was the shutters on the building and whether they would interfere with the installation. One of the companies that gave a quote said that the shutters would have to be removed prior to installation of the storm windows. This would be a town expense or it would be an additional \$5,000 to have the company remove the shutters. She contacted Ricci to ask this very question. She looked at the Town Hall to make certain the shutters didn't overlap where the windows are attached to the building. She could see that it might be an advantage to take the shutters off to have the project move more smoothly. However, it doesn't have to be done because the shutters just clear the frames and removal is not required. Vice-Chair Hughes pointed out that Ricci would like \$4,500 at the time the agreement is signed with the balance paid upon completion. If the Town issues purchase orders, they would request one as well.

Member Bradshaw stated that her experience with the Town Treasurer is that the Heritage Commission just needs a vote to authorize \$6,757 (half the cost with the other half being paid by 'Friends of Town Hall').

Motion by Mae Bradshaw to authorize the Town Treasurer to pay one half of the Ricci Lumber quote for the storm windows in the amount of \$6,757.40 from the restricted funds for Town Hall, with the understanding that 'Friends of Town Hall' will be paying the exact amount in a match, and to further authorize the payment of \$4,500 forthwith as the deposit to order the windows. Seconded by Phil Walsh.

Vote: 5-0

Motion passed.

4. Other Business

- **Approval of Minutes – August 12th**

Motion by David Choate to approve the minutes of August 12, 2021 as presented.

Seconded by Gail Hughes. Vote: 5-0 Abstained: Mae Bradshaw

Adjournment

Motion by Elizabeth Sanborn to adjourn at 6:21 p.m. Seconded by Mae Bradshaw. All in favor.

Respectfully Submitted, Dyana Ledger