

# **RYE HISTORIC DISTRICT COMMISSION**

**Thursday October 17, 2019**

**5:00 p.m. – Rye Town Hall**

***Present: Mae Bradshaw, David Choate, Alternates Kaitlyn Coffey, and Selectmen's Rep, Phil Winslow***

## **I. Call to Order and Pledge of Allegiance**

Chair Bradshaw called the meeting to order at 5:01 p.m. and led the pledge of Allegiance.

Chair Bradshaw seated Kaitlynn Coffey for Daryl Kent.

## **II. Approval of Minutes**

**Motion by David Choate to approve the meeting minutes of July 18, 2019. Seconded by Kaitlyn Coffey. Vote: 3-0-1 Abstained: Phil Winslow**

## **III. CLG Grant**

Chair Bradshaw reported that she met with the vice-chair and secretary of the Commission. They have selected Lisa Mausolf to inventory all the historic properties in Rye. Ms. Mausolf was the individual that did this for North Hampton and she has been doing a lot of work with the Rockingham Planning Commission. Ms. Mausolf was the lowest bid, at \$5,000 and the CLG Grant was \$8,000. Ms. Mausolf will be starting as soon as the contract is signed with CLG.

## **IV. Design Guidelines project/new CLG Letter of Intent**

Chair Bradshaw stated that it is time to write a letter of intent for the Design Guidelines Project Grant. She pointed out that the Commission has made a great attempt at some of the chapters; however, she felt that having an expert work on it would get it done a lot faster. Plan NH said that not having the Design Guidelines was one of their weakness.

Chair Bradshaw stated that they now have a draft of:

- Introduction
- Roofing
- Commercial
- Masonry

They do not have:

- Exterior Woodwork
- Windows
- Doors
- Site Elements
- New Construction

Chair Bradshaw added that there is no reason why they could not finish their first draft and still get some help.

Member Coffey stated that she started the Site Elements section. She has referred to the Exeter document for guidance; however, Exeter is very strict. She would like to get together with the other members of the Commission to discuss which of the Exeter's elements would be applicable to Rye.

Chair Bradshaw recommended that Member Coffey write up a draft and bring it into the next meeting for discussion as a group.

Chair Bradshaw asked the Commission if there were any other projects that they would rather use the CLG Grant for instead of the Guideline Project.

Member Choate stated that as a direct result of the issues they are having with the Demolition Review Committee, he would like to hire someone to identify significant buildings in the community that would be subject to review.

Selectman Winslow suggested that maybe the subject of a warrant article should be that any home or building in Rye that was built prior to 1900 would be subject to the Historic District Regulations.

Chair Bradshaw stressed the importance of having the homeowners wanting to be part of the Historic District. She added that this will start happening when the guidelines are published and the message gets out. The Plan NH project will also be of great benefit.

Chair Bradshaw recommended that the Commission talk to Lisa Mausolf about this when she comes to their meeting.

The Commission agreed to send the letter of intent for the Design Guidelines Project.

Chair Bradshaw explained that she will send the letter now, but will not send in an application until the spring. The approval will not come in until mid-summer, so the project will not get started until fall.

#### **V. Star Island new developments**

Chair Bradshaw reported that she, Member Tegeder and Member Hoyt visited the island and met with Jack Farrell. Mr. Farrell explained that the exercise stations and signs were done by a committee. He was not aware of the project until they had completed it. She added that the Commission will be working with Mr. Farrell to get this cleared up. Mr. Farrell will attend a Commission meeting in early November.

#### **VI. Fees for Certificate of Approval**

Chair Bradshaw explained that going forward if an applicant has to have a public hearing they will have to pay a \$100 application fee in order to cover the costs.

#### **VII. Rye Day participation - Annual event**

Member Coffey stated that she just wants to get the word out that next June (tentatively June 13<sup>th</sup>) the Town would like to have a Rye Day. She said she would like to talk more about this when there are more of the members in attendance. One of the biggest issues, is to get volunteers.

### **VIII. Other Business: Budget**

Chair Bradshaw stated that the proposed budget for 2020 will be the same as the 2019 budget. She will not be able to attend the budget presentation meeting with the Board of Selectmen. She asked Selectman Winslow if he could present the budget.

Selectman Winslow agreed.

- Chair Bradshaw announced that there will be a LCHIP Grant Orientation Workshop on October 21<sup>st</sup> hosted by the NH Preservation Alliance.
- Member Choate announced that the Old Home and Barn expo will be coming up on March 21<sup>st</sup> and 22<sup>nd</sup>.
- Chair Bradshaw presented the Commission's Annual Report to the CLG. She explained that it is due by October 31<sup>st</sup>.

The Commission reviewed and approved it as written.

### **IX. Adjournment**

**Motion by Phil Winslow to adjourn at 5:43 p.m. Seconded by David Choate. All in favor.**

Respectfully Submitted,  
Dyana F. Ledger