

**RYE PLANNING BOARD
LONG RANGE PLANNING COMMITTEE
MEETING**

**Monday, September 9, 2019
1:00 p.m. – Rye Town Hall**

Present: Chair Steve Carter, Katy Sherman, Julie LaBranche Rockingham Planning Commission and Kim Reed Planning/Zoning Administrator

I. Call to Order

Chair Carter called the meeting to order at 1:04 p.m. and led the Pledge of Allegiance.

II. Review of the draft LDR & Discuss Public Forum scheduled for September 24, 2019 at 6:30 p.m. at the Town Hall

Discussion highlights:

- Copies of the draft LDR update are available at the Town Hall and the Library for the public's review.
- The committee agreed to have the summary of the updates available at the public forum as a handout for the public.
- Ms. LaBranche noted that the flyer for the public forum states that "a full copy of the past and current drafts of the LDR are available at the Library and Town Hall for public review". She suggested that it be made clear at the work session that they are not going to go through the draft page by page; however, if someone has a specific question, they can ask.
- The committee agreed to have a few copies of the draft available at the public forum. If someone wishes to receive a copy, they can request one through the Planning Administrator.

The committee reviewed the flyer drafted by Ms. LaBranche. The committee agreed to add; "A full printed copy of the LDR is available upon request. Please contact Kim Reed".

- Ms. LaBranche will give a Power Point presentation at the public forum, regarding the changes and why the Planning Board wanted to make the changes.

There was some discussion about how to direct people away from things that they think should be in the LDR but really belong in the Zoning Ordinance; such as, size of lots. It was agreed that Ms. LaBranche will clarify what Land Use Regulations are, in contrast to zoning, at the beginning of her presentation. It was also agreed that it needs to be clear to the public that the Building Inspector and DPW already do a lot of this work, it has just never been added to the LDR. Ms. LaBranche will add a slide to her presentation showing who has the responsibility for compliance.

- The presentation will last approximately 1.5 hours and questions from the public may be asked throughout the discussion.
- The slides of the presentation will be sent to Mrs. Reed beforehand to be printed as handouts at the public forum.
- One of the slides will show a timeline for adoption from when the first meetings started.
 - The Public Forum gives people a chance to weigh-in on the changes.
 - The committee will make a request to the Planning Board, at their November 12th meeting, to schedule the first public hearing for December 10th.
 - If there are any substantial changes, the second public hearing is tentatively scheduled for January 14th.
- Julie LaBranche's background will also be highlighted in the slides.
- Ms. LaBranche will revise the flyer and make three posters, which can be posted at the Library, Town Hall and post office.

The committee discussed the timeframe for getting the drafts to the Planning Board for their review. It was agreed that the first final draft should be available for the Planning Board around October 10th to give the board time to make comments before November 1st. The second final draft will be prepared after the Planning Board meeting of November 12th and will be available ten days before the public hearing.

- **Residents are encouraged to attend the Public Forum on Tuesday, September 24th, 6:00 p.m. Public comment and suggestions are welcome at that time, as it will give enough time for those comments to be considered for inclusion in the LDR.**
- **Residents who are not able to attend the Public Forum may also be able to view it on live-stream on the town's website. Input may be sent to the Planning Administrator for consideration.**

III. Next Committee Meeting

- The committee will meet on Monday, September 30th, 1:00 p.m., at the Rye Town Hall to review the comments from the public forum.

IV. Open to Public

No members of the public present.

Adjournment

Motion by Katie Sherman to adjourn at 2:23 p.m. Seconded by Steve Carter. All in favor.

Respectfully Submitted,
Dyana F. Ledger