

LONG RANGE PLANNING COMMITTEE

Tuesday, May 25, 2021

2:30 p.m. – via ZOOM

Members Present: Chair Steve Carter, Katy Sherman, Rob Wright & Alternate Patricia Losik
Ad hoc Members for the VS Committee: Dominique Winebaum & Kathryn Garcia

Also Present: Planning/Zoning Administrator Kim Reed and Julie LaBranche from Rockingham Planning Commission

I. Call to Order

Chair Carter called the meeting to order at 2:35 p.m.

II. Surveys

Chair Carter noted that the first discussion is about the surveys. There are two surveys; one municipal and one for the residents. Julie LaBranche has sent in a draft and Dominique Winebaum has made some suggestions. Planning Administrator Reed has sent the Committee a combination of the two surveys put together.

Chair Carter suggested that they start with reviewing the municipal survey drafted by Julie LaBranche.

Municipal Survey:

This survey is for the purpose of collecting feedback from municipal staff, elected officials and board/commission/committee members to get feedback about master planning, the current master plan and what their needs are as a municipal representative.

The Committee reviewed and discussed the questions drafted by Julie LaBranche for the municipal survey. Revisions and additions to the questions, which were agreed upon by the Committee, were made to the survey draft. Ms. LaBranche will send out the edited draft to Planning Administrator Reed to send to the Committee for a final review. The final survey will be brought before the Planning Board on June 8th for approval before it can be put into the online survey system. Ms. LaBranche noted that the Committee should review the survey once it is put into publicsurvey.com. The Committee's final consent on the survey can be done by email. At that time, the survey can be sent to town staff, commissions and boards. The intent is to have the survey out as soon as possible once it is approved by the Planning Board.

Town of Hampstead Survey:

Ms. LaBranche suggested that the Committee review the Hampstead survey and eliminate the questions that are not relevant to Rye. That information will be aggregated for the Committee and can be discussed at the next meeting.

The Committee agreed.

III. Next Steps

- Ms. LaBranche will send a draft of the changes made at this meeting to the Planning Administrator for the members' review.
- The municipal survey will be taken to the Planning Board on June 8th for approval.
- Once the survey is approved and put into the online survey system, the Committee will give a final review and it will be sent to town staff, committees and boards.
- Members will review Hampstead's survey and will mark the questions that they would like to see removed, as they might not be relevant to Rye. That information will be sent back to Planning Administrator Reed no later than June 7th, in order to be forwarded to Ms. LaBranche. That information will be aggregated by Ms. LaBranche and will be ready for discussion at the next Long Range Planning Meeting.

IV. Other

- There was some discussion about putting a notice in the upcoming Town Newsletter letting residents know about the master plan update. The notice will also highlight the survey and encourage residents to respond.

➤ **Next Long Range Planning Meeting to be held on June 14th, 9:00 a.m. via Zoom.**

Adjournment

Chair Carter adjourned the meeting at 3:43 p.m.

Respectfully Submitted,
Dyana F. Ledger