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RECREATION COMMISSION MEETING MINUTES

Monday, November 13, 2017

Rye Recreation Office

55 Recreation Road, Rye, NH

6:00 p.m.

In attendance: Gregg Mikolaities, Chairman, Cory Belden, Stephen King, Brett Mulvey, Joe Persechino, Commissioners, and Lee Arthur, Recreation Director.

Guest: Todd Cronin, 546 Washington Road, Rye, NH.

A. Call to Order and Pledge of Allegiance

Meeting was called to order at 6:01 p.m.

B. Roll Call

C. Approval of Minutes

• **Consideration of Previous Meeting Minutes of October 16, 2017.**

The meeting minutes of October 16, 2017 were reviewed. Gregg Mikolaities indicated on page three, fourth line down, first word “exploding” should be replaced with increasing and on page five, third line down, under the subtitle Other, take out “that it was only one committee member that was pursuing the matter and” .

Motion was made by Stephen King to approve the Recreation Commission Meeting Minutes of October 16, 2017 with changes. Seconded by Brett Mulvey. Motion carried.

D. Correspondence

• **Financial Reports**

The financial reports for October, 2017 were reviewed. At the end of October the Recreation General Fund Budget had 19.75% remaining. The Recreation Revolving Fund Budget had 43.72% remaining and capital outlay had 100% remaining. It was noted that a contract has been awarded for the fence and guard rail capital project which will be started at the end of the month. The Patriotic Purposes Budget had 35.04% remaining. The holiday wreaths need to be purchased. Gregg Mikolaities asked when

they are put up and it was noted prior to the holiday parade that is being held on December 3, 2017.

- **E-mail from Maggie Duffy-Durkin indicating her resignation from the Recreation Commission.**
Included in the meeting packet was an e-mail from Maggie Duffy-Durkin indicating her resignation from the Recreation Commission. She indicated that it is a combination of her work schedule and the number of people who are interested in serving.
- **E-mail from Judy Scott indicating her resignation from the Recreation Commission.**
Included in the meeting packet was an e-mail from Judy Scott indicating her resignation from the Recreation Commission. She indicated that family responsibilities had made it difficult for her to fulfill her responsibilities on the Commission.

Old Business

- **School Use Feasibility Committee Update**
Gregg Mikolaities noted that the final meeting of the School Feasibility Committee was last Thursday. The final report will be submitted to the Rye School Board and Board of Selectmen. He indicated that he thought that the report was going to recommend that Rye Elementary School would house grades K-4 and Rye Junior High grades 5-8. This would allow for two designated class rooms at RES for the After School Program and space in the basement of the RJHS. He thought that everyone was in agreement that the Town Hall does not belong at RJHS. He noted that it was a very positive process from where it started to where it ended and the co-chairs of the committee Paula Tsetsilas and Peggy Balboni did a very good job. It was discussed that moving fifth grade to RJHS was a great short term solution. The implementation timeline was unknown.

Joe Persechino pointed out that it is important to approach the Rye School Board early regarding securing space for the 2018-19 School Year. Gregg Mikolaities suggested waiting until February as by that time the report will have been submitted to the Rye School Board. He noted that the awareness level is high regarding the space needs of Rye Recreation and the last few months has been an education process for a new group of people.

- **2018 Recreation Budget**
Included in the meeting packet were the Recreation Budget Narrative and budget sheets. The Board of Selectmen approved all three Recreation Budgets at their Budget Work Session. They tabled the request for a warrant article in the amount of \$150,000 for a storage facility, questioning whether Rye Recreation could contribute part of the funds. Gregg Mikolaities informed the Board that he would consult with the Recreation Commission. The item is scheduled for this evening's Board of Selectmen's Meeting of which Gregg Mikolaities and Lee Arthur will attend after the Recreation Commission Meeting.

It was discussed that the Selectmen and the public are unaware or forgot that Rye Recreation is planning on funding \$50,000 for new public restrooms and \$10,000 for a

Recreation Area Site Plan next year (not from taxation) and this year funded \$15,000 for the Fence and Guardrail Project and \$20,000 for the under drain installation on the Ralph Morang Multi-purpose Field (not from taxation). Rye Recreation is not a business and already self-supports a significant amount of capital and maintenance initiatives. Gregg Mikolaities mentioned that funds may be needed if space is acquired at the schools.

Gregg Mikolaities pointed out that over seventeen years ago a two story structure was cited for the area where the soccer snack shack stands. One level would open onto the field and the other the parking lot. He mentioned that it was designed by Debra Page. The storage facility description was discussed. Joe Persechino noted that it is a heated storage, concession stand, maintenance facility and storage garage. Stephen King suggested calling it a multi-purpose recreation service facility.

Motion was made by Cory Belden to present the warrant article for \$150,000 for a Multi-purpose Recreation Service Facility to the Selectmen funded by taxation. Seconded by Joe Persechino. Motion carried.

The Budget Committee Work Session is on Thursday, November 16, 2017 and Rye Recreation is scheduled for 11:00 a.m. Gregg Mikolaities indicated that he is unable to attend. Brett Mulvey indicated that he may be able to attend.

Included in the meeting packet was a summary explaining the Recreation Revolving Fund. The warrant article that established the revolving fund stated that the Treasurer of the Town of Rye shall have custody of all monies in the fund and shall pay out the same only upon order of the Board of Selectmen. She noted that in the process of developing the document and through discussion with Barbara Reid of the Local Government Center it was noted that no further appropriation approval is required by the Town of Rye in order to expend from the Recreation Revolving Fund and that the funds do not have to be gross appropriated. Therefore, the budget committee has no authority over the fund.

- **Recreation Commission Positions**

Motion made by Brett Mulvey to recommend to the Board of Selectmen that Todd Cronin is appointed to the Recreation Commission, filling Maggie Duffy-Durkin's position. Seconded by Joe Persechino.

It was discussed that there are two prior candidates that need to be re-approached and requested to attend the January meeting if they are still interested in serving and that an advertisement should be placed in the Town of Rye Newsletter.

- **Other**

Included in the meeting packet was a letter from Gregg Mikolaities to Craig Musselman, Chairman of the Board of Selectmen requesting that the Town Budget covers proper and timely winter maintenance of the Recreation Area. It was discussed that the staff currently shovel the area and that the area is not always plowed prior to the opening of business.

Motion was made by Brett Mulvey to send the letter to the Board of Selectmen. Seconded by Stephen King. Motion carried.

E. New Business

- **Ralph Morang Multi-purpose Field Underdrain**

The Ralph Morang Multi-purpose Field Underdrain RFP and results were included in the meeting packet. Lupoli Excavators, LLC was \$18,182, Edward Paige Corporation \$29,825 and Riverview Constructors LLC \$20,025. Gregg Mikolaities noted that a sub-committee of Cory Belden, Joe Persechino and himself was established to assist with the project. Lupoli Excavators proposal was reviewed including the breakdown of the loam and sod. It was discussed having them come back in the spring to loam and seed.

Motion was made by Brett Mulvey to award the Ralph Morang Multi-purpose Field Underdrain Project to Lupoli Excavators, LLC in the amount of \$18,182 with loam and sod to be installed in the spring. Seconded by Stephen King.

- **Request from a non-resident attending Rye Elementary School to participate in Rye Recreation Basketball**

The basketball and soccer leagues are for Rye and New Castle residents only. There is a request from a Portsmouth resident attending Rye Elementary to participate in the basketball program. It was discussed that this could be more of an issue in the future as the RES and RJHS may have more students that are tuitioned.

Motion made by Stephen King to allow the RES student to participate in the basketball league. Seconded by Cory Belden. Motion carried.

It was noted that coaches are needed for 3-5 grade basketball. There are two teams for kindergarten, four teams for 1-2, and four teams for 3-5. It was noted that there are currently 71 participants registered. The time during the week has not been allocated from the school, so once those times and days are determined more coaches may come forward. Brett Mulvey raised the question whether to have a girls program. It was originally established so that the girls would have extra time to practice and also be on a co-ed team. It was never meant to be an independent league. It was discussed next year not offering it as it dilutes the co-ed league. It was noted that the program is not being offered this year as more girls are playing in the league and only a couple signed up for the program.

The following Recreation Commission Meeting schedule was established:
Monday, December 4, 2017, Town Hall
Tuesday, January 9, 2018, Recreation Office
Monday, February 12, 2018, Recreation Office
Monday, March 12, 2018, Recreation Office

F. Adjournment

*Motion was made by Joe Persechino to adjourn the meeting at 7:23 p.m.
Seconded by Brett Mulvey. Motion carried.*