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## **RECREATION COMMISSION MEETING MINUTES**

**Monday, March 11, 2019**  
**Rye Recreation Office**  
**55 Recreation Road, Rye, NH**  
**6:00 p.m.**

**In attendance:** Gregg Mikolaities, Chairman, Cory Belden, Todd Cronin, Joe Persechino, Brett Mulvey, Commissioners, and Lee Arthur, Recreation Director.

**A. Call to Order and Pledge of Allegiance**

Meeting was called to order at 6:05 p.m.

**B. Roll Call**

**C. Approval of Minutes**

- **Consideration of Previous Meeting Minutes of February 11, 2019.**

The meeting minutes of February 11, 2019 were reviewed.

*Motion was made by Cory Belden to approve the Recreation Commission Meeting Minutes of February 11, 2019. Seconded by Todd Cronin. Brett Mulvey abstained. Motion carried.*

**D. Correspondence**

- **Financial Reports**

The financial reports for February were reviewed. At the end of February the Recreation General Fund Budget had \$50,230.48 expended; Recreation Revolving Fund Budget had \$26,168.50 expended; and the Patriotic Purposes Budget had \$0 expended. The youth athletics account had a balance of \$93,533.23.

**E. Old Business**

- **Recreation Multi-Purpose Storage Facility Update**

Included in the meeting packet was correspondence from the Town Attorney and the draft Design Build Contract for the Rye Recreation Storage Facility. The dates in the contract were reviewed and it was decided not to change them. It was discussed that the timing of the project is not ideal due to spring activity; however it is necessary to proceed. The importance of relocating the entrance to the overflow parking area at the

start of project was identified as a priority as well as the need to schedule the site walk with the Conservation Commission.

The commissioners discussed and decided not to include a liquidated damages provision in the contract, because of the size and nature of the project. It was noted that the contractor was interested in ensuring that the exterior of the building was appealing and different options were discussed.

Gregg Mikolaities indicated that the Police Chief should be notified when the construction starts so there can be increased patrols in order to be proactive in regards to vandalism.

***Motion was made by Cory Belden to approve the Design Build Contract for the Rye Recreation Storage Facility and provide Lee Arthur the authority to make final revisions and edits in consultation with the Town Attorney. Seconded by Brett Mulvey. Motion carried.***

Included in the meeting packet were the architectural drawings for the storage facility. Cory Belden reported that the door locations need to be finalized. He indicated when speaking with the building department it was noted that an exterior regular door need to be added to the unheated storage area. The dimensions of the unheated and heated space were discussed. The contractor had suggested installing a roll up door instead of a double door for the heated space and was investigating the viability and options with his garage door contractor. If a roll up door was to be installed for the heated space it would also require that an exterior regular door be added.

Cory Belden indicated that the locker area doors were being moved to the end of the building and would not be on the back side. He also pointed out that the size would be reduced allowing for more space in the unheated area. The locker area would be utilized by outside organizations (Rye Soccer Association, Seacoast Lacrosse etc.) It was discussed having one door and a hall way to the lockers instead of the exterior doors. It was decided to have two lockers with exterior doors.

Cory Belden referred to the plan and explained that a space in the concession area will be prepared so that one unisex bathroom could potentially be added later. A door will be framed and sheet rocked, there would be a sleeve installed for future plumbing and a waterline brought to the area and capped.

There was a discussion about installing high windows (transcend windows) at the back of the building to provide natural light. The exterior specifications were reviewed. There was a discussion on the location of the doors and visually balancing them if possible. The builder had visited another town's concession stand and had some ideas on covering up the windows when they are not in use.

- **Rye Congregational Church Space Update**  
A draft lease is currently being developed. It is based on different commercial lease agreements. It will be forwarded to the chairperson of the Building Committee at Rye Congregational Church and then he will forward it back to Rye Recreation. Lee Arthur indicated that she would forward it to Gregg Mikolaities when received.
- **Rec Trac and Web Trac Update**  
Vermont Systems have tentatively scheduled training beginning March 18 in the evening and end March 20 in the morning to accommodate the trainers travel time.
- **2019-2020 Rye After School Program MOU**  
The 2019-2020 Rye After School Program MOU was reviewed. It was discussed that it needs to reflect two years and not one. The request was for two dedicated rooms accessible at 12:00 p.m. daily. Lee Arthur indicated that she would make the necessary edits to reflect two school years and send it to Brett Mulvey, Todd Cronin and Georgina Saravia. They in turn would forward the document to the School Board Representative.
- **2019 Department's Budget Summary Sheet**  
Included in the meeting packet was 2019 Department's Budget Summary Sheet. Gregg Mikolaities indicated that it was distributed at the deliberative session and he thought it was informative in reflecting Rye Recreation's Budget compared to other departments.

#### **F. New Business**

- **Rye Recreation Initiatives Schedule**  
Included in the meeting packet was an initiative schedule developed by Gregg Mikolaities in order to track initiatives/projects. It provided timeline by month and who was responsible for the activity.
- **Recreation Commission Re-appointments**  
It was pointed out that Cory Belden, Todd Cronin and Georgina Saravia's terms are expiring at the end of March.

*Motion was made by Joe Persechino to recommend that the Board of Selectman re-appoint Cory Belden to the Recreation Commission for a three year term. Seconded by Brett Mulvey. Cory Belden abstained. Motion carried.*

*Motion was made by Joe Persechino to recommend that the Board of Selectman re-appoint Todd Cronin and Georgina Saravia to the Recreation Commission for a three year term. Seconded by Cory Belden. Todd Cronin abstained. Motion carried.*

- **Patrick Mulvey Memorial Basketball Camp Scholarship**  
Included in the meeting packet was the Patrick Mulvey Memorial Basketball Camp Scholarship Application. Lee Arthur explained SEA (Swim, Enrich & Advocacy) a local group have raised funds and are proposing to offer scholarships to Rye and New Castle youth to attend the Rye Recreation Summer Basketball Camp. The scholarships are not based on need but rather the originality and creative self-expression of the applicant's poster/essay/poem and extracurricular activities that are part of the application process.

It was discussed that the funds are being held with the family and that they will in turn pay for the selected applicants to attend the camp.

***Motion was made by Brett Mulvey that the Recreation Commission agrees to dissimilate information on, support and be the beneficiary of the Patrick Mulvey Memorial Basketball Camp Scholarship Program. Seconded by Joe Persechino.***

- **Program Updates**

The Spring and Summer Program Information was included in the meeting packets

- **Other**

Brett Mulvey mentioned that he was speaking with Sharon Hussey, a representative of Greenland Recreation and they are proposing that Rye Recreation coordinates their Summer Programing with them. Lee Arthur indicated that she would reach out to her.

Todd Cronin indicated that the Recreation Commission needs to start thinking about field usage and should discuss the construction with users. Lee Arthur indicated that no field use applications have been received. It was decided to invite the organizations (soccer, lacrosse, and baseball) to the next Recreation Commission Meeting. It was discussed that the Recreation Department deals with one contractor that is allowed to subcontract out either the mowing or turf applications.

It was noted that the next Recreation Commission Meeting is Monday, April 1, 2019 at Town Hall.

**G. Adjournment**

***Motion was made by Joe Persechino to adjourn the meeting at 7:20 p.m. Seconded by Brett Mulvey. Motion carried.***

*\*These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.*