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## **RECREATION COMMISSION MEETING MINUTES**

**Monday, February 11, 2019**

**Rye Recreation Office**

**55 Recreation Road, Rye, NH**

**6:00 p.m.**

**In attendance:** Gregg Mikolaities, Chairman, Cory Belden, Todd Cronin, Stephen King, Joe Persechino, Georgina Saravia, Commissioners, and Lee Arthur, Recreation Director.

**A. Call to Order and Pledge of Allegiance**

Meeting was called to order at 6:05 p.m.

**B. Roll Call**

**C. Approval of Minutes**

- **Consideration of Previous Meeting Minutes of January 7, 2019.**

The meeting minutes of January 7, 2019 were reviewed.

*Motion was made by Cory Belden to approve the Recreation Commission Meeting Minutes of January 7, 2019. Seconded by Joe Persechino. Motion carried.*

**D. Correspondence**

- **Financial Reports**

The financial reports for December and January were reviewed. At the end of December the Recreation General Fund Budget had 8.37% remaining and \$257,889.21 expended; Recreation Revolving Fund Budget had 26.80% remaining and \$182,501.40 expended; and the Patriotic Purposes Budget had 9% remaining and \$9,737.13 expended. Lee Arthur indicated that some funds were encumbered. At the end of January the Recreation General Fund Budget had expended \$20,403.69; Recreation Revolving Fund Budget \$14,365.76; and the Patriotic Purposes Budget had no expenditures. It was pointed out that the 2019 budgeted figures do not show up on the financial reports until after the Town vote in March.

Gregg Mikolaities mentioned that at the Deliberative Session a 2019 Department's Budget Summary Sheet was distributed. Lee Arthur said she would forward it to the commissioners.

- **Other**

Included in the meeting packet was the 2018 Recreation Commission's Annual Report. It was noted that Georgina Saravia's last name was spelled incorrectly. Lee Arthur indicated that she would have it corrected.

**E. Old Business**

- **Recreation Multi-Purpose Storage Facility Update**

Included in the meeting packet was the Town of Rye Planning Board Application submitted by Cory Belden. He reported that when the snack shack was removed it opened up a view of the fields that the new storage facility would block. Therefore, it was determined that a better location would be along the stone wall at the back of the parking lot with the canteen end of the structure facing the field. However, in order to access the canteen individuals would have to cross the entrance to the overflow parking area. Lee Arthur met informally with Sally King and Susan Shepcaro of the Conservation Commission to discuss relocating the entrance and solicit their advice. They felt that the view should be maintained and identified a space at the end of the building furthest from the field to relocate the entrance, where tree removal would be minimized. They suggested leaving a green space between the canteen and the field. The new storage facility and relocation of the overflow parking area will be discussed at the February 14, 2019 Conservation Commission Meeting. The new placement of the structure was reviewed.

It was discussed that there are different opinions as to what is required by the Planning Board. The Town Attorney has been requested to clarify the process. The project is on the February 12, 2019, Planning Board Meeting Agenda. RSA section 674:54 defines the process and municipalities are exempt from local land use regulations. There is confusion because Cory Belden was asked to submit a site plan review application. It was discussed that if there is a substantial change in use or substantial new use, notification is required 60 days prior to construction and hearing. However, there is not a substantial change in use or substantial new use. The notification process was discussed. It was pointed out that at the 2018 Deliberative Session information on the project was disseminated and discussed, the Town voted to financially support the project in March of the same year. In addition, the need for better storage and the project has been discussed on numerous occasions publicly in the past. Therefore, it is interpreted that the meeting with the Planning Board is a consultation process unless otherwise advised. Cory Belden also indicated that the plan is to provide the Board of Selectmen a project update at their February 25, 2019 meeting.

The design build contract, drafted by Cory Belden, was included in the meeting packet and forwarded to the Town Attorney and Primex for their input. It was discussed that Lee Arthur would act as the Owner's Representative and Michael Magnant would be responsible for signing the contract.

- **Rye Congregational Church Space Update**

It was noted that the thrift shop is closed and that the space is almost empty, other than a few pieces of equipment. A draft lease is currently being developed. Gregg Mikolaities will represent the Recreation Commission in negotiating the terms of the lease.

- **Rec Trac and Web Trac Update**

The merchant account to process credit cards has been issued. The next step is to acquire the equipment needed to process payments, integrate the payment process with Rec Trac and Web Trac, test transactions and train staff.

- **Other**

It was noted that as of January 25, 2019 the Rye After School Program had the following number of students on a waiting list: Monday, 18; Tuesday, 20; Wednesday, 20; Thursday, 16; and Friday, 11. Gregg Mikolaities asked Todd Cronin if there was a follow-up meeting scheduled between the Rye Recreation School Use Subcommittee and representatives for the school and he replied not at this time. Lee Arthur reported that Paula Tsetsilas had asked Brett Mulvey whether Jim Gordon, the Facilities Manager (Head Custodian), had been contacted regarding the potential installation of a bathroom at the lower level of Rye Elementary School. Lee Arthur indicated that she relayed to Brett Mulvey that she spoke with Jim Gordon and that he was willing to assist in determining the feasibility and cost, however, he would need to be directed by his employer to do so. Gregg Mikolaities mentioned at last month's meeting it was discussed that the objective was to have the 2019-2020 MOU signed in February. Lee Arthur mentioned that Paula Tsetsilas had also mentioned this to Brett Mulvey and that the process was to be discussed at tonight's Recreation Commission Meeting. It was decided that Lee Arthur would change the existing MOU to reflect the School Board's intended use of the space for next year and forward it to the Rye Recreation School Use Subcommittee for review and comments. It was pointed out that at this time the agreement would be in the form of a MOU. If in the future, the installation of a bathroom or a substantial commitment of funds is required, a formal lease would need to be established.

## **F. New Business**

- **Recreation Area Next Steps – Parking Lot Expansion**

Gregg Mikolaities indicated that he wanted everyone to start thinking about what a future parking lot expansion would look like and whether it should be pursued, because it would need to be placed in the CIP. Joe Persechino will look into different options and cost to engineer.

- **Program Updates**

The McIntyre Ski/Snowboard Program is over and was held uninterrupted for five weeks. The last day for the Recreational Basketball League is on Saturday and had no cancellations to date. Rye Art in Bloom is currently in the planning process and will be held April 12 and 13, 2019 at Webster at Rye. The spring and summer planning is currently underway. The After School Program has two new counselors: Jacob Capraro, a student at UNH studying sustainable agriculture and food systems and who has previous experience working with youth and Mia Labrie, a Portsmouth High Student that was a former participant in the After School Program. Conceptual planning is underway

for the youth and senior center and it is anticipated that both programs will launch in the fall. However, communication with students at the Junior High School and seniors regarding the initiative will take place this spring.

Stephen King reported that Lee Arthur and he approached the Board of Selectmen in New Castle to utilize their recreation facility to host the first two weeks of Summertime Horyezons. They just approved the use today. The facility and proximity to Great Island Common provides a lot of opportunities.

Included in the meeting packet, for information purposes, was an e-mail from Cameron Stoddard, New Hampshire East Youth Hockey, regarding their tryouts for the 2019-2020 season. There was a discussion regarding the dissemination and posting of the information as well as information from other organizations.

It was noted that the next Recreation Commission Meeting is Monday, March 11, 2019.

**G. Adjournment**

*Motion was made by Cory Belden to adjourn the meeting at 7:12 p.m. Seconded by Todd Cronin. Motion carried.*

*\*These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.*