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RECREATION COMMISSION MEETING MINUTES

Monday, September 9, 2019

Rye Recreation Office

55 Recreation Road, Rye, NH

6:00 p.m.

In attendance: Todd Cronin, Gregg Mikolaities, Brett Mulvey, Joe Persechino, Commissioners, and Lee Arthur, Recreation Director.

I. Call to Order and Pledge of Allegiance

Meeting was called to order at 6:20 p.m.

II. Roll Call

III. Approval of Minutes

Consideration of Previous Meeting Minutes of July 1, 2019.

Motion was made by Todd Cronin to table consideration of the meeting minutes of July 1, 2019 until the next meeting of the Recreation Commission.

Seconded by Brett Mulvey. Motion carried.

IV. Correspondence

Financial Reports

The financial reports for August 2019 were reviewed. At the end of August 40.60% of the Recreation General Fund Budget remained and \$178,954.28 was expended; 51.52% of the Recreation Revolving Fund Budget remained and \$118,771.05 was expended; and 34.03% of the Patriotic Purposes Budget remained and \$7,058.43 was expended. It was noted that the background checks for fall soccer just took place and will be reflected in next month's financial reports. There has been one payment of \$55,000 for the storage facility of which \$150,000 was allocated.

The Youth Recreational Athletics Account at July 31, 2019 had a balance of \$102,893.35. It was noted that a withdrawal for \$12,575 has been recently made from the account to pay for the relocation of the entrance to the gravel parking area. Therefore the new balance would be \$90,318.35.

The 2020 Budget Schedule was included in the meeting packet. Budgets are due October 1, 2019, the all-day work session with the Board of Selectmen is on October 24, 2019 and

November 7, 2019 is the all-day work session with the Budget Committee. Gregg Mikolaities indicated that he is available to meet in the afternoon on those days. Lee Arthur will request to be on the schedule for 1:00 p.m.

V. Old Business

Recreation Multi-Purpose Storage Facility Update

It was reported that siding just arrived and will be installed shortly as well as the electrical and that the garage door has not been received.

Eagle Scout Project – Skyler Mikolaities Update

Skyler Mikolaities received his final approval for his Eagle Scout Project (kiosk at the Recreation Area). He led a car wash and raised enough funds to cover his expenses. He has purchased all of the materials and will be starting to preassemble the kiosk at his house.

Recreation Congregational Church Lease

Lee Arthur reported that the terms of the lease have been reviewed by the church's attorney and an updated draft was included in the meeting packet. The Recreation Commission reviewed the lease and the following changes were made:

- The date the lease was made was revised to November 1, 2019
- The term of the lease would be for 14 months beginning the 1st day of November, 2019 and ending on midnight of the 31st day of December, 2020.
- Irrevocable would be added to the title of the third section of the lease Option to Renew (Irrevocable Option to Renew).
- The normal time for use of the space was changed to begin 6:00 a.m., Monday through Saturday.
- The full service gross lease would include custodial services (cleaning of bathrooms and vacuuming).
- The title of the fourteenth section of the lease would be changed to General Upkeep and Trash Removal.

It was discussed that the planned alterations need to be provided to the church. The improvements needed include painting of some of the space, cabinets and counter top. There was a discussion that there is no designated parking and that it would be shared with the church. It was noted that the Town of Rye owns the parking lot on the right side of the church. Exhibit A (schematic of the space) as mentioned in the lease was not provided. The next step is to provide the updates to the Rye Congregational Church. They in turn will set up a meeting to discuss cost and the final lease.

The naming of the center was discussed and the importance in regards to marketing the space as intergenerational. Examples of names for the space included the hive (gathering place), the wave, and the anchor. The objective is to come up with a name that does not

predispose the use of the space by any specific age group. It was discussed having a contest to generate name ideas.

RecTrac and WebTrac Update

Both RecTrac and WebTrac are fully operational and credit cards are currently being accepted online and in the recreation office. Residents were able to register for all fall programs online including fall soccer.

CIP

It was discussed that funds need to be appropriated to conduct a complete assessment of the current buildings needs and goals for the future development of the Recreation Area. The outcome would include a schematic and report. That would answer the question where should public commercial grade restrooms be placed at the site, in a current building or separate building etc. The CIP request would be named “Recreation Area Building Assessments” and be for \$25,000, funded from the general fund in 2020. In 2020, an estimated \$50,000 would be allocated for public commercial grade restrooms.

Other

Lee Arthur reported that over the weekend she moved everything that the Recreation Department had stored in the Trolley Barn (Old Police Station) to the Recreation House.

Todd Cronin reported that he met with a board member of Rye Congregational Church regarding the proposed ice rink at the church. They will be meeting with neighbors in September or October to solicit their input. It was noted that they have secured some financing and other resources.

VI. New Business

Program Updates

Included in the meeting packet was the Fall Programs Flyer and the Active, Alive and Over 55 Club 2019-2020 Flyer.

It was discussed that the After School Program can now accommodate 50 participants instead of 40 that were accommodated last year. Because the second class room is now a dedicated space. Two 5th graders are currently being bused to the program from the Junior High School. There were four other 5th graders that dropped out of the program.

There was an attempt to offer after school programming at the Junior High School. However, adequate staffing could not be acquired. Lee Arthur indicated that she could not get a commitment from prospective employees. Some individuals noted that the PTA pays \$50 and hour.

Joe Persechino suggested changing the name of the Active, Alive and Over 55 Club. It was discussed that it could be rebranded once the community center space is established and the programming evolves. There is currently a club fee and programs are specific to the demographic.

The next Recreation Commission Meeting was set for Monday, September 30, 2019 at the Recreation Office in order to review the 2020 Recreation Budget prior to the October 1, 2019 submittal deadline. The following Recreation Commission Meetings for 2019 are Monday, November 4, 2019 and Monday, December 2, 2019 at Rye Town Hall.

VII. Adjournment

*Motion was made by Brett Mulvey to adjourn the meeting at 7:22 p.m.
Seconded by Todd Cronin. Motion carried.*

**These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.*