



**RECREATION COMMISSION MEETING**  
**Monday, September 13th, 2021, 5:00 p.m.**  
**The Wave Community Center at Rye Congregational Church**  
**580 Washington Road, Rye, NH**

**I. Call to Order and Pledge of Allegiance**

**II. Roll Call** Cory Belden, Chairperson; Stephen King; Brett Mulvey; Joe Persechino; Gregg Mikolaities; Todd Cronin and Meghan Spaulding, Recreation Director

**III. Approval of Minutes**

- Meeting Minutes of August 23, 2021
  - i. **Motion was made by Steve King to approve the Meeting Minutes of August 23rd, 2021 as presented. Seconded by Brett Mulvey. Motion carried.**

**IV. Correspondence**

- Other

**V. Old Business**

- RFP Recreation Area Master Plan
  - i. Cory Belden and Joe Persechino edited the document prior to the meeting to make sure it says Site Plan and not Master Plan. Through this discussion the commission edited the timeline to move up the dates one week. Now instead of the RFP's being submitted on October 21<sup>st</sup> they will be submitted on October 14<sup>th</sup>. The commission worked together to place the following edited timeline together:

Wednesday, October 6th, 2021 – 4:00 pm – Mandatory Site Walk with Prospective Respondents

Thursday, October 14th, 2021 by 4:00 p.m. – RFP due at Office of the Select Board.

Week of October 18th, 2021 Review Committee selects no more than five (5) firms to interview and select consultant

Friday, November 12<sup>th</sup>, 2021 – Project Award to Consultant

Week of December 6<sup>th</sup>, 2021 - Project review meeting with Recreation Staff and Recreation Commission.

Friday, February 25, 2022 - Draft plan presented at Recreation Commission Meeting.

Friday, April 29, 2022 - Final plan presented to Recreation Director.

Meghan Spaulding will work on the edits of the document to have out to the public by Friday, September 17<sup>th</sup>, 2021.

**Motion was made by Brett Mulvey to accept the RFP as amended. Seconded by Gregg Mikolaities. Motion carried.**

- Recreation Commission Vacancy
  - i. Meghan Spaulding informed the commission of the open seat and to let them know all letters of interest need to be submitted to the office of the Select Board.
- Rye Recreation After School Program Space Use Agreement
  - i. Meghan Spaulding informed the commission that the space use agreement with the

school has been signed by all parties. This agreement is in effect for two years.

- The Wave
  - i. Meghan Spaulding informed the commission that we have found a qualified person to work The Wave when it opens. She also asked the group if we can put together a volunteer day to help build some of the furniture for the space. Cory Belden suggested that we email Middle School families to come and help one Saturday.
  - ii. Brett Mulvey suggested that we start The Wave on a Thursday or Friday and just open it to the 7<sup>th</sup> and 8<sup>th</sup> graders.
  - iii. Tentative date of The Wave opening is the week of October 12<sup>th</sup>. It is intended to open The Wave a few weeks prior to the end of fall sports to have a soft opening.
- Other

## **VI. New Business**

- Field Use Agreement
  - i. Cory Belden wants to work with the commission before Spring Sports to edit the field use agreement to make sure it is up to date.
  - ii. Meghan Spaulding suggested that we work with the non-profit groups that utilize our fields and create a MOU. These MOU's will be worked on in the winter season prior to the start of spring sports.
- Quotes for Modular Roof Replacements
  - i. Meghan Spaulding worked to receive three quotes to replace the roof on the modular that the recreation office is located in. The Commission was given all the price points of the quotes and companies.

**Motion was made by Brett Mulvey to move forward with J. Carnes and Sons Roofing to complete the Modular Roof Shingle Replacement. Seconded by Steve King. Motion Carried.**

- Programing update
  - i. After School
    - 1. Meghan informed the commission of the staffing shortage but do have some applications starting to come in. Gregg Mikolaities gave Meghan a person to contact for employment.
  - ii. Soccer
    - 1. At the start of the season this past Saturday we have about 125 players. With the help of Steve King for preparing the fields and Lee Arthur the program started smoothly. Cory Belden mentioned that the snack shack was open for business. Meghan informed them that she would be there during the program to operate it. Gregg mentioned we should try to get volunteer parents to help oversee the snack shack so Meghan would not have to be present for all the hours of the soccer program.
  - iii. Winter Programs
    - 1. Meghan mentioned due to marketing and timing that youth basketball will start in December.
    - 2. Meghan will be reaching out to Portsmouth Recreation Department to see if we can work with them on their ski program to get some people to ski at Gunstock.
  - iv. Other programming
- Other

## **VII. Adjournment**

- **Motion was made by Brett Mulvey to adjourn the Rye Recreation Meeting at 5:55 p.m. Seconded by Joe Persechino. Motion carried.**

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