

**RYE WATER DISTRICT MONTHLY MEETING MINUTES  
WEDNESDAY, January 3, 2018 – 9:00 a.m.**

**Attendance:**

Ralph Hickson, Commission Chair  
Art Ditto, Commissioner  
Tom Clifford, Commissioner

**Others Present:**

Ken Aspen, Superintendent  
Dyana Ledger, Business Manager  
Residents:  
Peter Crawford  
Selectman Phil Winslow

**I. Call to Order**

Chair Hickson called the meeting to order at 9:00 a.m.

**II. Review minutes from the December monthly meeting**

The following correction was noted:

- Page 3, 3<sup>rd</sup> bullet, 4<sup>th</sup> sentence should read: **High pressure zone will be floating on the VFD only.**

**Motion by Tom Clifford to approve the minutes of December 6, 2017 as amended. Seconded by Tom Clifford. All in favor.**

**III. Correspondence:**

- **None**

**IV. Treasurer's Report for the month of December**

- **Not yet received.**

## **V. Cash Flows Reports:**

The Commissioners reviewed the cash flow reports for the month of December.

**Motion by Art Ditto to accept the cash flow report for the month of December. Seconded by Tom Clifford. All in favor.**

## **VI. Superintendent's Monthly Report, Pumping Chart, Data Chart and Bacteria Tests for the month of December.**

The pumping data was not yet available for the month of December.

Superintendent Ken Aspen reported that there have been no serious issues with the operating equipment over the past couple of weeks where the temperatures have been well below freezing levels.

## **VII. Planning Board and Zoning Minutes:**

### **Planning Board:**

- Superintendent Aspen confirmed that he has spoken with Planning Administrator Kim Reed in regards to the proposed subdivision for South Road. The subdivision proposal has been revised from its original 2017 plan based on a settlement agreement between the developer and the Town of Rye. The revised plan will need to be presented to the Water District in order to be reviewed for compliance. Planning Administrator Reed agreed to give this information to the developer. The new plan for South Road will be reviewed and finalized by the Planning Board at their meeting on January 9<sup>th</sup>.
- The development at Airfield Drive by The Housing Partnership will be reviewed by the Planning Board at a work session on January 23<sup>rd</sup>.

### **Zoning Board:**

- No areas of concern.

## **VIII. Old Business:**

- **Seacoast Drinking Water Commission Update**  
Commissioner Ditto noted that the upcoming January meeting has been cancelled. The commission will not meet again until February. In December, the commission was given information about the Seacoast Watershed Alliance. A link to the Seacoast Drinking Water Commission's website may be found on the town's website.
- **Garland Road Generator**  
Superintendent Aspen noted that the foundation has been poured for the generator to be installed. The generator is expected to be shipped in mid-February. The delay in the installation is due to the active hurricane season, which caused setbacks in availability of equipment and delayed shipments.

- **Breakfast Hill Meter Building**

Some of the work has been halted due to the recent cold spell but will resume shortly.

- **Harbor Road**

Superintendent Aspen is working on getting proposals and pricing on construction and materials for the project, which is scheduled for the spring. He noted that there may be a savings if the Water District supplies the materials for the job.

## **IX. New Business:**

- **New Well Exploration**

A meeting is scheduled for January 10<sup>th</sup> to discuss the new well site research. The Water Commissioners, along with the district's engineer, will be meeting with the Town Administrator, Planning Administrator and Conservation Commission.

- **PFC Readings**

Commissioner Ditto has received the latest test results and is updating the table to be posted on the town's website. He reviewed the numbers for the months of November and December. He noted that a dioxane sampling is needed, which Superintendent Aspen agreed to include with the next round of sampling.

### **Discussion with Chris Berg, Wright Pierce Engineering:**

- Mr. Berg noted that Greg Smith from Wright Pierce will be meeting with the Commissioners and the town on January 10<sup>th</sup> to discuss properties that may be available as a future water source. The report regarding properties that would be worth further exploration will be available for the Commissioners sometime in February.
- The connection at Breakfast Hill is moving forward. The project should be completed sometime in February.
- The conservation plan has been submitted to NHDES. Comments on the plan from Kelsey Vaughn are expected within the week. Once that is completed, a draft will be submitted to the Commissioners for final review and approval. The plan is expected to be implemented once it is approved and finalized with NHDES.
- Mr. Berg noted that he will meet with Superintendent Aspen in February to go over the updates and improvements to the GIS.
- Mr. Berg reported that the conduit and generator foundation pad was installed at the Garland Well. The installation of the generator has been delayed until February because of hurricane activity this past fall. The rest of the Garland well improvements will go to bid in February with proposals due back in March.

There was discussion on the SRF process.

No other business was brought before the Commission.

### **Adjournment**

**Motion by Art Ditto to adjourn at 9:50 a.m. Seconded by Tom Clifford. All in favor.**

Respectfully Submitted,  
Dyana F. Ledger