

RYE WATER DISTRICT MONTHLY MEETING MINUTES
WEDNESDAY, February 1, 2017 – 9:00 a.m.

Attendance:

Art Ditto, Commissioner Chairman

Ralph Hickson, Commissioner

Tom Clifford, Commissioner (By telephone for warrant article votes)

Others Present:

Dyana Ledger, Business Manager

Peter Crawford, Resident

I. Call to Order

Chairman Ditto called the meeting to order at 9:03 a.m.

Note: Tom Clifford joined the meeting by phone at 9:03 a.m.

II. Warrant Articles

Article 2: To see if the District will vote to establish an Expendable Trust Fund in accordance with RSA 31:19-a, for the purpose of creating a fund for Storage Tank Maintenance and to raise and appropriate the sum of Thirty Thousand dollars (\$30,000) to be placed in this fund, and to designate the Rye Water District Commissioners as agents to expend. This appropriation is in addition to the operating budget. (Majority vote required.)

Motion by Ralph Hickson to recommend Article 2. Seconded by Tom Clifford.

Roll Call: Ralph Hickson – Yes, Tom Clifford – Yes, Art Ditto – Yes

Vote: 2-0

Article 3: To see if the District will vote to raise and appropriate the sum Thirty Thousand Dollars (\$30,000) to be placed in the District's existing Distribution System Replacement and Improvement Capital Reserve Fund established for the purpose of replacing or enlarging the distribution system. This appropriation is in addition to the operating budget. (Majority Vote Required.)

Motion by Ralph Hickson to recommend Article 3. Seconded by Tom Clifford.

Roll Call: Ralph Hickson – Yes, Tom Clifford – Yes, Art Ditto – Yes

Vote: 2-0

Article 4. To see if the District will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be placed in the District's existing Expendable Trust Fund established to meet the costs of unanticipated expenses occurring during the fiscal year. This appropriation is in addition to the operating budget. (Majority Vote Required.)

Motion by Ralph Hickson to recommend Article 4. Seconded by Tom Clifford.

Roll Call: Ralph Hickson – Yes, Tom Clifford – Yes, Art Ditto – Yes

Vote: 2-0

Article 5. To see if the District will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be placed in the District's existing Equipment and Buildings Capital Reserve Fund established for the purpose of purchase, repair, modification, or replacement of equipment and buildings that support operations of the water distribution system. This appropriation is in addition to the operating budget. (Majority Vote Required.)

Motion by Ralph Hickson to recommend Article 5. Seconded by Tom Clifford.

Roll Call: Ralph Hickson – Yes, Tom Clifford – Yes, Art Ditto – Yes

Vote: 2-0

Article 6. To see if the District will vote to raise and appropriate the sum of One Million Two Hundred Eighteen Thousand Eight Hundred Eighty Seven Dollars (\$1,218,887) for general District operations and to defray Water District charges for the ensuing year. This article does not include appropriations contained in any other article addressed. (Majority Vote Required.)

Note: This operating budget warrant article does not include appropriations in ANY other warrant article.

Motion by Ralph Hickson to recommend Article 6. Seconded by Tom Clifford.

Roll Call: Ralph Hickson – Yes, Tom Clifford – Yes, Art Ditto – Yes

Vote: 2-0

Note: Tom Clifford left the meeting at 9:06 a.m.

III. Superintendent's Monthly Report, Pumping Chart, Data Chart and Bacteria Tests for January.

Ralph Hickson made a motion to table the Superintendent's report for the month of January. Seconded by Art Ditto. All in favor.

IV. Review minutes from the January monthly meeting.

Ralph Hickson made a motion to approve the meeting minutes of January 4, 2017 as amended. Seconded by Art Ditto. All in favor.

V. Correspondence:

- A letter was received from Brian Goetz, City of Portsmouth, requesting a Water Conservation Plan from Rye Water District for the replacement well in Greenland, N.H., as requested by NH DES.
- An email from N.H. Watershed Protection and Restoration was forwarded from Planning Administrator, Kim Reed, in regards to the gathering of information about costs for water in Rye.

VI. Treasurer's Report:

- The Treasurer's Reports for the months of October, November and December were reviewed by the Commissioners.

Ralph Hickson made a motion to accept the Treasurer's Report for the months of October, November and December. Seconded by Art Ditto. All in favor.

VII. Cash Flows:

The cash flow reports were reviewed for the month of January.

Motion by Ralph Hickson to accept the cash flow report for the month of January. Seconded by Art Ditto. All in favor.

VIII. Planning Board and Zoning Board:

- No concerns were noted for the Board of Adjustment minutes of January 4th.
- The South Road Subdivision, developer Joe Falzone, is scheduled for a Planning Board Work Session on Wednesday, February 8th. The application will go before the Planning Board at their monthly meeting on February 14th.

IX. Old Business:

- Dyana Ledger, Business Manager, confirmed that the district has a three year contract with the current auditors, Melanson Heath. The final year in the contract is 2017. The district is ready to begin the 2016 audit.

X. New Business:

- The Commissioners will be presenting the 2017 Water District Budget to the Budget Committee on Tuesday, February 7th, 6:30 p.m., Rye Town Hall.
The proposed budget will be ready for the Budget Committee a few days before the meeting and will be left at the Town Hall for the committee members.
The Commissioners will meet on February 7th, 1:00 p.m., for a final review of budget materials for the meeting.
- It was agreed that a letter should be drafted in regards to the rate increases, which will begin in April of 2017.

XI. Public Comment

- **Peter Crawford, 171 Brackett Road**, asked about the rate study that was completed last year by the Water District and how it will affect the upcoming budget.
Chairman Ditto noted that the rate study was completed, by Wright Pierce, and this is reflected in the tax rate. The annual rates and overage rates have been adjusted to reflect the recommendations in the rate study. Under the new rate structure, approximately 65% will come from user fees and 35% will come from the tax rate. This will result in about a .19 decrease in the tax rate.

Adjournment

Motion by Ralph Hickson to adjourn at 9:40 a.m. Seconded by Art Ditto. All in favor.

Respectfully Submitted,
Dyana F. Ledger