

**RYE WATER DISTRICT MEETING**  
**December 5, 2018 – 9:00 a.m.**  
**Rye Water District Office – 60 Sagamore Rd**

**Attendance:**

Art Ditto, Commission Chair  
Ralph Hickson, Commissioner  
Tom Clifford, Commissioner

**Others Present:**

Arik Jones  
Darren Prince  
Dyana Ledger, Business Manager  
Peter Crawford, Resident

**I. Call to Order**

Chair Ditto called the meeting to order at 9:00 a.m.

**II. Superintendent's Monthly Report, Pumping Chart, Data Chart and Bacteria Tests for the month of November.**

Arik Jones gave an update on the recent flushing schedule. He also gave an update on the main breaks that occurred on Ocean Boulevard and near Highland Park. Water quality testing results have been received for the month of November with no concerns. The updated results will be posted on the town's website. December's water samples will be taken within the week.

**Motion by Ralph Hickson to accept the superintendent's report for the month of November. Seconded by Tom Clifford. All in favor.**

**III. Review minutes:**

- **November 7, 2018**

It should be noted that the November 7<sup>th</sup> meeting minutes list the commissioner's meeting with the Budget Committee as February 4, 2019. The correct date is **February 5, 2019**.

**Motion by Ralph Hickson to approve the minutes of November 7, 2018 as amended. Seconded by Tom Clifford. All in favor.**

**IV. Correspondence:**

- The PFS sampling results were received and are consistent with recent past sampling. The results will be updated on the town's website.

- An email was received from Tom Pfau, Rye Energy Committee, regarding 2017 energy consumption by the water district in order to update the Rye Energy Committee's Town Energy Report.

Business Manager, Dyana Ledger, will research this information and follow up with Mr. Pfau.

- An email was received from Michele Sopher inviting the water district to participate in the Town of Rye LED Streetlight Project for the streetlight at 51 Garland Road.

Chair Ditto will reply to Ms. Sopher's email and explain that the light may be moved during the Garland Well upgrade.

#### **V. Treasurer's Report for the month of October**

The Commissioners reviewed the Treasurer's Report for the month of October.

**Motion by Ralph Hickson to accept the Treasurer's Report for the month of August. Seconded by Tom Clifford. All in favor.**

#### **VI. Cash Flow Reports for November**

The Commissioners reviewed the cash flow reports for the month of November. It was noted that the second tax payment from the town was received at the end of November. Updated budget numbers for 2019 were also submitted to the Commissioners.

**Motion by Tom Clifford to accept the cash flow report for the month of November. Seconded by Ralph Hickson. All in favor.**

#### **VII. Town Planning and Zoning Minutes**

- There were no new applications before the boards that will affect the water district. The recently proposed developments have already been discussed by the district.

#### **VIII. Old Business:**

- **Seacoast Drinking Water Commission Update**

The final report from the Seacoast Drinking Water Commission regarding long-term goals and requirements for drinking water for the Seacoast area has been completed. The commission's existence ceased on November 1<sup>st</sup>. A copy of the final report was sent to Town Administrator Michael Magnant and an update will be given to the town's selectmen in the near future.

- **Source Investigation**

Wright Pierce are investigating three properties as a potential water source for the district; off South Road, Rand property and Cedar Run. The geophysical work will be completed the first part of December. The commission will invite Greg Smith and Chris Berg, Wright Pierce, to the work session in December for an update. Chair Commissioner will follow up with the Conservation Commission regarding the status of the source investigation project, as two of the parcels are conservation land.

- **RWD Website**

The water district's website has been designed and is currently available online. The website will be used to provide information to the residents regarding water quality, public alerts, and water conservation information. Customers will also be able to access their accounts and make payments online. Monthly meeting minutes and agendas will be posted and available for review on the website. Business Manager, Dyana Ledger, will be working on initial setup of information over the next month. Notices announcing the new website will be sent to residents once setup is completed.

**IX. New Business:**

- **Proposed Irrigation Ordinance**

Chair Ditto attended the recent Rules and Regulations Committee meeting to discuss the proposal for an irrigation ordinance/building code regulation. The enforcement and management of this regulation would be the responsibility of the Rye Water District. The committee suggested and discussed the idea of separate metering for the irrigation systems. They also discussed the idea of having landscaping regulations in order to promote water conservation. Chair Ditto agreed to further work on the proposal and to return to the committee with more information.

**X. Other Business**

- **Encumbrances**

**Motion by Ralph Hickson to encumber the funds from Capital Outlay Engineering which includes funds for the Garland Well update design and source investigation. Seconded by Tom Clifford. All in favor.**

- **2019 Budget Updates**

The Commission reviewed the recent updates to the 2019 budget and discussed potential projects with Arik Jones and Darren Prince.

**XI. Non-Public Session per RSA 91-A:3, II (a) Personnel**

**At 10:34 a.m., Ralph Hickson made a motion to go into Non-Public Session per RSA 91-A:3, II (a) Personnel. Seconded by Tom Clifford.**

**Roll Call: Ralph Hickson – Yes, Tom Clifford – Yes, Art Ditto - Yes**

**The commissioners came out of non-public session at 11:50 a.m.**

**Motion by Ralph Hickson to seal the minutes of the Non-Public Session. Seconded by Tom Clifford. All in favor.**

**Adjournment**

**Motion by Tom Clifford to adjourn at 11:51 a.m. Seconded by Ralph Hickson. All in favor.**

Respectfully Submitted,  
Dyana F. Ledger