

RYE WATER DISTRICT MONTHLY MEETING MINUTES
WEDNESDAY, December 6, 2017 – 9:00 a.m.

Attendance:

Ralph Hickson, Commission Chair
Art Ditto, Commissioner
Tom Clifford, Commissioner

Others Present:

Ken Aspen, Superintendent
Dyana Ledger, Business Manager
Residents:
Peter Crawford
Phil Winslow

I. Call to Order

Chair Hickson called the meeting to order at 9:00 a.m.

II. Superintendent's Monthly Report, Pumping Chart, Data Chart and Bacteria Tests for the months of October and November

The Commissioners reviewed the Superintendent's reports and pumping charts for the months of October and November. There were no areas of concern noted.

Motion by Art Ditto to accept the superintendent's reports for the months of October and November. Seconded by Tom Clifford. All in favor.

III. Review minutes from the November monthly meeting

Motion by Art Ditto to approve the minutes of November 1, 2017 as presented. Seconded by Tom Clifford. All in favor.

IV. Correspondence:

- A statement from Robert Kinville was received.

V. Treasurer's Report for the months of September and October

The Commissioners reviewed the Treasurer's reports for the months of September and October. No areas of concern were noted.

Motion by Art Ditto to accept the Treasurer's Reports for the months of September and October. Seconded by Tom Clifford. All in favor.

VI. Cash Flows Reports:

The Commissioners reviewed the cash flow reports for the month of November.

Motion by Tom Clifford to accept the cash flow reports for the month of November. Seconded by Art Ditto. All in favor.

VII. Planning Board and Zoning Minutes:

Planning Board:

The Planning Board conducted a site walk at Airfield Drive during the month of November. Commissioner Hickson attended the site walk. There were no real areas of concern noted at the site walk by the Planning Board members. Abutters who attended the site walk were concerned about maintaining privacy in their backyards.

Chair Hickson noted that the original plan presented by The Housing Partnership was forty-four units. The most recent plan shows forty units. This does not affect anything with the Water District.

Chair Hickson also noted that a settlement has been reached with the South Road project. A request should be made for the final design so the Water District can review. Any concerns should be reported to the Planning Administrator as soon as possible.

Commissioner Ditto noted that the water line installation and construction must comply with all requirements of the Water District guidelines.

Superintendent Aspen will reach out to Planning Administrator Reed to follow up on the proposed plans.

Zoning Board:

- No areas of concern.

VIII. Old Business:

- **Seacoast Drinking Water Commission Update**

Commissioner Ditto reported that the next meeting is scheduled for December 11th at the NHDES offices at Pease Tradeport. Minutes are taken of the meetings and are available on the DES website.

IX. New Business:

- Superintendent Aspen reported that the heater failed at the booster station on Garland Road. The issue will be resolved in the next few days.

- PFOA sampling will be done on December 2nd for the month of December. The three wells and blend samplings will be taken.
- A delivery date for the generator for the Garland Well site is still pending. Ewing Electric will be visiting the site in the near future to identify what needs to be done to the hot top to pour the foundation for the generator, which will be done within the next few weeks. It is expected that the generator will be installed the middle of January.
- The Breakfast Hill meter building has been relocated towards the front of the lot. That gives approximately 12ft of distance from the building to the base of the tank to allow machinery to go around the building. The VFD (Variable Frequency Drive) will be reconnected at the booster station on Monday the 11th and a test will be run on Tuesday to make sure it is working correctly. High pressure will be floating on the VFD only. As demand increases, the pump will speed up. As demand decrease, the pump will slow down. The VFD was designed to meet the maximum demand. The tank will be offline about one week to make the connection.
- The water main replacement for Harbor Road is slated to begin in the spring of 2018. Customers will be connected to a temporary water line during the time of the work. Irrigation will not be permitted during this timeframe. Times of construction and schedules for deliveries will need to be determined before construction is started so residents living on that road can be informed. The expected time for the work is two to three weeks.

X. Non-Public Session per RSA 91-A:3, II (a) Personnel and 91-A:3, II (e) Legal

At 9:52 a.m., Art Ditto made a motion to go into Non-Public Session per RSA 91-A:3, II (a) Personnel and 91-A:3, II (e) Legal. Seconded by Tom Clifford.

Roll Call: Tom Clifford – Yes, Art Ditto – Yes, Ralph Hickson – Yes.

The Board came out of Non-Public Session at 10:25 a.m.

Motion by Tom Clifford to seal the minutes of the Non-Public Session. Seconded by Art Ditto. All in favor.

Adjournment

Motion by Art Ditto to adjourn at 10:25 a.m. Seconded by Tom Clifford. All in favor.

Respectfully Submitted,
Dyana F. Ledger