

**RYE WATER DISTRICT MEETING**  
**February 7, 2018 – 9:00 a.m.**  
**Rye Water District Office – 60 Sagamore Rd**

**Attendance:**

Ralph Hickson, Commission Chair  
Art Ditto, Commissioner  
Tom Clifford, Commissioner

**Others Present:**

Ken Aspen, Superintendent  
Dyana Ledger, Business Manager  
Residents:  
Peter Crawford

**I. Call to Order**

Chair Hickson called the meeting to order at 9:03 a.m.

**II. Superintendent's Monthly Report, Pumping Chart, Data Chart and Bacteria Tests for the months of December and January.**

The Commissioners reviewed the Superintendent's reports and pumping charts for the months of December and January. There were no areas of concern noted.

**Motion by Art Ditto to accept the superintendent's report for the month of December. Seconded by Tom Clifford. All in favor.**

**Motion by Art Ditto to accept the superintendent's report for the month of January. Seconded by Tom Clifford. All in favor.**

**III. Review minutes:**

- **January 3, 2018**

**Motion by Tom Clifford to approve the minutes of January 3, 2018 as presented. Seconded by Art Ditto. All in favor.**

- **January 31, 2018**

**Motion by Art Ditto to approve the minutes of January 31, 2018 as presented. Seconded by Tom Clifford. All in favor.**

#### **IV. Correspondence:**

- Correspondence was received from R.G. Kinville.
- Notification of final payment was received from NH DES relating to the System Interconnection and Groundwater Investigation Grant.

#### **V. Treasurer's Report for the months of November and December.**

- Dyana Ledger, Business Manager, noted a mistake on the report for the month of December. She will follow up with the Treasurer.

**Motion by Art Ditto to accept the November 2017 Treasurer's Report. Seconded by Tom Clifford. All in favor.**

**Motion by Art Ditto to accept the 2017 December Treasurer's Report subject to follow up with the Treasurer regarding the money market account. Seconded by Tom Clifford. All in favor.**

#### **VI. Cash Flows Reports:**

The Commissioners reviewed the cash flow reports for the month of January.

**Motion by Tom Clifford to accept the cash flow report for the month of January. Seconded by Art Ditto. All in favor.**

#### **VII. Planning Board and Zoning Minutes:**

##### **Planning Board:**

- There were no areas of concern.
- The South Road development will be reviewed by the Commissioners at their work session on March 21<sup>st</sup>.
- The development at Airfield Drive will be going before the Planning Board in February. A work session was held with the Planning Board and the developer at the end of January.

##### **Zoning Board:**

- There were no areas of concern.

## **VIII. Old Business:**

- **Seacoast Drinking Water Commission Update**

Commissioner Ditto noted that the January meeting was cancelled. The February meeting is scheduled for Monday the 12<sup>th</sup>, which will be held at Pease. He has not seen meeting minutes from the December meeting.

- **Garland Road Generator**

Superintendent Aspen noted that the generator will be delivered and installed sometime in February. D.F. Richard will then move forward with the propane tank installation. The existing generator will be taken to the Rye Public Works Department for storage.

- **Breakfast Hill Meter Building**

Superintendent Aspen noted that it is currently under construction and is moving forward. There was an issue with the Rockingham County Sheriff's communication line being cut during digging. The issue is being resolved by the responsible parties.

- **Harbor Road**

The project is on track to begin the first part of April following the annual meeting. The anticipated project time is approximately three weeks. Superintendent Aspen will coordinate with Selectman Phil Winslow in communicating with the residents in that area about the project. Accommodations will need to be made for emergency vehicle access during construction.

- **School Water Project**

The Commissioners agreed that a meeting should be set up with the school coordinators of the project to discuss ideas for the presentation to the students. Dyana Ledger will follow up with Carrie Yakola to set up a meeting.

## **IX. New Business:**

- **Upcoming Newsletter**

Ken Aspen will be working on the newsletter for March. The focus will be on the upcoming annual meeting. Due date for the newsletter is February 12<sup>th</sup>.

- **Budget Meeting Update**

The Commissioners presented the 2018 Water District Budget to the Budget Committee on February 6<sup>th</sup>. The Budget Committee unanimously voted to recommend the budget.

No other business was brought before the Commission.

## **Adjournment**

**Motion by Art Ditto to adjourn at 9:50 a.m. Seconded by Tom Clifford. All in favor.**

Respectfully Submitted,  
Dyana F. Ledger