

**RYE WATER DISTRICT MEETING**  
**May 2, 2018 – 12:00 p.m.**  
**Rye Water District Office – 60 Sagamore Rd**

**Attendance:**

Art Ditto, Commission Chair  
Tom Clifford, Vice-Chair  
Ralph Hickson, Commissioner

**Others Present:**

Dyana Ledger, Business Manager  
Residents:  
Phil Winslow, Selectman

**I. Call to Order**

Chair Hickson called the meeting to order at 12:00 noon.

**II. Superintendent's Monthly Report, Pumping Chart, Data Chart and Bacteria Tests for the month of April.**

- Tabled to the June meeting as Superintendent Aspen was not in attendance.

**III. Review minutes:**

- April 4, 2018

**Motion by Ralph Hickson to approve the minutes of April 4, 2018 as presented. Seconded by Tom Clifford. All in favor.**

**IV. Correspondence:**

- None

**V. Treasurer's Report for the month of February**

The commissioners reviewed the Treasurer's report for the month of January. No areas of concern were noted.

The Commissioners agreed that the escrow for the Route 1 project should be moved over to the General Fund Account not that the project is finalized. Research on excess funds in that account may be needed to clear that account.

**Motion by Ralph Hickson to accept the Treasurer's Report for the month of February. Seconded by Tom Clifford. All in favor.**

## **VI. Cash Flows Reports:**

The Commissioners reviewed the cash flow reports for the month of April. No areas of concern were noted.

**Motion by Tom Clifford to accept the cash flow report for the month of April. Seconded by Ralph Hickson. All in favor.**

## **VII. Planning Board and Zoning Minutes:**

- The Planning Board held a site walk on April 23<sup>rd</sup> at the Goss Property for a new subdivision that is proposed for that parcel. The application is scheduled to go before the Board at their May 8<sup>th</sup> meeting.

The Commissioners requested that Superintendent Aspen follow-up with the Planning Administrator with Department Head comments for the Goss project. It was noted that if irrigation is proposed it needs to be consistent with the EPA's Water Sense protocols. It was noted that irrigation, at this time, is not proposed; however, the protocols should be addressed in the project approval.

- The Planning Board and ZBA will be holding a joint site walk for the Verizon Cell Tower at 120 Brackett Road on May 2<sup>nd</sup>. The application will be before the Boards at a second joint meeting scheduled for May 16<sup>th</sup>. The Boards initially heard the application at a meeting on April 16<sup>th</sup>.
- The Commissioners discussed the auxiliary apartments that are being approved in Rye and how to keep track of them in order to set up water billing correctly for the property. The Business Manager agreed to research some of the minutes from the past year to follow-up on new units. A process for new applications for auxiliary apartments moving forward will need to be set up with the Building Department.

Selectman Winslow noted that the Planning Board updated the requirements for auxiliary apartments about a year and half ago. They are required to go before the Planning Board

## **VIII. New Business:**

- **Water Main Flushing Progress**  
Water main flushing is in progress and is almost complete. They are currently working on Sagamore Road and will be moving on to the northern part of Ocean Boulevard. The last piece will be Wentworth Road.
- **Water Main Replacement Discussion Route 1A (south of Harbor Road)**  
Chair Ditto noted there was a water main break last month on Route 1A just south of Harbor Road near the location of the Pilot House. The line feeds a condominium complex and dead-ends across the street. From a total infrastructure standpoint, the ideal situation would be to loop around Locke Road; however, that would be expensive. His initial thought is to pay attention to the situation but it is not a high priority with some of the other projects the district has going on at this time. He would not address this before the upgrade of the Garland Road pump house.

- **MtBE Funds for Water Systems Projects**

Chair Ditto noted that the Commission will speak with Chris Berg Wright-Pierce at this month's work session about submitting an application. This may be something that could be used for a treatment plant.

- **Consumer Confidence Report**

The draft for the Consumer Confidence Report should be started.

- **Rye Elementary School Presentation**

The Commissioners held a presentation at the elementary school for the third graders as part of a grant the school received. The students were engaged in the presentation and had many questions. The school has asked the Commissioners to return next year.

- **EPA Water Sense**

Chair Ditto noted that the EPA Water Sense Guidelines covers all water use in the home. There is a section that addresses irrigation. He suggested that they look at that section and incorporate some of that language into the district's by-laws. The information can be found on the EPA website. It covers everything from residential homes, commercial and industrial activities.

**IX. Old Business:**

- **Harbor Road Project**

The project is on Day 12 and the intent is to do the paving on May 21<sup>st</sup>, which is a week ahead of schedule.

- **Seacoast Drinking Water Commission Update**

Chair Ditto noted that he did not attend the meeting for April, which was held on the 9<sup>th</sup>. He gave an update to the Selectmen at their on the 23<sup>rd</sup>. He thinks the commission is getting to the point where they will start forming some recommendations. A final report is due from the commission in November. The next meeting is being held on May 14<sup>th</sup>.

- **Fire Hydrant Location – Harbor Road Turnaround**

Superintendent Ken Aspen joined the meeting by phone to discuss a possible time and date for a site walk on Harbor Road to review the location for the fire hydrant. It was agreed to schedule the site walk for Thursday, May 3<sup>rd</sup> at 3:00 p.m.

Superintendent Aspen noted that he will be meeting with SteepleJacks for cleanup on the Breakfast Hill and Washington Road tanks. They will also be addressing a vent repair on the Breakfast Hill tank.

**Adjournment**

**Motion by Tom Clifford to adjourn at 12:40 p.m. Seconded by Ralph Hickson. All in favor.**

Respectfully Submitted,  
Dyana F. Ledger