

RYE WATER DISTRICT MONTHLY MEETING AGENDA
June 6, 2019 – 9:00 a.m.
Water District Office – 60 Sagamore Rd.

Attendance:

Art Ditto, Commission Chair
Ralph Hickson, Commissioner
Tom Clifford, Commissioner

Others Present:

Arik Jones, Superintendent
Dyana Ledger, Business Manager
Phil Winslow, Selectman
Tim Noble, Underwood Engineering
Brian Goetz, Portsmouth Dep. Director Public Works

I. Call to Order

Chair Ditto called the meeting to order at 9:04 a.m.

II. Review minutes:

- **May 1, 2019**

The following correction was made:

It should be noted on the first page that PFA's should be PFAS.

Motion by Ralph Hickson to approve the minutes of May 1, 2019 as amended. Seconded by Tom Clifford. All in favor.

III. Correspondence:

- Letter from Kinville was received.
- No other correspondence.

IV. Town Planning and Zoning Minutes

- There were no areas of concern for the commissioners in the May minutes for planning and zoning.

V. Old Business

Chair Ditto noted that he has updated the PFAS sampling results table with the April 2019 data. The results are about the same as previous sampling. The most recent sampling results may be viewed on the Rye Water District website.

VI. Tim Noble, Underwood Engineering & Brian Goetz, City of Portsmouth Rye Water Assessment

Tim Noble, Underwood Engineering, presented and reviewed the water assessment report recently prepared by his firm on behalf of the City of Portsmouth and the Town of Greenland. Currently, Portsmouth receives water from the Rye Water District to serve Bethany Church and ten residences in Greenland, near the location of the church, on Breakfast Hill Road. This study analyzed the capacity of the water district's resources to possibly expand its services to serve the next thirty homes on that road. Funds for this study were paid through a state grant received by the Town of Greenland.

Note: *At this time, there are no agreements between the City of Portsmouth and the Rye Water District to move ahead with serving additional properties in Greenland.*

VII. Superintendent's Monthly Report, Pumping Chart, Data Chart and Bacteria Tests for the month of May.

Superintendent Arik Jones reported that Cedar Run well is still offline. Booster station pump 1 is back in service and operational. The monthly bacteria samples will be taken within the week. Severino Construction has started the work at Garland. The tree work at the site was completed last week and the loam is now being stripped. The new valves will be installed within the week, which will be followed by a chlorination and testing. After that time, the existing valve assembly will be removed at the entrance.

He continued that the Consumer Confidence Reports (CCR) have been completed and mailed to residents in the district. Additional copies of the report have been delivered to businesses in town for distribution to interested parties. Copies of the CCR for Portsmouth will be delivered to the office for distribution to the district's customers receiving Portsmouth water. Both reports are posted on the Rye Water District's website.

Superintendent Jones noted that he has selected five (5) hydrants for replacement. The parts are approximately \$13,000 with additional fees for excavation of about \$12,000. The project will be within the amount that was budgeted. He also noted that a hydrant on Central Road was struck by a vehicle on June 4th; however, the cost of the damage does not warrant a replacement.

He stated that the pumping data is consistent with last year's totals. The flow charts have been updated. May 2019 shows the lowest data over the past five years, which is most likely due to the heavy rains over the past month. The new truck for the district will be ready July 8th. Also, a site walk was conducted with the Energy Committee at the district's property located off Grove Road. The committee is researching possible locations in Rye for the installation of solar panels for the benefit of the municipality. The committee seemed interested in the site and will be conducting further research on the proposal.

Motion by Tom Clifford to accept the superintendent's report for May. Seconded by Ralph Hickson. All in favor.

VIII. Treasurer's Report – March & April

Business Manager Dyana Ledger discussed the balancing of the Treasurer's Reports with the commissioners. It was agreed that she and the treasurer would work on creating a process for balancing monthly statements and reports.

Motion by Tom Clifford to accept the March Treasurer's Report as presented. Seconded by Ralph Hickson. All in favor.

Motion by Tom Clifford to accept the April Treasurer's Report as presented. Seconded by Ralph Hickson. All in favor.

IX. Cash Flow Reports for the month of May

The commissioners reviewed the cash flow reports for the month of May. There were no areas of concern noted.

Motion by Ralph Hickson to accept the case flow reports for May. Seconded by Tom Clifford. All in favor.

X. New Business

- **CIP Projects Review**

Chair Ditto will be working on the water district updates for the Capital Improvements Plan (CIP). The Route 1 project needs to be added and a modification made on the Garland Road pump house project. The CIP also needs to be updated to reflect the new service truck and the planned replacements moving forward.

There was some discussion on other project updates to be included in the CIP. The CIP Committee will be sending department heads requests for updates within the next few months.

- **Wright Pierce: On-Call Engineering Services Agreement**

The engineering service agreement was received by Wright Pierce for the commissioners' review and signatures. The agreement covers general engineering services provided by Wright Pierce. After review and discussion, it was agreed to wait on signing the agreement until Superintendent Jones can get more information about the contract from Chris Berg.

XI. Other Business

- **None**

Adjournment

Motion by Ralph Hickson to adjourn at 10:40 a.m. Seconded by Tom Clifford. All in favor.

Respectfully Submitted,
Dyana F. Ledger