

RYE WATER DISTRICT
MEETING AGENDA
Meeting will be held via ZOOM
July 1, 2020 – 9:00 a.m.

Attendance:

Art Ditto, Commission Chair
Ralph Hickson, Commissioner
Tom Clifford, Commissioner

Others Present:

Arik Jones, Superintendent
Dyana Ledger, Business Manager
Phil Winslow, Selectman

I. Call to Order

Chair Ditto called the meeting to order via Zoom video conferencing at 9:00 a.m.

Statement by Art Ditto:

As chair of the Rye Water District Commission, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone, with additional access possibilities by video and other electronic means. We are utilizing Zoom for this electronic meeting. All members of the board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by clicking on the following website address: www.zoom.com
ID #923-977-2636. Password: 03870

Public notice has been provided to the public for the necessary information for accessing the meeting, including how to access the meeting using Zoom telephonically. Instructions have also been provided on the website of the commission at: ryewaterdistrict.com go to the Meetings/Agenda page and click on the agenda for this meeting.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

Roll call attendance of commissioners:

1. Tom Clifford
2. Ralph Hickson
3. Art Ditto

II. Approval of Meeting Minutes – June 3, 2020

Motion by Ralph Hickson to approve the minutes of June 3, 2020 as presented. Seconded by Tom Clifford.

Roll Call: Ralph Hickson – Yes; Tom Clifford – Yes; Art Ditto – Yes

Motion passed.

Approval of Public Hearing Meeting Minutes – June 24, 2020

Motion by Tom Clifford to approve the minutes of June 24, 2020 as presented. Seconded by Ralph Hickson.

Roll Call: Ralph Hickson – Yes; Tom Clifford – Yes; Art Ditto – Yes

Motion passed.

III. Superintendent's Monthly Report, Pumping Chart, and Data Report, and Bacteria Tests for July

Superintendent Arik Jones reviewed his report for the month of June with the Commissioners. He also reviewed the pumping chart and test results for June.

Motion by Ralph Hickson to accept the Superintendent's Report for June. Seconded by Tom Clifford.

Roll Call: Ralph Hickson – Yes; Tom Clifford – Yes; Art Ditto – Yes

Motion passed.

IV. Cash Flow Reports & Budget Review

The Commissioners reviewed the cash flow report and reviewed the budget expenditures for the month of June. They also reviewed the first quarter billing return and year-to-date expenditures, as compared to 2019. Business Manager Dyana Ledger noted that 91% of the first quarter bills have been paid, which equals 88% of the total amount billed.

The second quarter billing is in the process of being sent out. There are no real concerns at this time with cash flow for the District.

The Commissioners did not have any issues or concerns with the reports.

Motion by Ralph Hickson to accept the cash flow reports. Seconded by Tom Clifford.
Roll Call: Ralph Hickson – Yes; Tom Clifford – Yes; Art Ditto – Yes
Motion passed.

V. Treasurer's Reports

**Tabled*

VI. Old Business

a. Annual Meeting Update

There was discussion about set up for the annual meeting, which is being held on July 11th at Parson's Field. A tent will be rented from Marshall's Rental and set up the day before the meeting with it being taken down as soon as possible after the meeting. Chairs for participants will be set up 6ft apart under the tent and a table will be set up for voter check-in.

Superintendent Jones agreed to follow up with DPW to inquire about the mowing of the field. He has also been working with the Police Chief with regards to whether or not an officer will be needed to monitor the traffic. At this time, Police Chief Walsh has confirmed that an officer is not needed; however, cones will be set up on Washington Road to help manage the traffic going into the junior high to park. An officer will check in on the meeting to be sure there are no issues.

Superintendent Jones has also been working with the Fire Chief with regards to the setup of the tent. Fire Chief Cotreau had no issues with the tent and approved the diagram for the setup of chairs at 6ft distances.

Other ideas that were discussed by the Commissioners included setup of trash cans, mosquito spraying and/or control, the availability of bottled water and the process for voting on the bond warrant articles. It was agreed by the Commissioners that a site walk at Parsons Field should be scheduled with the Moderator to go over the final setup for the meeting.

Business Manager Ledger will contact Josh Scott to schedule a date and time.

VII. New Business

**None*

VIII. Town Planning and Zoning Minutes

**No areas of concern for the Water District were noted in the Town planning or zoning minutes.*

IX. Other Business

**None*

Adjournment

Motion by Tom Clifford to adjourn at 10:00 a.m. Seconded by Ralph Hickson.

Roll Call: Ralph Hickson – Yes; Tom Clifford – Yes; Art Ditto – Yes

Motion passed.

Respectfully Submitted,
Dyana Ledger