

**RYE WATER DISTRICT
MEETING MINUTES
Meeting held via ZOOM
October 7, 2020 – 9:00 a.m.**

Attendance:

Tom Clifford, Commission Chair
Ralph Hickson, Commissioner
Art Ditto, Commissioner

Others Present:

Arik Jones, Superintendent
Dyana Ledger, Business Manager
Phil Winslow, Rye Selectman

I. Call to Order

Chair Clifford called the meeting to order via Zoom video conferencing at 9:10 a.m.

Statement by Tom Clifford:

As chair of the Rye Water District Commission, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone, with additional access possibilities by video and other electronic means. We are utilizing Zoom for this electronic meeting. All members of the board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by clicking on the following website address: www.zoom.com
ID #840-6819-1066 Password: 03870

Public notice has been provided to the public for the necessary information for accessing the meeting, including how to access the meeting using Zoom telephonically. Instructions have also been provided on the website of the commission at: ryewaterdistrict.com go to the Meetings/Agenda page and click on the agenda for this meeting.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

Roll call attendance of commissioners:

1. Tom Clifford
2. Ralph Hickson
3. Art Ditto

II. Approval of Meeting Minutes – September 2, 2020

Motion by Ralph Hickson to approve the September 2, 2020 meeting minutes. Seconded by Art Ditto.

Roll Call: Ralph Hickson – Yes; Art Ditto – Yes; Tom Clifford - Yes

Motion passed.

III. Superintendent's Monthly Report, Pumping Chart, Data Report and Bacteria Tests for September

Superintendent Arik Jones gave an update to the Commissioners in regards to projects the district is currently working on. The Commissioners also reviewed the pumping data and bacteria results for September.

- The District is currently conducting their semi-annual flushing. Low flow flushing is being done in order to conserve water.
- The tank mixer is in and functioning.
- The new sample site has been approved
- There has been a coliform hit on West Road. The District is currently waiting for the results of the repeat sampling.
- The District is currently working with the homeowner at 93 Wentworth Road in connection with a reported leak at the property.

There was discussion about the paving status of the Route 1A project. There was also discussion about hydrant work in the District.

The Commissioners requested that Superintendent Jones follow up with Wright-Pierce in regards to budget numbers for the replacement of the Cedar Run Well project and the sanitary radius survey.

The Commissioners also discussed water restrictions and agreed with the water ban proposed by the Town.

IV. Cash Flow Reports

The Commissioners reviewed the updated cash flow reports and year to date comparisons to last year. There were no concerns noted.

Motion by Ralph Hickson to accept the cash flow reports. Seconded by Art Ditto.

Roll Call: Art Ditto – Yes; Ralph Hickson – Yes; Tom Clifford - Yes

Motion passed.

V. Old Business

- **Commissioner Ditto reported that all information for the District has been submitted to the Capital Improvements Plan Committee.**
- **There was some discussion about the proposed wage scale classification. Commissioner Ditto agreed to work on the proposal for a future meeting.**

VI. New Business

- **Health Trust 2020 Surplus**

The Water District will be receiving a return of surplus premiums for the year 2020, due to fewer claims being made by members because of the “Stay at Home” Orders that were put in place, earlier in the year, because of Covid-19. Business Manager Dyana Ledger asked the Commissioners for permission to return health insurance premiums to employees as appropriate.

Motion by Ralph Hickson to return health insurance premiums to contributing employees based upon the percentage paid versus the amount received in surplus from HealthTrust.

Seconded by Art Ditto.

Roll Call: Art Ditto – Yes; Ralph Hickson – Yes; Tom Clifford – Yes

Motion passed

VII. Town Planning and Zoning Minutes

**No areas of concern for the Water District were noted in the Town planning or zoning minutes.*

VIII. Other Business

**None*

Adjournment

Motion by Art Ditto to adjourn at 10:34 a.m. Seconded by Ralph Hickson.

Roll Call: Art Ditto – Yes; Tom Clifford – Yes; Ralph Hickson - Yes

Motion passed.

Respectfully Submitted, Dyana F. Ledger