

RYE WATER DISTRICT
MEETING MINUTES
Meeting held via ZOOM
June 2, 2021 – 9:00 a.m.

Attendance:

Tom Clifford, Commission Chair
Ralph Hickson, Commissioner
Art Ditto, Commissioner

Others Present:

Arik Jones, Superintendent
Darren Prince, Asst. Superintendent
Dyana Ledger, Business Manager
Chris Berg, Wright-Pierce

I. Call to Order

Chair Clifford called the meeting to order via Zoom video conferencing at 9:00 a.m.

Statement by Tom Clifford:

As chair of the Rye Water District Commission, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are providing public access to the meeting by telephone, with additional access possibilities by video and other electronic means. We are utilizing Zoom for this electronic meeting. All members of the board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by clicking on the following website address: www.zoom.com
ID #880 6925 9110 Password: 03870

Public notice has been provided to the public for the necessary information for accessing the meeting, including how to access the meeting using Zoom telephonically. Instructions have also been provided on the website of the commission at: ryewaterdistrict.com go to the Meetings/Agenda page and click on the agenda for this meeting.

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled. Please note that all votes that are taken during this meeting shall be done by roll call vote.

Roll call attendance of commissioners:

1. Tom Clifford
2. Ralph Hickson
3. Art Ditto

II. Approval of Meeting Minutes

- May 5th

III. Superintendent's Monthly Report, Pumping Chart, Data Report and Bacteria Tests for May

Superintendent Arik Jones presented his monthly report, pumping chart and data report for the month of May.

- The monthly pumping totals are similar to last year last year at this time.
- The water quality samples have not yet been taken for the month of June. The May sample results are available.
- A draft has been completed addressing drought restrictions. This will be presented to the Rye Select Board at their June 14th meeting.
- Back flow tests are being completed and should be done by the end of the week.
- Assistant Superintendent Darren Prince is continuing to monitor the monthly readings and has been following up with property owners who show abnormally high usage. High usage could be due to a leak, such as a leaking commode, which the homeowner might not be aware of.
- The N.H. Labor Board will be conducting a safety inspection of all District properties on June 4th. Superintendent Jones will be meeting with the labor board representative to tour the properties. NH DRA has also sent a notice of their pending property inspection, which they will conduct independently.
- The new Ford truck has been ordered, which was approved by the voters at the District's recent annual meeting on May 22nd. Because of delivery delays and restrictions over the past year due to Covid, the truck may not be ready for the District until late fall or possibly the first part of 2022.
- Superintendent Jones will reach out to Attorney Quinn for an update on current legal issues and to possibly set up a non-public meeting with the Commissioners.

Motion by Art Ditto to accept the Superintendent's report for the month of May. Seconded by Ralph Hickson.

Roll Call: Ralph Hickson – Yes; Tom Clifford – Yes; Art Ditto – Yes

Motion passed.

IV. Update from Chris Berg, Wright-Pierce

Chris Berg, Wright-Pierce, gave an update to the Commissioners regarding current projects for the Water District. The Garland Well work is starting and the schedule seems to be on track. Design plans for the Wallis Road project are in review with DOT and DES. A copy of the plans has also been sent to Public Works Director Dennis McCarthy. The intent is to have the project out for bid within the next month. There may be a possibility that the Wallis Road project will not be able to be done until the spring of 2022 because many contractors are behind in work due to the pandemic.

Mr. Berg noted that now that the budget has been approved, design work can begin for the Breakfast Hill tank upgrades. The Cedar Run replacement well application/package is in to DES. There have been no recent updates on that project.

V. Cash Flow Reports

The Commissioners reviewed the cash flow reports for May, along with the 2021 approved budget expense report. There were no issues of concern.

Motion by Art Ditto to accept the cash flow reports for the month of April.

Seconded by Ralph Hickson.

Roll Call: Tom Clifford – Yes; Ralph Hickson – Yes; Art Ditto – Yes

Motion passed.

VI. Treasurer's Report

Not Available

VII. Correspondence

None

VIII. Old Business

a. Appraisal Quote

The appraisal quote was reviewed by the Commissioners. There were no concerns and it was agreed to move forward with the appraisal. Superintendent Jones will forward appraisal information to Attorney Quinn.

Motion by Ralph Hickson to accept the estimate from MMC Appraisals, Marsha Campaniello, and to authorize Superintendent Arik Jones to sign the service agreement.

Seconded by Art Ditto.

Roll Call: Tom Clifford – Yes; Ralph Hickson – Yes; Art Ditto – Yes

Motion passed.

b. Drought Restrictions

Addressed under the Superintendent's report earlier in the meeting. Proposed restrictions will be presented to the Rye Select Board at their meeting on June 14th.

IX. New Business

a. Appointment of Chair & Vice-Chair

Motion by Art Ditto to nominate Ralph Hickson as chair. Seconded by Tom Clifford.

Roll Call: Tom Clifford – Yes; Art Ditto – Yes; Ralph Hickson – Yes

Motion passed.

Motion by Ralph Hickson to nominate Art Ditto as vice-chair. Seconded by Tom Clifford.

Roll Call: Tom Clifford – Yes; Art Ditto – Yes; Ralph Hickson – Yes

Motion passed.

b. Meeting in Person

The Governor's orders regarding in person meetings will be lifted, as of June 12, 2021. The Commissioners agreed that future meetings should resume in person at the Water District office. The next meeting will be the Commissioners' work session on June 16th, which will be held in person.

X. Town Planning and Zoning Minutes

There were no issues or concerns in the Planning and Zoning meeting minutes.

XI. Other Business

None

Adjournment

Motion by Art Ditto to adjourn at 10:05 a.m. Seconded by Ralph Hickson.

Roll Call: Art Ditto – Yes; Ralph Hickson – Yes; Tom Clifford – Yes

Motion passed.

Respectfully Submitted,
Dyana F. Ledger