

**RYE WATER DISTRICT
MEETING MINUTES
Water District Office – 60 Sagamore Rd.
August 4, 2021 – 9:00 a.m.**

Attendance:

Ralph Hickson, Commission Chair
Tom Clifford, Commissioner
Art Ditto, Commissioner (arrived at 9:30)

Others Present:

Arik Jones, Superintendent
Darren Prince, Asst. Superintendent
Dyana Ledger, Business Manager
Selectman Phil Winslow
Chris Berg, Wright-Pierce

I. Call to Order

Chair Hickson called the meeting to order at 9:00 a.m.

II. Approval of Meeting Minutes

- July 7th

Motion by Ralph Hickson to accept the minutes of July 7, 2021 as written. Seconded by Tom Clifford. All in favor. (Note: Art Ditto not present for vote)

III. Superintendent's Monthly Report, Pumping Chart, Data Report and Bacteria Tests for July

Superintendent Arik Jones presented his monthly report, along with the pumping charts for the Commissioners to review.

- Two hydrants were replaced over the past month; one at 1459 Ocean Blvd and hydrant #418 at the end of Olde Parish Rd.
- Bacteria samples for August will be taken next week.
- Superintendent Jones will be working with Wright-Pierce on the Risk and Resiliency Emergency Response Plan, which is slated to be completed by the end of December.
- The Breakfast Hill tank painting proposal will be starting within the week.
- Gregg Vaillancourt will be taking his tests for his treatment 1 and distribution 1 licenses.

- Calibration of all meters was completed over the past month.
- T-Mobile has begun working on repositioning their cell communication equipment on the Breakfast Hill tank.
- Preliminary painting has started at the Garland pump house. Bollards have been set around the propane tanks. DF Richard is in the process of setting up the final propane connections. The project is moving along with no issues.
- A preconstruction meeting is being held on August 5th for the TD Bank building remodel. There may be a proposal to move the service line.
- Bid opening for the Wallis Road main replacement project is being held on Thursday, August 5th, 2:00 p.m., at the Water District office.
- Superintendent Jones will be meeting with Aquarion Water on Friday, August 6th to discuss the possibility of an interconnection along Route 1.
- The well levels have increased due to the recent rain storms. There has been a tremendous drop-off in usage over the past month. The bedrock well has increased by 20ft and the gravel has increased by 2ft, which brings it to 21ft above pump.
- No further updates have been presented to the District in regards to the proposed development for the old Hector's site. A new plan is being submitted by Evolve for an addition to the facility. The original plan was for 90 beds. The new proposal reduces the number of beds to approximately 50.
- Superintendent Jones was contacted by a developer in regards to a possible development off Route 1 near Lago's, which would involve 80-units.

Motion by Tom Clifford to accept the superintendent's report for the month of July. Seconded by Ralph Hickson. All in favor. (Note: Art Ditto not present for vote)

IV. Update – Chris Berg, Wright-Pierce

Chris Berg, Wright-Pierce, gave an update in regards to Water District projects. He noted that the Risk and Resiliency Assessment has been developed and the certification submittal was submitted before the June 30th deadline. Work will now begin on the Emergency Response Plan and will be completed by the end of the year.

The new well source investigation has been put on pause at this time. The next step would be further conversations with the Conservation Commission.

A disbursement request will be submitted to NH DES in the next couple of weeks for the work that was completed in July for the Garland pump house project. It is anticipated that Apex Construction will begin the interior work in September. The Wallis Road bid opening is being held on August 5th. After the opening of the bids, Wright-Pierce will run through the bid review process and submit a recommendation to the Commission. They will also continue to coordinate with the town in regards to the timing and coordination of the work.

Mr. Berg noted that the Breakfast Hill tank design process has just started. He will be meeting with Superintendent Jones to discuss what the project will entail. There are some minor structure safety issues to be addressed, as well painting work to be completed. He pointed out that the

cellular communications contract is coming up for renewal next year. It will be important to keep the requirements and limitations for the cellular carrier and the District in mind when thinking about the project.

There was some discussion in regards to submitting an application to the Drinking Water Trust Fund for any of the District's pending projects. The application deadline is September 9th. It was agreed that Wright-Pierce should move forward with preparing an application(s). There will be further discussion at the next monthly meeting on September 1st.

V. Treasurer's Reports

The Commissioners reviewed the Treasurer's reports for the months of April, May and June. There were no issues or concerns noted.

Motion by Art Ditto to accept the Treasurer's report for the month of April. Seconded by Tom Clifford. All in favor.

Motion by Art Ditto to accept the Treasurer's report for the month of May. Seconded by Tom Clifford. All in favor.

Motion by Art Ditto to accept the Treasurer's report for the month of June. Seconded by Tom Clifford. All in favor.

VI. Cash Flow Reports

Business Manager Dyana Ledger presented the cash flow reports for the month of June. The Commissioners did not have any concerns.

Motion by Tom Clifford to accept the cash flow reports for the month of June. Seconded by Art Ditto. All in favor.

VII. Correspondence

- The Capital Improvements Plan Committee (CIP) has sent a request to the District for updates on capital projects for the 2022-2026 CIP. Commissioner Ditto agreed to work on the information.
- Selectmen's Secretary Janice Ireland has sent a notice for articles for the town newsletter, which are due by August 20th.

VIII. Old Business

There was some discussion about what should happen with the diesel generator, which was replaced earlier this year. The Commissioners asked Superintendent Jones to look into the option of trading in the generator for a smaller model that could be used for the District's

building/pump station on Sagamore Road. The Commission will discuss this further at a future meeting.

IX. New Business
None

X. Town Planning and Zoning Minutes
No issues or concerns were noted.

XI. Other Business

At 10:30 a.m., Art Ditto made a motion to go into non-public session per RSA 91-A:3(e) Legal. Seconded by Tom Clifford.

Roll Call: Art Ditto – Yes; Tom Clifford – Yes; Ralph Hickson – Yes

At 10:49 a.m., the Commission came out of non-public session.

Motion by Art Ditto to seal the minutes of the non-public session. Seconded by Tom Clifford. All in favor.

Adjournment

Motion by Arti Ditto to adjourn at 10:50 a.m. Seconded by Tom Clifford. All in favor.

Respectfully Submitted,
Dyana F. Ledger