

**RYE WATER DISTRICT MEETING**  
**January 2, 2019 – 9:00 a.m.**  
**Rye Water District Office – 60 Sagamore Rd**

**Attendance:**

Art Ditto, Commission Chair  
Ralph Hickson, Commissioner  
Tom Clifford, Commissioner

**Others Present:**

Arik Jones  
Darren Prince  
Dyana Ledger, Business Manager  
Peter Crawford, Resident

**I. Call to Order**

Chair Ditto called the meeting to order at 9:00 a.m.

**II. Superintendent's Monthly Report, Pumping Chart, Data Chart and Bacteria Tests for the month of December.**

The Commissioners reviewed the monthly and yearly pumping charts, for all three wells, prepared by Arik Jones. Yearly pumping data submitted went back to 2014, showing the highest year for pumping was 2014. Mr. Jones also reported that the hydrant on West Road has been repaired. It was recently discovered that the hydrant had been damaged by a vehicle, which had left the scene without notifying the water district. He is working with Police Chief Walsh on filing a report and will follow up on the incident.

**Motion by Tom Clifford to accept the superintendent's report for the month of December. Seconded by Ralph Hickson. All in favor.**

**III. Review minutes:**

- **December 5, 2018**

**The following corrections were noted:**

- Under the 'Seacoast Drinking Water Commission Update' it should be noted that Town Administrator Michael Magnant was advised of final report (which has been posted on the State's website).
- The Treasurer's Reports for the months of September and October were both accepted and approved at the January meeting.
- There was also discussion under 'New Business' about the Sheriff's Department putting a new antenna on the Breakfast Hill water tank.

**Motion by Ralph Hickson to approve the minutes of January 2, 2019 as amended. Seconded by Tom Clifford. All in favor.**

#### **IV. Correspondence:**

- An email was received from NH DES congratulating the water district on their approval for an Asset Management Grant for a matching \$20,000. There is information that will be needed from the water district for the grant. Chris Berg from Wright Pierce will handle the submission of the paperwork for the district.

#### **V. Treasurer's Report for the month of November**

- Not available.

#### **VI. Cash Flow Reports for December**

Dyana Ledger, Business Manager, presented the cash flow reports for the month of December and the end of year balances. The cash flow report included the fourth quarter billing, which was just over \$68,000. The total outstanding collected accounts is \$83,000 which includes the recent billing.

**Motion by Ralph Hickson to accept the cash flow report for the month of December. Seconded by Tom Clifford. All in favor.**

#### **VII. Town Planning and Zoning Minutes**

- There were no issues or concerns noted in the planning and zoning minutes for the past month.
- Arik Jones noted that house construction has begun at the new subdivision off South Road. It is anticipated that the homes will not be ready for water service lines until spring or early summer.

#### **VIII. Old Business:**

- **Source Investigation**

Gregg Smith, Wright Pierce, met with the commissioners in December to give an update on the source investigation. A letter of access is still needed for the South Road property. It is unclear as to whether this letter will be sent by Wright Pierce or the water district. Arik Jones will contact Chris Berg to follow up on who will be taking the lead on sending the access letters to the private property owners. The commissioners agreed that Attorney Scott should probably review the letter before sending.

- **Other**

Chair Ditto sent a letter to Planning Administrator Kim Reed stating that the commissioners are reevaluating the proposed irrigation system building code requirement. It may be more appropriate in the town's zoning ordinances under Article V, Special Regulations. Before they submit a zoning proposal, they should evaluate the current draft they have developed and consult with some irrigation installers so an ordinance is presented that is workable and implemental. It is not anticipated that a proposal will be submitted for this year. Chair Ditto noted that the City of Portsmouth has regulations for automatic irrigation systems. It parallels information from Water Sense. There is quite a bit of effort that goes into maintaining these systems, such as audits and other requirements by the landowner. He will continue his research on the regulations in other towns.

## **IX. Other Business**

- The sampling reports for December was received. The PFOS has decreased a few points for the Garland Well. Bailey is non-detect and Cedar is the same as the previous month. The PFOA's are the same as previous.
- **Water District Website**
- The website is online and can be accessed through [ryewaterdistrict.myruralwater.com](http://ryewaterdistrict.myruralwater.com)  
The district will be adding a shortened URL so it will be easier for people to remember. A notice announcing the website will be sent to residents along with their yearly statements.
- **2019 Projects**
- Discussion on possible projects:
  - Rte 1A – Main replacement - Intersection of Harbor Road south to 2000 Ocean Boulevard
  - Wallis Road – Main replacement
  - Generator at the tanks
  - Asset Management Grant Match
  - Garland Road Sitework
- **Next Water District Meeting to be held, Wednesday, January 30<sup>th</sup>, to review and vote on the 2019 Warrant Articles and proposed budget.**

**At 10:05 a.m., Ralph Hickson made a motion to go into Non-Public Session per RSA 91-A:3, II (a) Personnel. Seconded by Tom Clifford.**

**Roll Call: Ralph Hickson – Yes, Tom Clifford – Yes, Art Ditto - Yes**

**The commissioners came out of non-public session at 11:15 a.m.**

**Motion by Ralph Hickson to seal the minutes of the Non-Public Session. Seconded by Tom Clifford. All in favor.**

## **Adjournment**

**Motion by Tom Clifford to adjourn at 1116 a.m. Seconded by Ralph Hickson. All in favor.**

Respectfully Submitted,  
Dyana F. Ledger