

**TOWN OF RYE – BOARD OF SELECTMEN**  
**MINUTES OF MEETING & SITE WALK**  
**Monday, August 24, 2020**  
**2:00 p.m.**  
**575 Washington Road, Parsonage Parcel**

*Present: Chair Phil Winslow and Selectman Bill Epperson*

*Others Present: Town Administrator Becky Bergeron, Town Attorney Mike Donovan, DPW Director Dennis McCarthy, Police Chief Kevin Walsh, Fire Chief Mark Cotreau, Mae Bradshaw, Burt Dibble, Dan Philbrick, Donlon Rae, Jane Holway, Mel Low, Frank Drake, Susan Shepcaro, Tom King, Sally King, Suzanne McFarland, Karen Oliver and Mike Moody*

**I. Call to Order:**

Chair Winslow called the meeting to order at 2:00 p.m.

**II. Site Walk: 575 Washington Road, Tax Map 012, Lot 043**

Town Attorney, Mike Donovan identified the boundaries of the proposed lots A and B and outlined where the proposed building would sit on lot A. He further outlined a conceptual parking plan whereby there would be 4 spaces, 10ft. wide by 18 ft. long closest to Olde Parish Road. Attorney Donovan then identified where the 3ft. maintenance easement area would be located.

Chairman Winslow opened up the discussion for public comment or questions.

An option was presented for head in parking whereby the residents or visitors to the office could back out onto Olde Parish Road. Another option was presented that would allow for a 10ft. buffer on Lot B so that residents and visitors would not be backing directly onto Olde Parish Road. The question was posed whether the spaces could be 9ft. wide instead of 10ft. Attorney Donovan indicated that they could, however that would require a variance as the current ordinance mandates a 10ft. width.

Chairman Winslow closed public comment at 2:47 pm.

**Motion by Phil Winslow to authorize the Town Administrator to file a 3-lot minor subdivision application of Tax map 12, Lot 43 (Parsonage Property). Seconded by Bill Epperson.**  
**Roll call vote: Phil Winslow – Yes; Bill Epperson – Yes**

**III. OTHER BUSINESS**

- None

**ADJOURNMENT**

**Motion to adjourn by Bill Epperson at 3:05 p.m. Seconded by Phil Winslow. All in favor.**

Respectfully Submitted,  
Becky Bergeron