

TOWN OF RYE SELECT BOARD
2023 TOWN BUDGET WORK SESSION
Thursday, November 3, 2022
8:30 a.m.
Rye Town Hall & Via Zoom

Select Board Present: *Chair Phil Winslow, Vice-Chair Tom King, and Selectman Bill Epperson*

Others Present: *Town Administrator Matt Scruton, and Asst. Town Administrator/Finance Director Becky Bergeron*

I. Call to Order and Pledge of Allegiance

Chair Winslow called the meeting/budget work session to order at 8:30 a.m. and led the pledge of allegiance.

II. 2022 Budget Work Session

<u>Department</u>	<u>Account</u>	<u>Requested</u>	<u>Accepted</u>
Sewer	Fund 2	\$414,440	\$414,440
Lee Arthur &	4326-90		
David Kohlhase			

Highlights: Ms. Arthur noted that the proposed sewer budget for 2023 has increased from 2022 by \$54,152. A large portion of the budget is for the painting of a barn in the amount of \$33,435.40., as part of plant upgrades in Hampton. The first year of painting the barn is this coming year. Another increase is for the City of Portsmouth, Adam's Mobile Home Park. This is an in and out item. Adam's Mobile Home Park rate is up by 6% and usage has also increased by 8%. The capital costs for the waste water treatment plant is 4%, which is Rye's share in the agreement. All funds, other than Fund 1, is a self-supporting fund. The only thing that taxes support are the General Fund 1 items. The sewer budget is paid by users and it's not in the tax rate.

Motion by Bill Epperson to accept the Sewer Budget in the amount of \$414,440. Seconded by Phil Winslow. Vote: 3-0

Emergency Mngt. 4290-17	\$13,100	\$13,100
Police Chief Walsh		

Highlights: Police Chief Walsh noted that the budget includes the expense for generator maintenance. The year 2023 is another year for drills for emergency management. Chief Walsh gave a brief update on the handling process for the recent water distribution that took place for the Rye Water District customers.

Vice-Chair King spoke about the idea of having a contingency line item in the Emergency Management Budget for buying supplies as needed; such as, food, water, or blankets.

Chief Walsh explained that most times they can tap into Homeland Security because usually the situations are state or federal. With the recent water emergency, they will not get those funds. He noted that he will consider this line item for the 2024 budget.

There was some discussion about establishing a capital reserve fund for contingencies. It was agreed to consider a warrant article for \$50,000 to establish the fund.

Motion by Tom King to accept the Emergency Management Budget in the amount of \$13,100. Seconded by Phil Winslow. Vote: 3-0

Police Dept.	4210-15	\$1,777,551	\$1,777,551
Police Chief Walsh			

Highlights: Chief Walsh reviewed the details for the 2023 Police Department Budget. It was noted that the budget includes a COLA increase of 2.75% for non-union personnel. It also includes the increases for benefits; such as, health, dental, and state retirement. The wages line item includes the wages for an accreditation manager, which is a new item in the budget for this coming year. There was discussion about the wage study currently being conducted. It was noted that there may be some increase to the budget depending upon the findings of that study. It is anticipated that this information will be available within the next month.

Motion by Phil Winslow to accept the Police Department Budget in the amount of \$1,777,551. Seconded by Tom King. Vote: 3-0

Animal Control	4414-38	\$53,263	\$53,263
Police Chief Walsh			

Highlights: Chief Walsh spoke about the work of the animal control officer. The budget includes a wage increase from starting wage to mid wage at 32 hours per week. The animal control officer position is a parttime position and does not include benefits.

Motion by Phil Winslow to accept the Animal Control Budget in the amount of \$53,263. Seconded by Bill Epperson. Vote: 3-0

Parking Enforce	Fund 8	\$46,519	\$46,519
Police Chief Walsh			

Highlights: Chief Walsh gave a review of parking enforcement over the past summer. It was noted that 60% of what is generated through parking tickets pays for parking enforcement and the balance goes to the general fund.

Motion by Tom King to accept the Fund 8 Parking Enforcement Budget in the amount of \$46,519. Seconded by Bill Epperson. Vote: 3-0

Outside Detail	Fund 7	\$176,584	\$176,584
Police Chief Walsh			

Highlights: Chief Walsh explained that this is a self-supporting fund through requests for outside details; such as, road construction jobs or Seacoast Science Center events.

Motion by Tom King to accept the proposed budget for Fund 7 Outside Details in the amount of \$176,584. Seconded by Bill Epperson. Vote: 3-0

Safety Bldg. 4194-08 \$88,013 \$88,013
Chief Cotreau & Chief Walsh

Highlights: The proposed budget for the Public Safety Building includes painting of the building in 2023. The increases to the budget are due to building maintenance and heating fuel.

Motion by Bill Epperson to accept the Safety Building Budget in the amount of \$88,013. Seconded by Phil Winslow. Vote: 3-0

Ambulance 4215-19 \$185,923 \$185,923
Chief Cotreau

Highlights: Fire Chief Mark Cotreau reviewed the details for the proposed ambulance budget.

Motion by Phil Winslow to accept the Ambulance Budget in the amount of \$185,923. Seconded by Bill Epperson. Vote: 3-0

Fire Dept. 4220-16 \$1,956,792 \$1,956,792
Chief Cotreau

Highlights: Chief Cotreau noted that the wages include a per diem increase. Currently, there are six per diem people on staff. The other increase in wages includes a proposed deputy chief position. The position is being proposed as hourly non-exempt, which would give the person in the position the option of overtime when union contract allows. Chief Cotreau reviewed other details of the proposed budget.

Motion by Phil Winslow to accept the Fire Department Budget in the amount of \$1,956,792. Seconded by Tom King. Vote: 3-0

Lifeguards 4520-52 \$79,675 \$82,755
Chief Cotreau

Highlights: Chief Cotreau spoke about the lifeguard training course that the Fire Department will be offering in 2023. The budget does not include the costs for the lifeguard instructors for the course. Chief Cotreau requested an additional \$3,080 to the proposed budget for this expense.

Motion by Phil Winslow to accept the Lifeguard Budget in the amount of \$82,755. Seconded by Bill Epperson. Vote: 3-0

Town Custodian 4194-02 \$223,308 Tabled
Jason Rucker

Highlights: DPW Director Jason Rucker spoke to the Select Board about the significant increase in the budget to cover the cost of custodial services for the town buildings. The service would cover three days of janitorial service per week. Right now, the Town has 25 hours of janitorial work, which is anticipated to increase by 5 hours with the addition of the annex. The Town's current town custodian has expressed desire to step down from the position. The increase in the Town Custodian Budget will cover the costs of services if a company is hired to do the work. It was noted that either the custodian wages or the janitorial services would drop off the budget. It was agreed to take the current custodial wages out of the wage line item and just budget for the higher expense for janitorial services, which is included under contracted services. It was also agreed to table the budget until an exact number is known for custodial wages.

Public Works Bldg. 4194-06 **\$19,800** **\$19,800**

Jason Rucker

Highlights: Director Rucker noted that the increase to the budget is due to the fuel and electric costs.

Motion by Phil Winslow to accept the Public Works Buildings Budget in the amount of \$19,800. Seconded by Bill Epperson. Vote: 3-0

PWD Personnel 4312-23 **\$1,007,151** **Tabled**

Jason Rucker

Highlights: Director Rucker noted that the increase in the budget is due to the proposal of an additional fulltime staff member, as well as a parttime administrative assistant to the Public Works Director. Director Rucker spoke to the Select Board about the increase in services for the Public Works Department and the need for additional personnel. He also spoke about the challenges in finding parttime personnel to work at the Transfer Station.

There was discussion about how to find additional staff for both the Highway Department and the Transfer Station, and the wages for open positions. After some discussion, it was agreed that the Select Board would like more time to discuss the increases with additional staffing.

PWD Operations 4312-24 **\$768,830** **\$768,830**

Jason Rucker

Highlights: Director Rucker noted that most of the increase in this budget is due to the paving line item, which is being increased by \$25,000. There has been a significant increase in the cost of asphalt. Paving projects for 2023 will have to be tailored to accommodate for the increase in costs. Director Rucker also noted that the vehicle repair budgets have been increased, as historically those line items are overspent due to labor and supply issues. Director Rucker requested an additional \$8,000 to the vehicle repair line item to cover the cost of a repair scanning tool and the software for five years for the department's dump trucks. Currently, the department is paying for diagnostic time, which is a minimum of \$1,000 before the repair. After review of the budget, it was confirmed that \$5,000 was already included in the budget for software licensing fees. An additional \$3,000 is needed for the scanner, which could be taken from vehicle repairs as the amount in the line items as presented.

Motion by Phil Winslow to accept the Public Works Operation Budget in the amount of \$768,830. Seconded by Bill Epperson. Vote: 3-0

Street Lighting 4316-27 **\$4,800** **\$4,800**

Jason Rucker

Highlights: The budget for street lighting has increased specifically for one service call. The pedestrian lights at the crosswalk have failed at Wallis and Ocean. The service call for that will be in excess of \$500.

Motion by Phil Winslow to accept the Street Lighting Budget in the amount of \$4,800. Seconded by Bill Epperson. Vote: 3-0

\$286,290

Highlights: There is a slight decrease in the proposed 2023 budget for the Transfer Station, even with slight increases in a few of the line items. The decrease in the budget is due to some of the senior staff retiring.

\$350,300

Highlights: Director Rucker noted that the budget for solid waste disposal has increased by almost \$50,000 to cover contractual obligations for tipping fees, as well as the hauling contract. It is expected that the tonnages will increase for disposables and recycling. Increases have been included for those additional hauls and tipping fees.

\$147,228

Highlights: Director Rucker noted that the wages in this budget covers the land use assistant position, which is approximately 60% of the wage line item. There are slight increases in the budget for hydrant maintenance. Director Rucker reviewed other expenses in the proposed budget.

\$44,940

Highlights: The increase in the budget for beach cleaning reflects the current and updated contractual service cost with the extended seasons. There was discussion about a possible warrant article to reallocate the funds from the beach parking stickers to cover this budget, as it historically runs in a deficit. The request is for 75% of parking ticket sales to be allocated to beach cleaning.

\$359,375

Highlights: The increase in the wage budget for building inspection is due to expansion of the building inspector administrative assistant position that was approved by the Select Board this past June. The wage line for 2023 reflects a full year of wages for the administrative assistant, plus the addition of health, dental, and retirement benefits.

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Kim Reed

\$15,985

\$15,985

Highlights: Planning/Zoning Administrator Reed gave a quick review of the proposed 2023 budget for the Board of Adjustment.

Motion by Phil Winslow to accept the Zoning Board of Adjustment Budget in the amount of \$15,985. Seconded by Bill Epperson. Vote: 3-0

Kim Reed

\$188,838

\$188,838

Highlights: The Select Board reviewed the proposed budget for the Planning Board. A slight increase in the budget is due to salaries and FICA. Planning Administrator Reed spoke to the Select Board about proposed capital outlay projects for 2023. One is for master planning in the amount of \$90,000. The second project is for a build-out analysis in the amount of \$22,000 to support the master plan project. It is anticipated that the build-out analysis work will take between 18 to 24 months. Capital outlay is not shown in the overall budget for the planning board.

Motion by Phil Winslow to accept the Planning Board Budget in the amount of \$188,838. Seconded by Bill Epperson. Vote: 3-0

Discussion about the comprehensive update project for the Master Plan:

Julie LaBranche, consultant on the master plan project, explained that the Long Range Planning Committee asked for her to do several things over the course of this past year. One piece was to combine a list of what towns have paid for master planning in the past. The towns all had different scopes of work, so the costs were very different. The costs range anywhere from \$30,000 to over \$100,000 for a comprehensive master plan update. She noted that some towns were able to receive grants from external sources to augment their master plan budget. The Long Range Planning Committee tried to come up with a budget that was in the medium range of what towns were spending. The initial thought was to go with \$75,000; however, the committee decided to change that to \$90,000.

Planning Administrator Reed noted that the intent is to go with a quality firm versus an amount. The Long Range Planning Committee brought this to the Planning Board and it was decided that \$90,000 would produce a better product. The RFP, which is still in draft, was written by Julie LaBranche. This gives the framework for the committee to work from. The RFP will not go out until the funds are approved at the town vote in March.

Ms. LaBranche pointed out that consulting companies charge vastly different rates. The range is from \$50 dollars per hour up to \$150 per hour.

Planning Administrator Reed noted there is now a steering committee for the master plan project. They will be looking at the RFP draft and will be fine-tuning it before it is sent out.

Ms. LaBranche recommends that the breakdown for the proposed master plan budget allocate 22% to community outreach, 26% for meetings and formation, and 35% for drafting and finalizing the master plan.

Planning Administrator Reed noted that in the Capital Improvements Plan (CIP) she has allocated \$30,000 for 2025 to cover costs for community education and producing hard copies of the master plan.

Ms. LaBranche spoke about the Needs Assessment Grant in the amount of \$20,000. The grant is for the creation of a profile for the town based on the needs assessment created by the planning commission. She also spoke about a \$30,000 grant for an audit to look at the town's ordinance in relation to workforce housing and identifying areas that the town may want to change. The next part of the grant develops regulatory amendments to the land development regulations and/or zoning for housing related issues.

The Select Board asked Planning Administrator Reed to bring information on grants and funding back to the Planning Board.

Budget review continued:

Conservation Comm 4611-53	\$138,575	Tabled
Sally King & Jaci Grote		

Highlights: Jaci Grote reviewed the details for the proposed budget for the Conservation Commission for 2023. There was discussion about the legal line item and whether it should be increased to \$35,000. Increases to the budget include costs for electricity and salt marsh restoration. Rockingham Planning Conservation Commission has submitted a plan for 2023 for salt marsh restoration in the amount of \$11,000. This is a more aggressive plan than what has been implemented in the past. The plan also includes some restoration in the Town Forest, along with the marshes. There was discussion about repairs and maintenance needs of the Goss Farm Barn. Finance Director Bergeron spoke about ways to cover costs for the repairs of the barn. One time expenditures could be presented as a capital outlay; or the Commission can continue to put funds away in the expendable trust for buildings and maintenance of conservation lands. As a formalized plan for the barn maintenance is put together, the funds can be withdrawn at that time.

Ms. Grote and Mrs. King spoke to the Select Board about adding a Goss Farm maintenance line item to the budget to cover costs not related to capital improvements.

Finance Director Bergeron explained that routine maintenance goes into the building maintenance line items. Painting, exterior maintenance, and window replacement are capital outlay items because they don't happen every year. After discussion, it was agreed to table the budget until members of the Commission can meet with the Finance Director to work on refining the budget.

Mosquito Ctrl. 4414-39	\$103,560	\$103,560
Tim Sanborn		

Highlights: Tim Sanborn presented the budget for mosquito control for 2023. The overall increase is about 14% due to cost increases to the vendor for labor, product materials, and vehicle fuel.

Motion by Tom King to accept the Mosquito Control Budget in the amount of \$103,560. Seconded by Bill Epperson. Vote: 3-0

Library	4550-58	\$771,882	\$771,882
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**Library Trustees &
Director A. Richmond**

Highlights: Library Director Andrew Richmond presented the proposed budget for the Library and reviewed the details of the line items. The wage line item reflects the wages for a new position for youth department director. The wages also reflect small increases for current personnel.

Motion by Phil Winslow to accept the Library Budget in the amount of \$771,882. Seconded by Bill Epperson. Vote: 3-0

**The Select Board recessed for lunch at 12:15 p.m.
Meeting/Budget Work Session reconvened at 1:15 p.m.**

Recreation	4520-50	\$383,563	Tabled
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Dyana Martin & Corey Belden

Highlights: Recreation Director Dyana Martin reviewed the increases to the budget for recreation. The increases reflect two new positions to the department, one being a fulltime position. The fulltime position is proposed to come out of the general recreation fund (75%) and the revolving fund (25%). The new position would be for a deputy recreation director, which would also cover the duties of a program director. Other increases to the budget are due to mowing services, and software licensing. The vehicle fuel/oil and vehicle repair line items reflect expenses for a new 14 passenger bus, which is being presented the voters in a warrant article. Some of the decreases to the budget include: water, based on usage; advertising; and postage. After some discussion, the Select Board agreed to table the recreation budget to have time to discuss the new position being requested.

Patriotic Purp.	4583-59	\$17,950	\$17,950
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Dyana Martin

Highlights: Recreation Director Martin reviewed the budget for patriotic purposes.

Motion by Bill Epperson to accept the Patriotic Purposes Budget in the amount of \$17,950. Seconded by Phil Winslow. Vote: 3-0

Rec Revolving	Fund 9	\$289,946	Tabled
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**Dyana Martin &
Cory Belden**

Highlights: Recreation Director Martin reviewed the changes to the recreation revolving budget. She also spoke about adding more programming to the department in the future. The Select Board agreed to table the budget for discussion on the requested new position.

Heritage	4590-57	\$4,800	\$4,800
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Peter White

Highlights: Peter White noted that the budget is decreasing back to the 2021 budget. The 2022 budget included an item for \$4,550 for grant writing for the two historic staircases in the Town Hall. That project was not done in 2022. The Commission has a full schedule in 2023, so that item will not be included in next year's budget.

There was some discussion about some of the Commission's upcoming projects; such as, the gazebo and the windows in the Town Hall.

Motion by Tom King to accept the Heritage Commission Budget in the amount of \$4,800.

Seconded by Bill Epperson. Vote: 3-0

Energy Com.	4620-46	\$1,500	\$1,500
Tom Pfau			

Highlights: Tom Pfau presented the Energy Committee's proposed budget for 2023.

Motion by Phil Winslow to accept the Energy Committee Budget in the amount of \$1,500.

Seconded by Tom King. Vote: 3-0

Town Clerk/Reg.	4140-13	\$7,400	\$6,400
Donna DeCotis			

Highlights: Town Clerk Donna DeCotis reviewed the budget for 2023. After review, it was agreed to reduce the vital records and dog tags by \$500 each, which would bring the budget down to \$6,400.

Motion by Phil Winslow to accept the Town Clerk/Registrations Budget as amended for \$6,400. Seconded by Bill Epperson. Vote: 3-0

Tax Collector	4150-14	\$304,580	\$311,670
Donna DeCotis			

Highlights: Tax Collector DeCotis reviewed the Tax Collector Budget. She noted that there may be an increase to the health insurance benefits by \$11,000. This would change the health benefits line item from \$33,000 to approximately \$44,000. This would bring the budget to \$315,670. After review, it was agreed to decrease the postage budget to \$12,000.

Motion by Bill Epperson to accept the Tax Collector Budget as amended in the amount of \$311,670. Seconded by Tom King. Vote: 3-0

Elections	4140-03	\$19,970	\$19,770
Donna DeCotis			

Highlights: Tax Collector DeCotis spoke to the Select Board about the request for a desk top computer for the Supervisors of the Checklist. There was some discussion on whether \$7,000 is needed for ballots for one election. It was agreed to reduce the ballot line item to \$6,000. After discussion, it was agreed to increase the budget for AcuCode Voting to \$3,800. The Select Board asked Finance Director Bergeron to look further into the computer situation.

Motion by Phil Winslow to accept the Elections Budget as amended in the amount of \$19,770. Seconded by Tom King. Vote: 3-0

Historic Dist.	4589-54	\$3,245	\$3,445
Becky Bergeron			

Highlights: The Historic District Commission will not be pursuing any grant opportunities in 2023, so there was a significant decrease to the budget from 2022. The Commission is requesting an additional \$500 to partner with the Rye400 Committee on activities in conjunction with the 400th Anniversary celebration. This item is shown in the contracted services line item.

Vice-Chair King spoke in regards to increasing the budget for printing the Historic District Guidelines. It was agreed to increase the printing line item by \$200.

Motion by Phil Winslow to accept the Historic District Budget as amended in the amount of \$3,445. Seconded by Bill Epperson. Vote: 3-0

Beach Com.	4520-53	\$1,885	\$1,885
Mary-Ann Sullivan			

Highlights: Mary-Ann Sullivan reviewed the slight increase to the budget to the environmental service and office supply line items. The intent is to have Surf Rider do off-season bacteria testing at the beaches. NH DES handles the testing during the summer season. The budget reflects an increase to cover the costs of the additional tests. Surf Rider does the testing through volunteers and does not charge for their services. There was some discussion about what would happen if there is a bacteria hit during the off-season. Ms. Sullivan agreed to get more information from NH DES on what the process and requirements of the Town would be if there is a hit off-season.

Motion by Phil Winslow to accept the Beach Committee Budget in the amount of \$1,885. Seconded by Bill Epperson. Vote: 3-0

Executive	4130-01	\$352,155	\$357,155
Becky Bergeron & Matt Scruton			

Highlights: The Select Board reviewed the Executive Budget for 2023. The contracted services line item covers costs for outside consulting; such as, HR trainings for staff development. There was some discussion about having a line item for minor contingencies. Town Administrator Scruton explained the purpose of an expendable trust fund. Vice-Chair King spoke about the need to cover unforeseen minor expenses. Finance Director Bergeron suggested adding funds to the contracted services line item, as it would be for a specific purpose versus funds that are at the discretion of the Select Board. The Select Board agreed to add \$5,000 to contracted services.

Motion by Bill Epperson to accept the Executive Budget in the amount of \$357,155. Seconded by Phil Winslow. Vote: 3-0

Assessing	4150-20	\$204,593	\$204,593
Becky Bergeron & Matt Scruton			

Highlights: Finance Director Bergeron explained that the increase in the budget is due to the increase in assessing services. The Select Board recently approved a three-year contract for assessing services and this reflects the first year increase. Software licensing fees have also substantially increased. There are also funds in the budget for new software to keep the tax cards up to date and accurate.

Motion by Phil Winslow to accept the Assessing Budget in the amount of \$204,593. Seconded by Tom King. Vote: 3-0

Finance	4150-21	\$227,828	\$227,828
Becky Bergeron & Matt Scruton			

Highlights: The increases to the budget are due to COLA, staff changes, and health insurance. The software licensing fees have also increased because of updates to the payroll system.

Motion by Phil Winslow to accept the Finance Budget in the amount of \$227,828. Seconded by Bill Epperson. Vote: 3-0

CIP Com. 4150-90 \$1,538 \$1,538

Becky Bergeron & Matt Scruton

Highlights: Finance Director Bergeron noted that she did not receive a budget request from the CIP Committee. The numbers from last year's budget were used and the printing budget was reduced by \$500.

Motion by Phil Winslow to accept the CIP Committee Budget in the amount of \$1,538. Seconded by Tom King. Vote: 3-0

Legal 4153 \$165,750 \$165,751

Becky Bergeron & Matt Scruton

Highlights: The Town is going on year two of a three year rate engagement with DTC for legal services. The legal service fees are based on \$185 per hour at about 725 hours annually. There is an increase in the BTLA line item to cover possible expenses related to the revaluation of 2022. The Town is also a member of the Coalition Communities opposing the return of donor/receiver town legislation. Currently, the dues are about \$4,000 per year and the Town has an \$8,000 credit. Finance Director Bergeron suggested a placeholder for the joint power agreement for the Energy Aggregation Plan in case there are costs that have to be paid over and above the plan. The Select Board agreed to add \$1 to this line item.

Motion by Phil Winslow to accept the Legal Budget in the amount of \$165,751. Seconded by Bill Epperson. Vote: 3-0

Town Hall Bldg. 4194-07 \$32,220 \$32,220

Becky Bergeron & Matt Scruton

Highlights: The increases to the budget include an increase to the electric line item, and heating fuel. There is also a slight increase in maintenance supplies

Motion by Phil Winslow to accept the Town Hall Building Budget in the amount of \$32,220. Seconded by Tom King. Vote: 3-0

Town Hall Annex 4194-09 \$22,875 \$22,875

Becky Bergeron & Matt Scruton

Highlights: Finance Director Bergeron explained that this budget is an estimate for operations because the building is brand new. She based the budget on half of the expenses for the Town Hall building.

Motion by Phil Winslow to accept the Town Hall Annex Budget in the amount of \$22,875. Seconded by Tom King. Vote: 3-0

Insurance 4196-12 \$208,669 \$208,669

Becky Bergeron & Matt Scruton

Highlights: The increase to the Insurance Budget are due to substantial claims in 2022 in property and liability, and worker's compensation.

Motion by Tom King to accept the Insurance Budget in the amount of \$208,669. Seconded by Phil Winslow. Vote: 3-0

Regional Agencies 4197-22 \$60,261 \$60,261

Becky Bergeron & Matt Scruton

Highlights: The Regional Associations Committee has two meetings left to finalize their recommendations to the Select Board. It seems the recommendation is going to be the shifting of funds within the organizations. The total amount will most likely remain the same.

Motion by Phil Winslow to accept the Regional Agencies Budget in the amount of \$60,261. Seconded by Tom King. Vote: 3-0

General Gov't 4199-26 \$134,915 \$134,916

Becky Bergeron & Matt Scruton

Highlights: The increase to the budget is due to a new mail machine and copier for the Town Hall Annex building. The Town also has a contract with Rockingham Planning for planning support in 2023. There was some discussion about the IT needs of the Town over the next five years. It was agreed to put \$1 in the IT infrastructure line item.

Motion by Bill Epperson to accept the General Government Budget in the amount of \$134,916. Seconded by Phil Winslow. Vote: 3-0

Health Officer 4411-37 \$13,740 \$13,740

Becky Bergeron & Matt Scruton

Highlights: There were no questions or concerns with the Health Officer Budget.

Motion by Phil Winslow to accept the Health Officer Budget in the amount of \$13,740. Seconded by Tom King. Vote: 3-0

Direct Assistance 4442-44 \$31,550 \$31,550

Becky Bergeron & Matt Scruton

Highlights: There were no questions or concerns with the budget for direct assistance.

Motion by Bill Epperson to accept the Direct Assistance Budget in the amount of \$31,500. Seconded by Phil Winslow. Vote: 3-0

Debt Service Prin. 4711-67 \$348,964 \$348,964

Highlights: There were no questions or concerns with the debt service.

Motion by Tom King to accept the Debt Service Principal Budget in the amount of \$348,964. Seconded by Bill Epperson. Vote: 3-0

Debt Service Int. 4721-67 \$63,274 \$63,274

Highlights: There were no questions or concerns.

Motion by Tom King to accept the Debt Service Interest Budget in the amount of \$63,274. Seconded by Phil Winslow. Vote: 3-0

Debt Service TANS 4723-67 \$1 \$1

Highlights: There were no concerns.

**Motion by Phil Winslow to accept the Debt Service TANS Budget in the amount of \$1.
Seconded by Bill Epperson. Vote: 3-0**

Debt Service BANS 4723-67	\$1	\$1
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Highlights: There were no concerns.

**Motion by Phil Winslow to accept the Debt Service BANS Budget in the amount of \$1.
Seconded by Tom King. Vote: 3-0**

Cemetery	4195-25	\$134,408	\$134,408
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Highlights: There were no concerns.

**Motion by Phil Winslow to accept the Cemetery Budget in the amount of \$134,408. Seconded
by Tom King. Vote: 3-0**

No further budgets before the Select Board.

III. Other Business

**At 3:20 p.m., Phil Winslow made a motion to go into non-public session. Seconded by Bill
Epperson. Bill Epperson- Aye; Tom King – Aye; Phil Winslow – Aye**

The Board reconvened the public session at 3:29 p.m.

DPW Director Jason Rucker requested an amendment for further bridge consultation with Hoyle,
Tanner.

**Motion by Bill Epperson to amend the Harbor Bridge Consultation agreement with Hoyle,
Tanner, not to exceed \$19,750. Seconded by Phil Winslow. Vote: 3-0**

Adjournment

Motion by Bill Epperson to adjourn at 3:34 p.m. Seconded by Phil Winslow. All in favor.

Respectfully Submitted,
Dyana F. Ledger