



## **TOWN OF RYE SEWER COMMISSION**

**Mailing: 10 Central Road, Rye, NH 03870**

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### **SEWER COMMISSION MEETING MINUTES**

**Tuesday, July 9, 2019, 8:00 A.M.**

**Rye Beach Village District Building**

**830 Central Road, Rye Beach, NH**

**In attendance:** David Kohlhase, Chairman; Peter Kasnet, Commissioner; David Adams, Commissioner and Lee Arthur, Administrator.

**Guest:** Kevin Janvrin, 112 Perkins Road

#### **I. Call to Order**

The Rye Sewer Commission Meeting was called to order at 8:00 a.m.

#### **II. Roll Call**

#### **III. Announcements**

There were no announcements.

*Motion was made by David Adams to take out of order 112 Perkins Road, Map 5.2, Lot 177 under New Business. Seconded by David Kohlhase. Motion carried.*

#### **IV. New Business**

##### **a) 112 Perkins Road, Map 5.2, Lot 177**

Included in the meeting packet were the sewer plans for 112 Perkins Road, Map 5.2, Lot 177. It was noted that it is a reconnection. Peter Kasnet mentioned that the current sewer line is being extended and that if the line was above four feet it would need to be insulated. Peter Kasnet suggested putting a clean-out where the two 45 degree fittings were, unless there was one planned for inside the house. It was discussed that the project is not planned to begin until March. It was noted that the sewer line needs to be capped five feet from foundation before the house is torn down and inspected by the Sewer Department. Then the reconnection needs to be inspected prior to being backfilled and as-built plans need to be submitted after the line is installed.

*Motion was made by Peter Kasnet to approve the sewer plans for the reconnection of 112 Perkins Road, Map 5.2, Lot 177 as presented. Seconded by David Adams. Motion carried.*

It was discussed that Kevin Janvrin would contact the Sewer Department once all approvals have been received.

**V. O&M Report, June 11, 2019 and July 9, 2019**

**Consideration of the O&M Report**

The flow summary for Church Road Station in May was 3,254,800 gallons and the rainfall amount was 2.37 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for May were reviewed. The flow summary for Church Road Station in June was 3,333,500 gallons and the rainfall amount was 4.85 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for June were reviewed.

**VI. Approval of Minutes**

**Consideration of Previous Meeting Minutes of May 14, 2019.**

The sewer commissioners reviewed the meeting minutes of May 14, 2019.

*Motion was made by Peter Kasnet approve the Sewer Commission Meeting Minutes of May 14, 2019. Seconded by David Adams. Motion carried.*

**VII. Signing of Bills and Correspondence**

**a) Sewer Department Financial Reports**

Included in the meeting packet were the Financial and Treasurer Reports. At the end of May, 75.18% of the budget remained and \$80,940.29 was expended. The Treasurer's Report dated July 1, 2019 had a sewer operating fund balance of \$641,903.23 and the sewer fund balance on May 31, 2019 was \$502,206.60.

**b) The Town of Rye Sewer Commission's Response to the Final Report – Clean Water Act Inspection November 2018.**

The Sewer Commissioners reviewed and discussed the response to the Final Report of the Clean Water Act Inspection on November 2018. It was noted that Rye faired very well and that the report was poorly written. Much of Rye's response was clarifying statements and dealing with semantics. A specific list of items to be addressed was not provided.

Regarding the collection system there were few comments. It was stated that the 2018 Manhole Inspection Reports were not fully filled out by the contractor. Rye's response indicated that that a new Manhole Inspection Form (user friendly) has been implemented in 2019. It was mentioned that an air relief valve manhole in North Hampton was filled with water. Rye's response indicated that the manhole was pumped, air relief valve replaced as scheduled in December and that a manhole insert and new cover will be installed in 2019 if necessary.

At Abenaqui Pump Station the document posted on the control panel did not reflect the level control set points and the valve vault had water in it. Rye responded that the

document posted on the control panel was updated and the valve vault pumped in December. At Jenness Beach Station there was a leak from pump 1 and effluent meter not in service. Rye responded that the pump 1 air release valve was replaced in 2019 and that the effluent meter will be removed as it is not needed. At Church Road Station a leak from an air release valve into the wet well was observed and that the calibration sticker on the effluent meter was expired. Rye responded that a certain amount of flow continues through the air release valve to keep the line clear and that the leak into the wet well is normal and the effluent meter was calibrated in November. It was discussed that no other action is required at this time.

**c) Application for Sewer Installer's License, Kevin Janvrin**

The Sewer Commissioners reviewed the Application for Sewer's Installers License from Kevin Janvrin. It was noted that it was acceptable although his references need to be contacted.

**d) Other**

Included in the meeting packet was an e-mail from Michael Donovan noting his recommended annotations regarding sewer in the Town Code.

**IV. Old Business**

**a) 0 Richards Road, Map 5.2, Lot 156 Update**

The hook-up fee has been paid. The permit will be issued after the sewer installer has been confirmed and Sewer Installers License acquired from the Sewer Department.

**b) 16 Myrica Avenue, Map 5.2, Lot 100-001 Update**

Lee Arthur indicated that she had not been contacted for an inspection regarding the reconnection and that a status update has been requested from TJ Potter the owner.

**c) 8 Maple Avenue, Map 5.2, Lot 4 Update**

Lee Arthur indicated that the as-built plans have not been received and she has requested them from Christopher Albert, Jones and Beach Engineers and Don Glover the owner.

**d) Route 1 Sewer Update**

Lee Arthur indicated that she would contact Eric Weinrib, Altus Engineering for an update.

**VIII. Adjournment**

The next meeting of the Sewer Commission is scheduled for August 13, 2019.

*Motion was made by Peter Kasnet to adjourn the meeting at 8:43 a.m.  
Seconded by David Adams. Motion carried.*

*\*These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.*