



TOWN OF RYE SEWER COMMISSION

Mailing: 10 Central Road, Rye, NH 03870

Physical: 830 Central Road, Rye Beach, NH 03870

(603) 964-6815, Fax (603) 964-1516

SEWER COMMISSION MEETING MINUTES

Tuesday, November 10, 2020, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhase, Chairman; Peter Kasnet, Commissioner; and David Adams, Commissioner by phone; and Lee Arthur, Administrator.

I. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:10 a.m.

II. Roll Call

III. O&M Report, November 10, 2020

Consideration of the O&M Report

The flow summary for Church Road Station in October was 2,548,400 gallons and the rainfall amount was 4.01 inches. I was noted that the flow for October 2019 was 2,449,500 gallons. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abeniqui Pump Station for October were reviewed and there were no irregularities.

It was discussed that David Kohlhase contacted Chris-Co Construction Services regarding the Jenness Beach Pump Station line repair and the project date has not been determined. Peter Kasnet indicated that he would reach out to them again.

Motion was made by Peter Kasnet to approve the Operations and Maintenance Report as presented. Seconded by David Adams. All in favor roll call vote: David Kohlhase, yes; Peter Kasnet yes; and David Adams, yes. Motion carried.

IV. Approval of Minutes

Consideration of Previous Meeting Minutes of October 13, 2020.

The sewer commissioners reviewed the meeting minutes of October 13, 2020.

Motion was made by Peter Kasnet to approve the Sewer Commission Meeting Minutes of October 13, 2020. Seconded by David Adams. All in favor roll call vote: David Kohlhase, yes; Peter Kasnet yes; and David Adams, yes. Motion carried.

V. Signing of Bills and Correspondence

a) Sewer Department Financial Reports

Included in the meeting packet were the Financial and Treasurer's Report. At the end of October, 38.73% of the budget remained. The Treasurer's Report dated November 9, 2020 had a sewer operating fund balance of \$791,466.16 and the sewer fund balance was \$582,258.79.

b) Bills

There were no bills to sign.

c) Other

There was a Sewer Installer's License Application from Robert Jenkins included in the meeting packet. The application has been vetted, the license fee received, and the sewer installer's license was issued. It was noted that he is reconnecting 32 Gray Court.

VI. Old Business

a) 2021 Budget

The budget narrative was included in the meeting packet. The proposed sewer budget for 2021 is \$18,501 more than last years budget. David Kohlhasse reported that the budget was presented to the Select Board and will be presented to the Budget Committee on the 19th of November. The updated bond schedules have been received from the Town of Hampton and the CIP has been resubmitted. It is now anticipated that the first payment for the 2018, \$11.78 M bond for plant upgrades in Hampton (\$471,200 Rye's share) will begin in 2023.

b) CIP Update

The updated CIP submission was included in the meeting. It was discussed that the first payment for the 2018, \$11.78 M bond for plant upgrades in Hampton is anticipated to begin in 2023 and that the project has not been completed.

Capital Cost:	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Total
2005 WWTP Loan \$4.75M	\$10,901.44	\$10,551.08	\$10,200.72	\$9,850.36	x	x	\$41,503.60
2009 WWTP Loan \$1.38M	\$3,500.76	\$3,408.24	\$3,315.72	\$3,223.20	\$3,130.64	\$3,038.12	\$19,616.68
2011 WWTP Loan \$1.385M	\$3,434.36	\$3,369.80	\$3,305.20	\$3,240.64	\$3,176.04	\$3,111.48	\$19,637.52
2018 WWTP Loan \$11.78 M	x	x	\$33,435.40	\$32,253.84	\$31,718.56	\$31,183.24	\$128,591.04
Total of Capital Costs	\$17,836.56	\$17,329.12	\$50,257.04	\$48,568.04	\$38,025.24	\$37,332.84	\$209,348.84

c) 70 Causeway Road, Map 2, Lot 82

The Sewer Commissioners discussed that a pump station would be needed and that there is a moratorium on expansions. It was noted that a further capacity study is being pursued to determine next steps.

VII. New Business

a) 32 Gray Court

The Sewer Commissioners reviewed the engineering plans for 32 Gray Court.

Motion was made by Peter Kasnet to approve the reconnection plans for 32 Gray Court as submitted. Seconded by David Kohlase. All in favor roll call vote: David Kohlase, yes; Peter Kasnet yes; and David Adams, yes. Motion carried.

b) 2020 Secondary Meter

The 2020 Secondary Meter reads were discussed and that each year approximately 550,000 cf is abated due to irrigation. It was noted that with the dry summer it is anticipated that that figure would rise.

c) Other

It was discussed that the job description for the salaried position needs to be completed.

VIII. Adjournment

The next meeting of the Sewer Commission is scheduled for December 8, 2020.

Motion was made by Peter Kasnet to adjourn the Sewer Commission Meeting at 9:10 a.m. Seconded by David Adams. All in favor roll call vote: David Kohlase, yes; Peter Kasnet yes; and David Adams, yes. Motion carried.

**These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.*