



TOWN OF RYE SEWER COMMISSION

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SEWER COMMISSION MEETING MINUTES

Tuesday, October 11, 2022, 8:00 a.m.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhase, Chairman; John McCune, Commissioner; and Lee Arthur, Sewer Director.

I. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:07 a.m.

II. Announcements

There were no announcements.

III. Public Comment

There were no comments.

IV. Consideration of the O&M Report, October 11, 2022

The flow summary for Church Road Pump Station in September was 2,409,800 gallons, the flow for the same period in 2021 was 3,546,200 gallons. The rainfall for September was 4.54 inches. There were no irregularities noted in the pump runtimes at each station. Consolidated Communications conducted repairs to the phone lines at Church Road and Jenness Beach Station on October 10, 2022.

Lee Arthur attended the NHDES and Environmental Finance Center Network (EFCN) Training "Setting the Right Rates for your System" on September 27, 2022 in Concord and participated in the EFCN Webinar "Building Resilience in an Uncertain Future for Small Wastewater Systems" on September 21, 2022.

The Sewer Commissioners reviewed pictures of the capped sewer connection at 28 Pine Street. The service was capped and inspected on Monday, October 10, 2022. Once the Demolition Permit is received it will be signed.

Motion was made by David Kohlhase to approve the O&M Report of October 11, 2022.

Seconded by John McCune. Motion carried.

V. Approval of Minutes

a) Sewer Commission Meeting Minutes of September 13, 2022

The Sewer Commissioners reviewed the meeting minutes of September 13, 2022.

Motion was made by David Kohlhasse to approve the Sewer Commission Meeting Minutes of September 13, 2022. Seconded by John McCune. Motion carried.

VI. Signing of Bills and Correspondence

a) Sewer Department Financial Report

At the end of September 2022, \$219,672.97 of the sewer budget had been expended which includes \$32,851.35 of prior year encumbrances. The actual amount spent minus the encumbrances is \$186,821.62. The report indicated that 39.03% of the budget remains, however that accounts for encumbrances. The actual amount is approximately 48.15%. It was noted that the percentage will be much lower once the department is billed by vendors including the Town of Hampton.

b) Signing of Bills

The Sewer Commissioners signed the Accounts Payable Check Registers and Accounts Payable Payment Manifests, one in the amount of \$10,246.93 and another for \$1,768.32.

VII. Old Business

a) Request for Qualifications and Proposals Design/Build Abenaqui Pump Station Submissions

The Sewer Commission reviewed the Design/Build Abenaqui Pump Station Proposals received. There were two; one from United Compressor & Pump Services Inc. and T. Buck Construction, Inc. The low bidder was United Compressor & Pump Services Inc. It was discussed that the NHDES would be contacted to determine what requirements (design review etc.) that need to be met as part of the proposed work.

VIII. New Business

a) Other

E-mail correspondence was received from Patrick Malanaphy of 62 Cable Road on Saturday, October 8, 2022. He submitted a secondary meter application this past summer and was having trouble finding a plumber to install the meter. He requested a bill adjustment. The overall water usage history was reviewed by the Sewer Commissioners, and the secondary meter flow estimated.

Motion was made by John McCune to abate 62 Cable Road, Parcel ID 081-072, 7400 cf (\$666.00) for 2022. Seconded by David Kohlhasse. Motion carried.

X. Adjournment

The next regular monthly meeting of the Sewer Commission was tentatively scheduled for November 8, 2022 at 8:00 a.m.

Motion was made by John McCune to adjourn the Sewer Commission Meeting at 8:50 a.m. Seconded by David Kohlhasse. Motion carried.

These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.