



TOWN OF RYE SEWER COMMISSION

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SEWER COMMISSION MEETING MINUTES

Tuesday, November 8, 2022, 8:00 a.m.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhasse, Chairman; John McCune, Commissioner; Susan Labrie, Commissioner and Lee Arthur, Sewer Director.

I. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:05 a.m.

II. Announcements

There were no announcements.

III. Public Comment

There were no comments.

IV. Consideration of the O&M Report, November 8, 2022

The flow summary for Church Road Pump Station in October was 2,616,100 gallons, the flow for the same period in 2021 was 2,851,100 gallons. The rainfall for October was 4.57 inches. There were no irregularities noted in the pump runtimes at each station.

Maintenance (line cleaning) is being scheduled on the Hampton side of the force main by Viano Island Way. In order to have the section cleaned by Vortex Services the downstream side facing valve in the blow off flushing valve pit needs to be changed to a gate valve in order to accommodate the pig cleaning ball. The intent to progressively clean sections of the line is to restore hydraulic capacity and remove loose material before it becomes hardened scale and can contribute to pipe deterioration. At Church Road Station the backflow preventor is being replaced because the relief valve is sticking.

Lee Arthur attended a virtual information session on applying for BRIC and FMA for FY 2022 on October 13, 2022 and met with Madeleine DiIunno of the Rockingham Planning Commission on November 2, 2022 to discuss the application process. She also attended a required virtual information session on the Clean Water State Revolving Fund (CWSRF) grant funding process to complete a Wastewater Asset Management Program (AMP) on November 1, 2022 and attended the NHDES Asset Management Workshop "Demystifying Asset Management" all day work session in Concord, NH on November 3, 2022 and participated in the EFCN Webinar "Long-term Investment for Financial Resiliency" on November 4, 2022.

David Kohlhas indicated that the Sewer Budget was presented to the Select Board at their Budget Workshop and supported as presented.

*Motion was made by Susan Labrie to approve the O&M Report of November 8, 2022.
Seconded by John McCune. Motion carried.*

V. Approval of Minutes

a) Sewer Commission Meeting Minutes of October 11, 2022

The Sewer Commissioners reviewed the meeting minutes of October 11, 2022.

Motion was made by David Kohlhas to approve the Sewer Commission Meeting Minutes of October 11, 2022. Seconded by John McCune. Susan Labrie abstained. Motion carried.

VI. Signing of Bills and Correspondence

a) Sewer Department Financial Report

At the end of October 2022, \$207,595 of the sewer budget had been expended.

b) Signing of Bills

The Sewer Commissioners signed the Accounts Payable Check Registers and Accounts Payable Payment Manifests, in the amount of \$33,378.20.

c) 890 Central Road Parcel ID 002-054-001, Secondary Meter Application

A secondary meter application was submitted from Margo Daphnis and John Kerrigan of 890 Central Road.

d) Letter from Eliza Styczynski, NHDES explaining next steps in Asset Management Final Grant Application

A letter dated October 21, 2022 was received from Eliza Styczynski, NHDES explaining next steps in Asset Management Final Grant Application.

e) Other

There was a discussion regarding the fee structure and flat rate. It was mentioned that part of the planning process is to evaluate the financial resiliency of the department and update the sewer user charge ordinance and sewer use ordinance.

VII. Old Business

a) Design/Build Abenaqui Pump Station

There was a discussion on whether NHDES approval and permitting is required for the proposed Abenaqui Pump Station Upgrade. E-mail correspondence from the NHDES; Env-Wq 704 and 705; and the Wright-Pierce Pump Stations Assessment was discussed. It was determined that Susan Labrie will reach out to Wright-Pierce for guidance.

VIII. New Business

a) 890 Central Road Parcel ID 002-054-001, Request to Waive External Meter Reader and Abatement

E-mail correspondence was received from Margo Daphnis and John Kerrigan Jr. of 890 Central Road indicating that they recently purchased the property and lived in Rye previously but had a

septic system. They learned that the sewer charges are based on water consumption after receiving their recent bill and have since submitted a Secondary Meter Application. They requested a bill adjustment and that the exterior meter reader be waived. The overall water usage history was reviewed by the Sewer Commissioners, and the secondary meter flow estimated.

Motion was made by David Kohlase to abate 890 Central Road, Parcel ID 002-054-001, 23,100 cf (\$2079.00) for 2022 and waive the exterior meter reader requirement. Seconded by John McCune. Motion carried.

b) 79 Old Beach Road Parcel ID 084-132, Request for Abatement

E-mail correspondence was received Robert Vose of 79 Old Beach Road indicating that there was a water leak at his property in July and he was requesting a bill adjustment. The overall water usage history was reviewed by the Sewer Commissioners.

Motion was made by John McCune to abate 79 Old Beach Road, Parcel ID 084-132, 1700 cf (\$153.00) for 2022. Seconded by Susan Labrie. Motion carried.

X. Adjournment

The next regular monthly meeting of the Sewer Commission was tentatively scheduled for December 12, 2022 at 8:00 a.m.

Motion was made by John McCune to adjourn the Sewer Commission Meeting at 9:07 a.m. Seconded by Susan Labrie. Motion carried.

These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.