



TOWN OF RYE SEWER COMMISSION

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SEWER COMMISSION MEETING MINUTES

Tuesday, October 8, 2019, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhase, Chairman; Peter Kasnet, Commissioner; David Adams, Commissioner and Lee Arthur, Administrator.

Guest: Nanci Carbee Crosbie, 21 Carbee Drive.

I. Call to Order

The Rye Sewer Commission Meeting was called to order at 8:05 a.m.

II. Roll Call

III. Announcements

Former Rye Selectmen Joe Mills has passed away. Visiting hours will be from 4:00-7:00 p.m., Tuesday, October 8, 2019 at Remick and Gendron Funeral Home, Hampton. The funeral will be held at St. Theresa Church at 11:00 a.m., Wednesday, October 9, 2019.

Motion was made by David Adams to take 21 Carbee Drive under New Business out of order. Seconded by Peter Kasnet. Motion carried.

New Business

a) 21 Carbee Drive

Lee Arthur indicated that the property at 21 Carbee Drive is for sale and Nanci Carbee Crosbie wants to know if it can connect to the Town of Rye Sewer System. The Town Attorney has been advised of the request and at this time his advice has not been received. He has asked how 21 Carbee Drive is proposing to connect and was notified that they had not made a proposal.

Nanci Carbee Crosbie provided information and pictures of the property to the Sewer Commissioners. She mentioned that she does not have an exact proposal; however the people interested in the property want to know if they can connect to sewer. Photographs of the home at low and high tide were reviewed, which showed that it was in close proximity to the water. Another photograph presented showed where they could rebuild the house if it was torn down, based on the velocity flood zone. A map of the sewer service was reviewed. The house has 5 bedrooms and has always been on septic. The

house is not currently in the flood plain, but with changes coming in 2020 it will then be in the velocity flood zone. She pointed out that Carbee Drive is a private road attached to the property and provides access to 15 Carbee Drive. That property is connected to a private sewer line located at the back of the property. The public sewer line does not run past either property on Carbee Drive.

It was discussed that the property does not appear to be in the Sewer District. The map of the area was reviewed. It was noted that the Sewer Commission is currently having a capacity study of the sewer line and pumps to understand the system limitations. The Town of Hampton already has capacity limits for treatment. The next step is to determine if there is capacity as well as determine if a connection would be an extension or expansion. If the property is not in the sewer district, the expansion process would require a warrant article. The septic system on the property is not in failure.

IV. O&M Report, September 13, 2019 and October 8, 2019

Consideration of the O&M Report

The flow summary for Church Road Station in July was 2,331,400 gallons (July 6-15, 2019 no data) and the rainfall amount was 2.91 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for July were reviewed. The flow summary for Church Road Station in August was 3,194,400 gallons and the rainfall amount was 3.59 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for August were reviewed. The flow summary for Church Road Station in September was 2,146,800 gallons and the rainfall amount was .61 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for September were reviewed.

It was discussed that the average daily flow to Hampton cannot exceed .19 (MGD), as an arithmetic average daily flow and the average is to be calculated on a calendar year basis. The allowable peak hourly flow shall not exceed a rate of 500 GPM (.72 MGD) with the maximum waste water strength not to exceed 250 MG/L calculated as a monthly average for 5 day BOD and 300 MG/L for suspended solids. It was noted that flow for November, 2018 was 7,121,600 for the month and only 8 days under 190,000 gallons.

September, 16, 2019, Sewer Pipe Failure at Jenness Beach Pump Station

Lee Arthur reported that on September 16, 2019 the ductile iron pipe leaving the wet well at Jenness Beach Station failed. She was notified by Roger Philbrick of a small sink hole by the wet well at Jenness Beach Station and immediately went to the site and contacted the individuals on the emergency call list. The septic hauler arrived and the excavator and repair crew shortly after. The wet well was pumped and waste water was transported to Church Road. The area was excavated and a repair clamp was installed to the section of the pipe that failed. The repair clamp was provided by the Arik Jones, Rye Water District Superintendent. The force main was tested and no leaks were observed before

backfilling. The septic tank truck also pumped the ground water to allow for the line repair. The line was repaired and the area was cleared at 11:50 p.m. The police department posted a notification to residents, that sewer work was being carried out in the vicinity of Old Beach Road and Ocean Boulevard and the sewer service was not affected. Joy Hilton, USEPA; Stephanie Larson, NHDES; and Chris Nash NHDES were notified by telephone during the event and forwarded a Sewer Overflow Report the next day. The Sewer Overflow Report was included in the meeting packet as well as the invoice from Chris-Co Construction Services, Inc. for the septic truck rental and line repair of which was \$5,495.00. Lee Arthur indicated that other cost associated with the event and not yet determined is the assistance of Roger Philbrick and the replacement of the repair clamp. It was discussed having the pipe replaced as soon as possible. Plan A would be to cut the pipe outside the wet well first and conduct the repair from there, if it was in good condition. Plan B would be to have all the fittings on hand in the event that the pipe was in poor condition and the contractor had to go inside the wet well.

It was indicated that at Abeniqui Pump Station the check valves, plug valves and gaskets need to be replaced and is currently being planned.

V. Approval of Minutes

Consideration of Previous Meeting Minutes of August 13, 2019.

The sewer commissioners reviewed the meeting minutes of August 13, 2019.

Motion was made by David Kohlhase to approve the Sewer Commission Meeting Minutes of August 13, 2019. Seconded by Peter Kasnet. David Adams abstained. Motion carried.

VI. Signing of Bills and Correspondence

a) Sewer Department Financial Reports

Included in the meeting packet were the Financial and Treasurer Reports. At the end of June, 69.92% of the budget remained and \$98,073.12 was expended. The Treasurer's Report dated July 1, 2019 had a sewer operating fund balance of \$641,903.23 and the sewer fund balance on June 30, 2019 was \$502,740.04.

At the end of July, 67.24% of the budget remained and \$106,815.33 was expended. The Treasurer's Report dated August 1, 2019 had a sewer operating fund balance of \$621,689.07 and the sewer fund balance on July 31, 2019 was \$525,823.67.

At the end of August, 65.66% of the budget remained and \$111,954.70 was expended. The Treasurer's Report dated August 29, 2019 had a sewer operating fund balance of \$668,482.30 and the sewer fund balance on September 3, 2019 was \$551,797.53.

On September 19, 2019, 64.66% of the budget remained and \$115,246.76 was expended. The Treasurer's Report dated October 3, 2019 had a sewer operating fund balance of \$651,175.88.

b) Warrant for the Collection of Sewer Operations and Maintenance Cost Adams Mobile Home Park.

The Warrant for the Collection of Sewer Operations and Maintenance Cost Adams Mobile Home Park was included in the meeting packet and indicated that the third quarter assessed charges for the operation and maintenance cost was \$11,718.36. However, after deducting the difference between the estimated amount billed to Adams Mobile Home Park and the actual amount billed by the City of Portsmouth for the quarter, \$9,610.81 was to be collected.

c) Warrant for the Collection of Sewer Operations and Maintenance Cost Town of Rye

The Warrant for the Collection of Sewer Operations and Maintenance Cost Town of Rye was included in the meeting packet and indicated that \$56,462.00 was to be collected from users.

d) Application for Sewer Installer's License, Brian C. Kenerson II (BCK Excavation LLC)

The Application for Sewer Installer's License from Brian C. Kenerson II was included in the meeting packet and approved.

e) Application for Sewer Installer's License, Scott Blood (Scott Blood Excavation LLC)

The Application for Sewer Installer's License from Scott Blood was included in the meeting packet and approved.

f) Application for Sewer Installer's License, Dave McNeil (McNeil Construction Inc.)

The Application for Sewer Installer's License from Dave McNeil was included in the meeting packet and approved.

g) Application for Sewer Installer's License, Richard E. Ambrose (R.E. Ambrose Construction)

The Application for Sewer Installer's License from Richard E. Ambrose was included in the meeting packet and approved.

h) Application for Secondary Meter, 2231 Ocean Boulevard.

The application for Secondary Meter, 2231 Ocean Boulevard was included in the meeting packet. Peter Kasnet indicated that he would inspect the installation.

i) Correspondence from Teresa Ptak, NHDES Permits and Compliance response regarding Rye's Collection System Operation and Maintenance 2017 and 2018 Reports, and response to the EPA's November 7 and 8, 2018 inspection.

Correspondence from Teresa Ptak of the NHDES Permits was included in the meeting packet. She indicated that the NHDES has received and reviewed Rye's Collection System Operation and Maintenance 2017 and 2018 Reports, and response

to the EPA's November 7 and 8, 2018 inspection. They were please to read of the air relief valve replacements and manhole inserts planned as well as new manhole covers as necessary in 2019 and has no comment at this time and thanked the Sewer Commission for their continued comprehensive reports.

VII. Old Business

a) 9 Cable Road, Map 8.4, Lots 76-1, 76-2, Update

It was indicated that the sewer hook-up fee has been received and the sewer installer is licensed. However, the sewer connection has not taken place.

b) 0 Richards Road, Map 5.2, Lot 156 Update

It was indicated that the sewer hook-up fee has been received, the sewer installer is licensed, permit issued and connection was inspected by Peter Kasnet.

c) 16 Myrica Avenue, Map 5.2, Lot 100-001 Update

It was indicated that the connection was inspected by Roger Philbrick.

d) 8 Maple Avenue, Map 5.2, Lot 4 Update

Lee Arthur indicated that the as-built plans were still not ready and were requested from Christopher Albert, Jones and Beach Engineers and Don Glover the property owner.

e) Route 1 Sewer Update

Included in the meeting packet was a mass e-mail from Eric Weinrib, Altus Engineering indicating that from a design perspective he made some adjustments to the sewer alignment based on a meeting with Portsmouth DPW and that the plans were submitted to Portsmouth on August 22, 2019 for review. He was expecting to hear back from them the first week in September. Following their review the plan is to reconvene with DPW and NHDOT to finalize the sewer alignment and go to permit level design. In the same e-mail chain Tim Phoenix indicated that he was in the process of drafting an intermunicipal agreement and a request to the Public Utilities Commission. It was discussed that the group has not attended a Sewer Commission Meeting to present the plans as required or provided an update, nor has anything for the project been approved by the Rye Sewer Commission.

f) Sewer User Fee

Public hearings were scheduled for Thursday, November 7, 2019, 8:00 a.m. at the Rye Beach Village District Building, 830 Central Road, Rye Beach, NH 03871 on 2 proposed amendments to the Rye Sewer User Fee Ordinance. Amendment 1 amends the Hook-Up Fee by providing that it increases 2.5% annually on January 1. Amendment 2 repeals the Capital Recovery Charge.

VIII. New Business

a) 21 Carbee Drive

This item was taken out of order and discussed at the beginning of the meeting.

b) 103 Old Beach Road update

Included in the meeting packet was a letter to David Clark the builder of 103 Old Beach Road requesting more detailed information regarding the reconnection plans. It was noted that the information was received, the reconnection had taken place and Peter Kasnet conducted the inspection.

c) 9 Perkins Road

Included in the meeting packet was a Demolition Permit for 9 Perkins Road. Lee Arthur indicated that the capping had taken place and was inspected.

d) 59 West Atlantic Road

Included in the meeting packet was a Demolition Permit for 59 West Atlantic Avenue. Lee Arthur indicated that the capping had taken place and was inspected.

e) Leak abatement Request, 11 Powers Avenue

Correspondence was received from Julie Swiadas requesting an abatement for 11 Powers Avenue. She indicating that water had leaked into the crawl space of the home in May and Aquarion has provided a leak adjustment of 3600 cf.

Motion was made by David Adams to abate 11 Powers Avenue for 3600 cf of usage equivalent to \$252.00. Seconded By Peter Kasnet. Motion carried.

f) Secondary Meter Abatement Request, 87 Perkins Road

Correspondence was received from Mike and Lisa Matthews of 87 Perkins Road requesting an abatement for secondary meter usage. The meter stopped working in 2017.

Motion was made by David Adams to abate 5613 cf for each year based on the 2016 secondary meter abatement. Seconded by Peter Kasnet. Motion carried.

g) Other

The propose draft Sewer Budget was discussed and the implementation of a full-time position affective July 1, 2020 and the elimination of the part-time position. Sewer Department operations have been challenging with the increased demands, aging system and difficulty attaining contract assistance. The proposed telephone line increase was based on a supplier fee increase, electric and heating fuel line increases were based on usage. The budget request under laf/ports 1st, 2nd, 3rd, and 4th quarter were adjusted based on a 4% rate increase and actual usage. It was pointed out that these line items are 100 % recovered from the owner of Adams Moblile Home Park and are accounted for under anticipated revenues. The budget will be finalized once the benefit information is received.

IX. Adjournment

The next meeting of the Sewer Commission is scheduled for November 7, 2019.

Motion was made by Peter Kasnet to adjourn the meeting at 9:49 a.m. Seconded by David Adams. Motion carried.

**These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.*