



TOWN OF RYE SEWER COMMISSION

Mailing: 10 Central Road, Rye, NH 03870

Physical: 830 Central Road, Rye Beach, NH 03870

(603) 964-6815, Fax (603) 964-1516

SEWER COMMISSION MEETING MINUTES

Tuesday, January 9, 2018, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhasse, Chairman, Peter Kasnet, Commissioner; and Lee Arthur, Administrator.

1. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:10 a.m.

2. Roll Call

3. Announcements

There were no announcements.

4. O&M Report, December 12, 2017 and January 9, 2018

The flow summary for Church Road Station in November was 2,640,400 gallons and the rainfall amount was .78 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for November were reviewed and it was noted that the pumps are running well.

The flow summary for Church Road Station in December was 2,717,400 gallons and the rainfall amount was 2.42 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for December were reviewed and it was noted that the pumps are running well.

Lee Arthur indicated that the Route 1A Force Main Project has been postponed until 2018 and the funds encumbered. The additional four inch hose needed for the project has been purchased from Manchester Hose and Coupling and recently picked-up. There is a small whole in the window pane at Abenaqui Pump Station. Lee Arthur indicated that she would remove the window and have it repaired. A temporary electric heater was placed at Church Road Station as the propane heater is unplugged. The electrical outlet needs to be repaired.

Motion was made by Peter Kasnet to accept the Operations and Maintenance Report as presented. Seconded by David Kohlhasse. Motion carried.

5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of October 10, 2017 and November 14, 2017.

Motion was made by Peter Kasnet to accept the Sewer Commission Meeting Minutes of November 14, 2017 as presented. Seconded by David Kohlhasse. Motion carried.

The Sewer Commissioners reviewed the meeting minutes of October 10, 2017. It was noted that the approval of the minutes needed to be tabled again until the next Sewer Commission Meeting because Peter Kasnet was not at the October 10, 2017, Sewer Commission Meeting.

6. Signing of Bills and Correspondence

Sewer Department Financial Reports

Included in the meeting packet were Financial and Treasurer Reports. At the end of November, 2017 the current year's expenditures were \$185,346.31 and 28.26% of the budget remained. The Treasurer's Report dated November 30, 2017 had the sewer fund balance at \$499,306.51 and the money market account at \$470,778.04.

At the end of December, 2017 the current year's expenditures were \$188,939.65 and 26.86% of the budget remained. The Treasurer's Report dated December 31, 2017 had the sewer fund balance at \$525,200.20.

Bills

The Sewer Commissioners signed bills.

Correspondence from Pricilla Jenness requesting the Sewer Commission Annual Report for the Year Ending December 31, 2017

Included in the meeting packet was correspondence from Pricilla Jenness requesting the Sewer Commission Annual Report Year Ending December 31, 2017 be received no later than Friday January 19, 2018.

Other

Encumbrances

Included in the meeting packet was a list of encumbrances and corresponding contracts. Lee Arthur noted \$17,930.00 for the Route 1A Force Main Project (removal and replacement of the air release valves and pumping), \$2,660.00 for the removal of old 90 degree bend and replacement with tee and new ball valve at both Church Road and Jenness Beach Pump Stations (this work was started but was not completed by year-end), \$10,250.00 Portsmouth 4th quarter billing regarding Adams Mobile Home Park (the invoices should be received by the end of January), and \$1,242.00 Hampton Transport (the invoices should be received by the end of January).

Warrant for the Collection of Sewer Operations and Maintenance Cost

A copy of the warrant for the collection of sewer operations and maintenance cost in the amount of \$113,151.50 was included in the meeting packet.

7. Old Business

13 Foss Circle Update

Included in the meeting packet was a copy of the deed conveying title to the sewer line that was sent to Cheryl Tulley.

8. New Business

There was no new business.

The next meeting of the Sewer Commission will be held on Tuesday, February 13, 2018 at 8:00 a.m., Rye Beach Village District Building, 830 Central Road, Rye Beach, NH.

Adjournment

Motion was made by Peter Kasnet to adjourn the meeting at 8:29 a.m. Seconded by David Kohlase. Motion carried.

**These are draft minutes please refer to the minutes of the next meeting for approvals/corrections.*