



# TOWN OF RYE SEWER COMMISSION

Mailing: 10 Central Road, Rye, NH 03870

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## SEWER COMMISSION MEETING MINUTES

Tuesday, July 11, 2017, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

**In attendance:** David Kohlhase, Chairman, David Adams, Commissioner; and Lee Arthur, Administrator.

### 1. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:15 a.m.

### 2. Roll Call

### 3. Announcements

There were no announcements.

### 4. O&M Report, July 11, 2017

The flow summary for Church Road Station in May was 3,906,700 gallons and the rainfall amount was 3.91 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for June were reviewed.

Lee Arthur reported that Roger Philbrick will be inspecting all the drop-inlets and making exterior manhole repairs. Currently there is one drop-inlet on Ocean Boulevard that needs repair. She noted that the easement at Church Road Station will be cleared in August.

*Motion was made by David Adams to accept the Operations and Maintenance Report as presented. Seconded by David Kohlhase. Motion carried.*

### 5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of June 13, 2017.

*Motion was made by David Adams to accept the Sewer Commission Meeting Minutes of June 13, 2017 as presented. Seconded by David Kohlhase. Motion carried.*

### 6. Signing of Bills and Correspondence

#### Sewer Department Financial Reports

Included in the meeting packet were Financial and Treasurer Reports. At the end of June, 2017 the current year's expenditures were \$89,881.02 and 65.21% of the budget remained. The Treasurer's Report dated June 30, 2017 had the sewer fund balance at \$505,545.20.

#### Application for Secondary Usage Water Meter, 1 Cable Road

The application for secondary usage water meter for 1 Cable Road was included in the meeting packet. Lee Arthur explained that the meter has been installed and it just needs to be inspected.

### **Application for Secondary Usage Water Meter, 40 Old Beach Road**

The application for secondary usage water meter for 40 Old Beach Road was included in the meeting packet. It was noted that it has not been installed.

### **Other**

Included in the meeting packet was the City of Portsmouth Water and Sewer Rates effective July 1, 2017. The City Council adopted on June 5, 2017 the fiscal year 2018 water and sewer rates effective July 1, 2017. It was noted that sewer rates will increase 4% on July 1, 2017 and be reflected on the bill received in August for July's consumption. The sewer charges are based on water consumption.

Tier 1: First 10 units of consumption will be billed at the rate of \$12.73 per unit.

Tier 2: Consumption above 10 units will be billed at the rate of \$14.00 per unit.

## **7. Old Business**

### **2018-2023 Sewer CIP**

The 2018-2023 Sewer CIP was reviewed.

## **8. New Business**

### **2018 Budget**

Lee Arthur noted that she has started to work on the upcoming year's budget.

### **Request for Abatement due to water leak, 10 Bernard Drive.**

Included in the meeting packet was a letter from Samuel and Elizabeth Kouchalakos of 10 Bernard Drive requesting an abatement for a water heater leak. The plumbing invoice indicating that the water heater had leaked and no water entered the sewer service. Their first quarter bill was based on 10,500 cf of water usage and the second quarter 19,200 cf. It was noted that their first quarter bill for 2016 was based on 1,800 cf and that there was no usage for the second quarter.

*Motion was made by David Adams to issue an abatement in the amount of \$1,534.50 based on 27,900 cf of water usage. Seconded by David Kohlase. Motion carried.*

### **Request for Abatement due to water leak, 26 Huntervale Avenue.**

Included in the meeting packet was a letter from George Stamulis of 26 Huntervale Avenue requesting an abatement for a running toilet that leaked. His first quarter bill was based on 15,900 cf of water usage where in 2016 it was 1000 cf. It was discussed that 15,900 cf is about 118,940 gallons of water. Lee Arthur was directed to request from George Stamulis proof of the repair or repair of damages caused by the water leak (plumbers invoice, carpenter, flooring etc.).

The next meeting of the Sewer Commission will be held on Tuesday, August 8, 2017 at 8:00 a.m., Rye Beach Village District Building, 830 Central Road, Rye Beach, NH.

## **9. Adjournment**

*Motion was made by David Adams to adjourn at 8:40 a.m. Seconded by David Kohlase. Motion carried.*

*\*These are draft minutes please refer to the minutes of the next meeting for approvals/corrections.*