



TOWN OF RYE SEWER COMMISSION

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SEWER COMMISSION MEETING MINUTES

Tuesday, September 11, 2018, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhase, Chairman; Peter Kasnet, Commissioner; David Adams, Commissioner and Lee Arthur, Administrator.

1. Call to Order

The Rye Sewer Commission Meeting was called to order at 8:10 a.m.

2. Roll Call

3. Announcements

There were no announcements.

4. O&M Report, August 14, 2018 and September 11, 2018

The flow summary for Church Road Station in July was 3,332,700 gallons and the rainfall amount was 3.63 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for July were reviewed and it was noted there were no irregularities.

The flow summary for Church Road Station in August was 3,293,700 gallons and the rainfall amount was 2.33 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for August were reviewed and it was noted there were no irregularities.

Motion was made by David Adams to accept the Operations and Maintenance Report as presented. Seconded by Peter Kasnet. Motion carried.

5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of July 10, 2018.

Motion was made by David Adams to accept the Sewer Commission Meeting Minutes of July 10, 2018 as presented. Seconded by Peter Kasnet. Motion carried.

6. Signing of Bills and Correspondence

a) Sewer Department Financial Reports

Included in the meeting packet were the Financial and Treasurer Reports. At the end of July, 2018 the current year's expenditures were \$94,630.53 and 66.21% of the budget remained. The Treasurer's Report dated August 2, 2018 had a sewer operating fund balance of \$566,251.92. The sewerage fund balance on July 31, 2018 was \$472,260.41.

On September 6, 2018 the current year's expenditures were \$125,103.01 and 55.33% of the budget remained. The Treasurer's Report for August, 2018 had a sewer operating fund balance of \$615,199.87.

Included in the meeting packet was a draft bond schedule for the original \$11.78M bond for upgrades to the Town of Hampton Wastewater Treatment Plant. Rye sewer users are responsible for 4% of the bond. Lee Arthur explained that the signed bond schedule has not been returned and that the information provided is a draft and that the original amount of the 20 yr. bond has been reduced to \$11.191M. The principal payment over 20 yrs. is \$447,640.00 and actual \$561,573.32. In 2019 the cost would be \$33,232.80. She noted that the figures are preliminary.

b) Bills

The Sewer Commissioners signed bills.

c) Correspondence dated July 10, 2018 to John P. Bohenko, City Manager , City of Portsmouth.

Included in the meeting packet was a letter to John P. Bohenko, City Manager of Portsmouth from David Kohlhasse notifying him of two separate proposed developments along Route 1 in Rye that have significant septic requirements. David Kohlhasse also asked if it was still possible to extend the City of Portsmouth Sewer Service on Route 1 to the North Hampton line, as well as the process and requirements needed to move forward.

It was noted that the City of Portsmouth was responsive and organized a meeting that was held August 8, 2018.

d) Correspondence dated August 3, 2018 to Harbor Street Limited Partnership c/o Joseph Falzone.

Included in the meeting packet was a letter to Harbor Street Limited Partnership c/o Joseph Falzone from Lee Arthur requesting on behalf of the Rye Sewer Commission requesting a volume analysis (proposed load) of the area; estimate for the proposed site work to install the sewer line in the street and to identify connections and funding sources for the cost of the line. It was indicated that the information is needed to explore the possibility of extending the City of Portsmouth Sewer Service on Route 1 to Tax Map 10, Lot 82, as well as identifying the process and requirements to move forward.

It was noted that Harbor Street Limited Partnership c/o Joseph Falzone has not responded to the letter.

e) E-mail dated August 7, 2018 to John Chagnon, Ambit Engineering.

Included in the meeting packet was an e-mail to John Chagnon, Ambit Engineering from Lee Arthur on behalf of Peter Kasnet requesting the proposed load for the development at the Airfield.

It was noted that John Chagnon, Ambit Engineering responded by e-mail on September 7, 2018 that the load is as follows: 40 Units x 3 (Average) Residents per Unit x 70 GPD / Capita = 8,400 GPD.

f) Other

Included in the meeting packet was a letter dated August 17, 2018 to Alexis Rastorguyeff, Industrial Pretreatment Supervisor, NHDES responding to his request for information and a copy of the Sewer Use Ordinance.

7. Old Business

a) Secondary Meters Update

Lee Arthur indicated that she photographed the secondary meters that were installed at 120 Cable Road and 30 F Street. Peter Kasnet reviewed the photographs and confirmed acceptance.

a) 2019-2024 CIP

Included in the meeting packet were the first 2018 CIP Submission and a subsequent submission that included the 2019 WWTP Loan \$11.191M. It was noted that the final bond schedule has not been received and that at this time estimates were provided and that it will be updated again once the final figures are received.

8. New Business

a) City of Portsmouth Meeting Report (Regarding expanding public sewer on Route 1).

Peter Kasnet reported that he met with the City of Portsmouth and they are in favor of expanding public sewer on Route 1 as they have the capacity. He asked about the previously requested connection fee and was told it was no longer required. However, they did want to know the flow rates. They indicated that the process would be the similar to the expansion at Foyes Corner. The developer or interested parties would be responsible for the engineering study and the installation of the line to Portsmouth's specifications. Then the line would be turned over to the City. The engineering would be approved by the Rye Sewer Commission and City of Portsmouth. It was discussed that a warrant article is also necessary. Peter Kasnet indicated that he would provide Portsmouth with the information previously requested from the developer (proposed load and funding sources to cover engineering and construction cost), when it is received and go from there.

9. Adjournment

Motion was made by David Adams to adjourn the meeting at 8:34 a.m. Seconded by Peter Kasnet. Motion carried.

**These are draft minutes. Please refer to the minutes of the next meeting for approvals/corrections.*