



TOWN OF RYE SEWER COMMISSION

Mailing: 10 Central Road, Rye, NH 03870

Physical: 830 Central Road, Rye Beach, NH 03870

(603) 964-6815, Fax (603) 964-1516

SEWER COMMISSION MEETING MINUTES

Tuesday, September 12, 2017, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhase, Chairman, David Adams, Commissioner; and Lee Arthur, Administrator.

1. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:10 a.m.

2. Roll Call

3. Announcements

There were no announcements.

4. O&M Report, September 12, 2017

The flow summary for Church Road Station in August was 3,070,800 gallons and the rainfall amount was 2.62 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abenaqui Pump Station for August were reviewed.

Lee Arthur reported that the Route 1A project will take place shortly and that the easement at Church Road Station has been cleared.

Included in the meeting packet were pictures of the connection at 31 Breakers. There was a discussion regarding insulating the line. Lee Arthur indicated that she would be consulting with Peter Kasnet regarding the installation.

Motion was made by David Adams to accept the Operations and Maintenance Report as presented. Seconded by David Kohlhase. Motion carried.

5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of July 11, 2017.

Motion was made by David Adams to accept the Sewer Commission Meeting Minutes of July 11, 2017 as presented. Seconded by David Kohlhase. Motion carried.

The Sewer Commissioners reviewed the meeting minutes of August 8, 2017. It was noted that the approval of the minutes needed to be tabled until the next Sewer Commission Meeting because David Adams was not at the August 8, 2017, Sewer Commission Meeting.

6. Signing of Bills and Correspondence

Sewer Department Financial Reports

Included in the meeting packet were Financial and Treasurer Reports. At the end of August, 2017 the current year's expenditures were \$139,472.41 and 46.01% of the budget remained. The Treasurer's

Report dated August 31, 2017 had the sewer fund balance at \$483,385.72.

Other

NHDES response to The Town of Rye Sewer Commission Collection System Operations and Maintenance Plan 2016 and 2015 Summary Report, NPDES Permit No. NH0100625

It was noted that Teresa Ptak from NHDES has reviewed the Sewer Commissions submittals and has no comments except to note that the reports were comprehensive and very well done.

Policy Concerning the Seal of the Town of Rye

The Sewer Commissioners reviewed the recently distributed Policy Concerning the Seal of the Town of Rye and had no comments.

7. Old Business

2018 Budget

The 2018 Sewer Budget is due October 2, 2017. The all-day work session for the Board of Selectmen is Thursday, October 26, 2017 and Thursday, November 16, 2017 with the Budget Committee.

Other

13 Foss Circle

At the last meeting of the Sewer Commission the site as-built plan was approved for 13 Foss Circle (Drawing No. AB1, JBE Project No. 13104). At that time it was discussed that the line needs to be deeded to the Town of Rye Sewer Commission and plans need to be recorded by the home owner.

Cheryl Tulley the owner of the property is requesting a letter that would accompany the minutes acknowledging the conveyance of the sewer line to the town and that in that letter the recorded plan #D40319 would be referenced.

It was discussed that the property owner is conveying the line to the Town.

Motion was made by David Adams to have Lee Arthur contact the Sewer Commissions Attorney regarding the conveyance process. Seconded by David Kohlase. Motion carried.

8. New Business

Other

Town of Hampton Agreement

Motion was made by David Adams to have Lee Arthur contact the Sewer Commissions Attorney to pursue the renewal of the Town of Hampton Agreement. Seconded by David Kohlase. Motion carried.

The next meeting of the Sewer Commission will be held on Tuesday, October 10, 2017 at 8:00 a.m., Rye Beach Village District Building, 830 Central Road, Rye Beach, NH.

9. Adjournment

Motion was made by David Adams to adjourn at 8:29 a.m. Seconded by David Kohlase. Motion carried.

**These are draft minutes please refer to the minutes of the next meeting for approvals/corrections.*