



TOWN OF RYE SEWER COMMISSION

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SEWER COMMISSION MEETING MINUTES

Tuesday, November 14, 2017, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhase, Chairman, Peter Kasnet, Commissioner; and Lee Arthur, Administrator.

Guest: Joseph Smith, 24 Maple Avenue.

1. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:00 a.m.

2. Roll Call

3. Announcements

There were no announcements.

4. O&M Report, November 14, 2017

The flow summary for Church Road Station in October was 2,441,000 gallons and the rainfall amount was 1.43 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abeniqui Pump Station for October were reviewed and it was noted that the pumps are running well.

Lee Arthur provided the commissioners with the Route 1A Force Main Project Plan that detailed the process for replacing force main parts. She noted that an additional four inch hose is needed for the project and that Rick Merrill has one available for sale. It was discussed that Church Road Station would need to be shut down and the waste water would be trucked to the manhole at Huckleberry Lane in Hampton.

The following applications for a secondary usage water meter have been received: 24 Maple Avenue, November 1, 2017; 13 Foss Circle, October 24, 2017; 50 Old Beach Road, October, 2017 and 2227 Ocean Boulevard, October 25, 2017. It was noted that 1 Cable and 31 Breakers were received prior. Peter Kasnet indicated that he would conduct the inspections. Lee Arthur pointed out that 2227 Ocean Boulevard has not installed the secondary meter yet as the owner was waiting to see if the meter at 24 Maple was suitable. He planned on getting the same meter.

Motion was made by Peter Kasnet to accept the Operations and Maintenance Report as presented. Seconded by David Kohlhase. Motion carried.

5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of August 8, 2017 and October 10, 2017.

Motion was made by Peter Kasnet to accept the Sewer Commission Meeting Minutes of August 8, 2017 as presented. Seconded by David Kohlhase. Motion carried.

The Sewer Commissioners reviewed the meeting minutes of October 10, 2017. It was noted that the approval of the minutes needed to be tabled until the next Sewer Commission Meeting because Peter Kasnet was not at the October 10, 2017, Sewer Commission Meeting.

6. Signing of Bills and Correspondence

Sewer Department Financial Reports

Included in the meeting packet were Financial and Treasurer Reports. At the end of October, 2017 the current year's expenditures were \$159,593.44 and 38.22% of the budget remained. The Treasurer's Report dated October 31, 2017 had the sewer fund balance at \$499,306.51 and the money market account at \$470,581.39.

Billing was discussed Peter Kasnet indicated that he would meet with Aquarion to see if the water usage information could be received in a better and more accurate format.

Warrant for the Collection of Sewer Operations and Maintenance Cost Adams Mobile Home Park

Included in the meeting packet was the Warrant for the Collection of Sewer Operations and Maintenance Cost Adams Mobile Home Park in the amount to be collected \$10,210.27.

7. Old Business

2018 Budget

Included in the meeting packet was the Sewer Budget Narrative as presented to the Board of Selectmen. The Board of Selectmen had no changes to the budget submitted.

Town of Hampton Agreement Update

Lee Arthur indicated the Town Attorney has reviewed the Town of Hampton Warrant Article that addresses the renewal of the inter-municipal agreement. He agreed that the "Agreement is automatically renewable for successive periods not less than 5 years unless 2 years prior to the termination date either party notifies the other that the agreement shall not be renewed." Therefore, if Hampton does not notify the Town of Rye that they want to terminate the agreement prior to November 17, 2017 the agreement will be automatically renewed for at least another 5 years to November 16, 2024.

13 Foss Circle Update

It was noted that the Sewer Commissions Attorney is preparing a deed to convey the sewer line to the Town.

880 Central Road Update

Lee Arthur indicated that the property owners of 880 Central Road have applied for a permit to install a fence over a sewer easement. At the last meeting it was discussed having them put a gate on the section that crosses the easement. Since that time the Town Attorney has reviewed the sewer easement. It is a private sewer easement and not under the jurisdiction of the Sewer Commission. Therefore, the Sewer Commission has no input.

8. New Business

24 Maple Avenue, Rye, NH

Included in the meeting packet was an e-mail from Mary-Jo Smith requesting abatement for secondary water used. She explained that they built a new home and were not informed by the builder that they should have a secondary meter for irrigation. Over the summer they hydro-seeded for a new lawn and used a significant amount of water. Joseph Smith was present and provided the commissioners with a summary of usage. He also pointed out that a secondary meter was recently installed by Gerry Clinton and has an outside reader. Therefore, moving forward they are all set.

Lee Arthur noted that they had not yet been billed for the usage in question. The usage for the property was reviewed. It was discussed that 21,300 cf of water was used July-September and that in October it dropped to 800 cf for that month. It was decided to deduct 2,400 cf from 21,300 cf and provide an abatement on 18,900 cf which would equal \$1,039.50. It was discussed that they would get billed and then abated.

***Motion was made by David Kohlase to abate 18,900 cf of usage equaling \$1,039.50.
Seconded by Peter Kasnet. Motion carried.***

The next meeting of the Sewer Commission will be held on Tuesday, December 12, 2017 at 8:00 a.m., Rye Beach Village District Building, 830 Central Road, Rye Beach, NH.

Adjournment

***Motion was made by David Adams to adjourn at 8:51 a.m. Seconded by David Kohlase.
Motion carried.***

**These are draft minutes please refer to the minutes of the next meeting for approvals/corrections.*