



TOWN OF RYE SEWER COMMISSION

Mailing: 10 Central Road, Rye, NH 03870

Physical: 830 Central Road, Rye Beach, NH 03870

(603) 964-6815, Fax (603) 964-1516

SEWER COMMISSION MEETING MINUTES

Tuesday, April 10, 2018, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: Peter Kasnet, Commissioner; David Adams, Commissioner and Lee Arthur, Administrator.

1. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:00 a.m.

2. Roll Call

3. Announcements

There were no announcements.

4. O&M Report, April 10, 2018

The flow summary for Church Road Station in March was 4,777,500 gallons and the rainfall amount was 3.35 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abeniqui Pump Station for March were reviewed and it was noted that the flow was heavy from March 3rd to 6th and it could be attributed to a nor'easter.

Motion was made by David Adams to accept the Operations and Maintenance Report as presented. Seconded by Peter Kasnet. Motion carried.

5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of March 13, 2018. It was noted that the approval of the meeting minutes needed to be tabled until the next Sewer Commission Meeting because David Adams was not at the March 13, 2018, Sewer Commission Meeting.

6. Signing of Bills and Correspondence

a) Sewer Department Financial Reports

Included in the meeting packet were Financial and Treasurer Reports. On March 21, 2018 the current year's expenditures were noted as \$32,678.53 with 88.33% of the budget remaining. Lee Arthur indicated that the financial report included the 2017 4th quarter bill from the Town of Hampton and that the Finance Director will be placing it in the correct year. The Treasurer's Report dated April 4, 2018 had the sewer fund balance at \$597,798.11 and the sewerage fund dated February 28, 2018 had \$471,074.79.

b) Bills

The Sewer Commissioners signed bills.

c) Letter from NHDES regarding Sewer Use Ordinance Reporting Requirements

The sewer commission reviewed a letter from NHDES regarding Sewer Use Ordinance Reporting Requirements. Lee Arthur indicated that the NHDES is requesting a copy of the current sewer use ordinance or a certification that no changes have been made as well as list of any indirect and permitted

indirect dischargers to the POTW. In addition, to certification that the Town is strictly enforcing its sewer use ordinance and all discharge permits that have been issued. Lee Arthur pointed out that there have not been any indirect discharges.

d) E-mail from Kim Reed regarding Cell Tower Application

Included in the meeting packet was information from Kim Reed regarding a cell tower application on Brackett Road. The sewer commissioners had no comment.

e) E-mail from Kim Reed regarding Goss Property 5 Lot Subdivision

Included in the meeting packet was information from Kim Reed regarding Goss Property 5 Lot Subdivision. The sewer commissioners had no comment.

f) Other

Warrant for the Collection of Sewer Operations and Maintenance Cost from Adams Mobile Home Park dated April 10, 2018.

The Warrant for the Collection of Sewer Operations and maintenance Cost from Adams Mobile Home Park dated April 10, 2018 was included in the meeting packet. It was noted that the charges assessed for 2nd quarter 2018 were \$10,082.00 and after adjusting the difference between the estimated amount billed to Adams Mobile Home Parks, Inc. and the actual amount billed by the City of Portsmouth for 1st quarter 2018, the amount to be collected was \$9,772.71.

Sewer Charges and Fees Effective April 1 – June 30, 2018

The Sewer Charges and Fees Effective April 1 – June 30, 2018 are as follows:

1. Hook-up Fee:
 - A. Front Footage Charge \$248.40/per foot
 - B. 50 Foot Front (minimum charge) \$12,420.00
 - 100 Foot Front \$24,840.00
 - 170 Foot Front (maximum charge) \$42,228.00
2. O.M.R. (Operating & Maintenance) Charge
Per Cubic Feet of H2O Consumption .055

7. Old Business

There was no old business.

8. New Business

There was no new business.

The next meeting of the Sewer Commission will be held on Tuesday, May 8, 2018 at 8:00 a.m., Rye Beach Village District Building, 830 Central Road, Rye Beach, NH.

9. Adjournment

Motion was made by David Adams to adjourn the meeting at 8:22 a.m. Seconded by Peter Kasnet. Motion carried.

**These are draft minutes please refer to the minutes of the next meeting for approvals/corrections.*