



TOWN OF RYE SEWER COMMISSION

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SEWER COMMISSION MEETING MINUTES

Tuesday, April 11, 2017, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhase, Chairman, Peter Kasnet, Vice Chairman; David Adams, Commissioner; and Lee Arthur, Administrator.

Guest: Jake Sullivan, Gray Construction and Cheryl Tulley, 13 Foss Circle

1. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:05 a.m.

2. Roll Call

3. Announcements

There were no announcements.

4. O&M Report, March 14, 2017 and April 11, 2017

The flow summary for Church Road Station in March was 3,528,700 gallons and the rainfall amount was 3.03 inches. The flow summary for Church Road Station in February was 3,287,500 gallons and the rainfall amount was 2.28 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abeniqui Pump Station for March and February were reviewed.

Included in the meeting packet were specifications for manholes, covers and frames provided by Wright-Pierce. Peter Kasnet suggested it be reviewed and that the basic requirements be updated. Also included in the meeting packet was a proposal for ice pigging the force main (17,119 ft.). It was indicated that it would take four days and the cost would be \$48,000.00. It was discussed that it is very expensive and would be investigated further. Lee Arthur explained that it is being pursued as a preventative measure and that camera work did not inspect the force main. She also pointed out that the stainless steel replacement parts have been purchased for the force main and that Forrest Hardardt of Renew Mechanical Maintenance LLC is preparing a quote for installation.

Motion was made by Peter Kasnet to accept the Operations and Maintenance Report as presented. Seconded by David Adams. Motion carried.

5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of February 14, 2017.

Motion was made by David Adams to accept the Sewer Commission Meeting Minutes of February 14, 2017 as presented. Seconded by Peter Kasnet. Motion carried.

6. Signing of Bills and Correspondence Sewer Department Financial Reports

Included in the meeting packet were Financial and Treasurer Reports. At the end of March, 2017 the

current year's expenditures were \$13,475.08 and 94.78% of the budget remained. The Treasurer's Report dated March 17, 2017 had the sewer fund balance at \$563,076.96 and the February 28, 2017 money market account had a balance of \$469,939.77.

Other

Included in the meeting packet was an e-mail forwarded from Michael Magnant at the request of Craig Musselman. Tracey Wood from NHDES had an inquiry from the owner of 150 Lafayette Road, Rye, NH, asking if there is anything the state could do to help her in connecting to public sewer. Craig Musselman responded to Tracey Wood pointing out that he is not a Sewer Commissioner, there is no access to public sewer and that the nearest connection is at the Portsmouth/Rye Line. Adams Mobile Home Park has a private line that delivers their wastewater to Portsmouth. He noted that over the last 40 years Rye has periodically studied the extension of public sewer from the Rye Line south on Lafayette Road. However, the economics have never worked out and pointed out the lack of funding. He noted that Rosewood could perhaps approach Adams Mobile Home Park about connecting to their system, indicating that this is solely his personal opinion.

The Sewer Commissioners noted that Craig Musselman's response was correct except for the fact that the Sewer Commission has already addressed the issue of other individuals connecting to the Adams Mobile Home Park private line and it was not supported by the City of Portsmouth.

It was also discussed that the Inter-municipal Agreement with the Town of Hampton needs to be renewed.

The Sewer Charges and Fees Effective April 1-June 30, 2017 are:

1. Hook-up Fee:
 - A. Front Footage Charge \$242.35/per foot
 - B. 50 Foot Front (minimum charge) \$12,117.50
 - 100 Foot Front \$24,235.00
 - 170 Foot Front (maximum charge) \$41,199.50
2. O.M.R. (Operating & Maintenance) Charge
Per Cubic Feet of H2O Consumption .055

7. Old Business

13 Foss Circle

Jake Sullivan of Gray Construction provided an update regarding the sewer installation at 13 Foss Circle. He indicated that the last section of the line is left to be installed. It was noted that their engineer is responsible for as built plans and that Wright-Pierce has been overseeing the project for the Sewer Commission.

Lee Arthur mentioned that at the last Sewer Commission Meeting, Jake Sullivan was provided the wording that was to be added to the plans. Peter Kasnet said that it should be on the plans as well as the as built plans. It was discussed that Wright-Pierce will witness the testing of the line. The hook-up check list for 13 Foss Circle was reviewed. It was pointed out that the as built plans need to be signed off by the designing engineer and included horizontal and vertical control of elements constructed.

Peter Kasnet indicated that there is one last connection that needs to be completed, that will be inspected by Wright-Pierce and the testing. Jake Sullivan asked after that is completed is there a review period. It was noted that the test results need to be provided to the Sewer Commission and then a commissioner will review the test results and either approve or reject the results. It was discussed that the owners engineer is responsible for recording the plans including as built plans at the registry.

It was noted that the plans would include the following note: "UPON COMPLETION OF CONSTRUCTION AND INSPECTION AND APPROVAL BY THE RYE SEWER COMMISSION OR ITS AGENT, THE SEWER LINE BETWEEN EXISTING SMH #130 (614) AND THE EDGE OF FOSS CIRCLE ROADWAY AS DEPICTED ON PLAN C4 DATED 1/31/17 SHALL BE DEEDED TO THE TOWN OF RYE SEWER COMMISSION."

It was discussed that the edge of Foss Circle roadway was identified as some of the plantings and driveway were in the easement.

Lee Arthur reiterated that the last connection needs to be completed, inspected and the line tested. The as built plans and regular plans need to include the change to the notes and recorded by the engineer at the registry. The test results need to be provided to the Sewer Commission and then a commissioner will review the results and either approve or reject.

Jake Sullivan was provided specifications for manholes, covers and frames that included testing requirements.

8. New Business

The next meeting of the Sewer Commission will be held on Tuesday, May 9, 2017 at 8:00 a.m., Rye Beach Village District Building, 830 Central Road, Rye Beach, NH.

9. Adjournment

Motion was made by David Adams to adjourn at 8:35 a.m. Seconded by Peter Kasnet. Motion carried.

**These are draft minutes please refer to the minutes of the next meeting for approvals/corrections.*