



TOWN OF RYE SEWER COMMISSION

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SEWER COMMISSION MEETING MINUTES

Tuesday, June 12, 2018, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

In attendance: David Kohlhase, Chairman; Peter Kasnet, Commissioner; and Lee Arthur, Administrator.

1. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:10 a.m.

2. Roll Call

3. Announcements

There were no announcements.

4. O&M Report, June 12, 2018

The flow summary for Church Road Station in May was 3,231,500 gallons and the rainfall amount was 1.1 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abeniqui Pump Station for May were reviewed and it was noted that pump one at Church Road Station was down at the beginning of May as discussed at last month's meeting. A small part in pump one was worn and has been replaced, both pumps are still running fine.

Lee Arthur indicated that Kittery, ME just approved a sewer rate increase and that their fixed rate for up to 1,000 cubic feet is \$100 per quarter and for each 100 cubic feet in excess of 1,000 cubic feet \$7.46. She pointed out that in comparison Rye's rate of .055 per cubic foot of H₂O Consumption is really low. As a direct comparison, up to 1,000 cubic feet in Rye is \$55 per quarter and for each 100 cubic feet in excess of 1,000 cubic feet \$5.50.

Motion was made by Peter Kasnet to accept the Operations and Maintenance Report as presented. Seconded by David Kohlhase. Motion carried.

5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of May 8, 2018.

Motion was made by Peter Kasnet to accept the Sewer Commission Meeting Minutes of May 8, 2018 as presented. Seconded by David Kohlhase. Motion carried.

6. Signing of Bills and Correspondence

a) Sewer Department Financial Reports

Included in the meeting packet were the Financial and Treasurer Reports. At the end of May, 2018 the current year's expenditures were \$33,731.24 and 87.96% of the budget remained. The Treasurer's Report dated June 1, 2018 had the sewer operating fund balance at \$600,990.25 and the sewer fund at \$471,639.77. Lee Arthur indicated that a bill in the amount of \$44,712.47 has been received from the Town of Hampton, however it has not been paid because back-up for \$20,158.12, which she believes to be capital expenditures and adjustments was not included. She

has discussed the issue with representatives from the Town of Hampton and they are working on supplying the necessary back-up.

b) Bills

The Sewer Commissioners signed bills.

c) Other

Included in the meeting packet was the recorded deed conveying title to a section of sewer line in Foss Circle.

7. Old Business

a) Secondary Meters Update

Lee Arthur indicated that she would assist with the secondary meter inspections by photographing the installation and then reviewing the installations with Peter Kasnet.

8. New Business

a) Request for Abatement 11 Pine Street.

Included in the meeting packet was a request from Betsy Kehoe of 11 Pine Street for an abatement as a result of leak caused by frozen pipes. The plumbing bill and Aquarion bill were included with the request. The request was for an adjustment to the usage billed for second quarter (31900 cubic feet).

The usage history for the property was reviewed. The Sewer Commissioners took the average of the four quarters in 2017 which was 1150 cubic feet and deducted it from 31900 cubic feet, leaving the abatement based on 30750 cubic feet. The abatement is 30750 cubic feet times the sewer rate of .055 which equals \$1691.25.

Motion was made by Peter Kasnet to abate the owners of 11 Pine Street \$1691.25. Seconded by David Kohlase. Motion carried.

The next meeting of the Sewer Commission will be held on Tuesday, July 10, 2018 at 8:00 a.m., Rye Beach Village District Building, 830 Central Road, Rye Beach, NH.

9. Adjournment

Motion was made by Peter Kasnet to adjourn the meeting at 8:27 a.m. Seconded by David Kohlase. Motion carried.

**These are draft minutes please refer to the minutes of the next meeting for approvals/corrections.*