



# TOWN OF RYE SEWER COMMISSION

Mailing: 10 Central Road, Rye, NH 03870

Physical: 830 Central Road, Rye Beach, NH 03870

(603) 964-6815, Fax (603) 964-1516

## SEWER COMMISSION MEETING MINUTES

Tuesday, June 13, 2017, 8:00 A.M.

Rye Beach Village District Building

830 Central Road, Rye Beach, NH

**In attendance:** David Kohlhase, Chairman, Peter Kasnet, Vice Chairman; David Adams, Commissioner; and Lee Arthur, Administrator.

### 1. Call to Order and Pledge of Allegiance

The Rye Sewer Commission Meeting was called to order at 8:00 a.m.

### 2. Roll Call

### 3. Announcements

There were no announcements.

### 4. O&M Report, June 13, 2017

The flow summary for Church Road Station in May was 5,254,800 gallons and the rainfall amount was 5.43 inches. The pump data graphs for Church Road Pump Station, Jenness Beach Pump Station and Abeniqui Pump Station for May were reviewed. It was noted that the annual flushing of the sewer mains took place on June 6, 2017 and that the wet wells were being cleaned today.

Included in the packet were two service contracts from Renew Mechanical Maintenance LLC. One was to remove the old 90 degree bend and replace it with a new tee and ball valve at Church Road and Jenness Beach Station to accommodate ice pigging (\$2,660.00). The second contract was to provide the labor and tools to cut and remove and replace the air release valves etc. located on the force main (\$1,330.00 per day).

Lee Arthur reported that Roger Philbrick opened the manhole as you enter Foss Circle from Old Beach Road and a sump pump was detected. It came on for a period of nine minutes. It was discussed that a letter should be developed as well as a conversation with the Town of Hampton as to how they approach the matter. It was also recommended that the Building Inspector be notified. It was pointed out that the same manhole needed external repairs as well as internal repairs (sealing). It was decided that Ted Berry would be contacted regarding the sealing and Rye Water would be contacted to see who they use for pavement repairs.

Lee Arthur asked if the Sewer Commission requires a double check backflow preventer for the secondary meters, the Sewer Commissioner's replied yes.

*Motion was made by David Adams to accept the Operations and Maintenance Report as presented. Seconded by Peter Kasnet. Motion carried.*

### 5. Approval of Minutes

The Sewer Commissioners reviewed the meeting minutes of May 9, 2017.

*Motion was made by Peter Kasnet to accept the Sewer Commission Meeting Minutes of May 9, 2017 as presented. Seconded by David Adams. Motion carried.*

## **6. Signing of Bills and Correspondence**

### **Sewer Department Financial Reports**

Included in the meeting packet were Financial and Treasurer Reports. At the end of May, 2017 the current year's expenditures were \$82,742.62 and 67.97% of the budget remained. The Treasurer's Report dated May 31, 2017 had the sewer fund balance at \$511,012.25 and the May 31, 2017 money market account had a balance of \$470,185.11.

### **2016 Town of Rye Sewer Commission Collection System Operations and Maintenance Plan, 2016 Summary Report, NPDES Permit No. NH0100625, March 2016**

Lee Arthur presented the report for review and indicated that it had been submitted to the NHDES and EPA.

### **List of Sewer Charges and Fees July 1-September 30, 2017**

The Sewer Charges and Fees Effective July 1-September 30, 2017 are:

1. Hook-up Fee:
  - A. Front Footage Charge \$242.35/per foot
  - B. 50 Foot Front (minimum charge) \$12,117.50
  - 100 Foot Front \$24,235.00
  - 170 Foot Front (maximum charge) \$41,199.50
2. O.M.R. (Operating & Maintenance) Charge  
Per Cubic Feet of H2O Consumption .055

## **7. Old Business**

### **13 Foss Circle**

It was noted that the test result for 13 Foss Circle have not been received. The engineer has requested clarification as to which plans are to be recorded. The Sewer Commission indicated that the as built plans are to be recorded and needed to be stamped.

## **8. New Business**

### **2018-2023 Sewer CIP**

Lee Arthur noted that she would prepare the Sewer Departments CIP Submission.

### **Map 5.2, Lot 156 on Richards Road**

Lee Arthur indicated that there was another inquiry from an individual interested in purchasing the property and it was suggested they attend the meeting. No one was in attendance.

The next meeting of the Sewer Commission will be held on Tuesday, July 11, 2017 at 8:00 a.m., Rye Beach Village District Building, 830 Central Road, Rye Beach, NH.

## **9. Adjournment**

*Motion was made by David Adams to adjourn at 8:39 a.m. Seconded by Peter Kasnet. Motion carried.*

*\*These are draft minutes please refer to the minutes of the next meeting for approvals/corrections.*