

**TOWN OF RYE – TAP GRANT COMMITTEE
MEETING
Thursday, September 21, 2023 – 5:30 p.m.
Rye Town Hall**

Present: *Chair John Loftus, and Lydia Tilsley*

Also present: Selectman Tom King

1. Call to Order

Chair Loftus called the meeting to order at 5:32 p.m. and led the Pledge of Allegiance.

2. Approval of Minutes – August 24th & August 31st

3. Organize questions for final interviews with three engineering firms. Review Model Form 8 and make adjustments as needed.

The Committee read through the list of criteria that will be used during the evaluation process for the engineering firms during the final interviews. The questions will be weighted on a scale from 1 to 10 and the firms will receive a score in each category by the committee members. Three engineering firms have shown interest in the Town Center project and have submitted RFQ's to the Committee. Pre-interviews were held with each firm during the first week of September. Final interviews are scheduled for the last part of September/beginning of October. A firm will be chosen once the final interviews have been completed.

The Committee briefly reviewed Forms 6 and 7b. Member Tilsley will use Form 6 when doing reference calls on the firms. Form 7b will be filled out by Chair Loftus.

4. Other

- Interviews scheduled for October 2nd and October 6th

Adjournment

Chair Loftus adjourned the meeting at 5:52 p.m.

Respectfully Submitted,
Dyana F Ledger