

**TOWN OF RYE – TAP GRANT COMMITTEE
MEETING
Thursday, November 9, 2023 – 5:30 p.m.
Rye Town Hall**

Present: *Chair John Loftus, Victor Azzi, and Lydia Tilsley*

Others Present: *Selectman Tom King*

1. Call to Order

Chair Loftus called the meeting to order at 5:38 p.m. and led the Pledge of Allegiance.

2. Review email from Victor Azzi dated 20 Sept 2023

Chair Loftus spoke to Victor Azzi about his email dated September 20, 2023.

3. Waiting approval from NH DOT on engineering firm selection

Chair Loftus reported that Town Administrator Matt Scruton has confirmed that NH DOT approval has been received to proceed with the firm that ranked number one through the interview process, which was BETA Engineering.

Selectman King read the email received from NH DOT approving the interview and selection process followed by the TAP Grant Committee to date. DOT is now allowing the Town to enter into scope and fee negotiations with the number one ranked firm. Selectman King noted that Administrator Scruton has sent out a letter to all engineering firms confirming the firm that was chosen. Selectman King thanked the Committee for getting the Town to this point, as the process involved a lot of work.

4. Next steps, SEC 14, LPA manual

The Committee discussed the next steps in the process as laid out in Section 14 of the LPA manual. The Committee is now moving into the scope and fee negotiation phase with the engineering firm. It was suggested by Chair Loftus for members of the Committee to review the training manual, as it simplifies the steps and gives an overview of the process.

5. Awaiting RTCC suggestions for TAP project

The Committee is waiting for suggestions on the TAP Grant project from the Rye Town Center Committee. Chair Loftus is also the chair for the Town Center Committee. He will follow up with the committee members to get their input.

Motion by John Loftus to adjourn at 6:20 p.m. Seconded by Lydia Tilsley. All in favor.